



Hypower Inc.  
5913 NW 31st Ave  
Fort Lauderdale, FL 33309

Job Name:		Form Name:
Job Location:		<b>Panel Prestartup Checklist</b>
Hypower Job #:		
Superintendent:		

<b>Distribution Panel Board Designation. -</b>			
DATE:	_____	TIME:	_____ AM / PM
Building:	_____	Level:	_____
Room #	_____	Manufacturer	_____
Serial #	_____		
POWER TYPE	EMG _____	NORM _____	
TEMP	_____	MLO/MCB _____	Volts _____
Amps	_____	Phase _____	Bus Type _____
Predecessor:	Tag No. _____		
Electrical (power source) Predecessor Locked Open and Tagged _____			
Feeder conduit size:	_____	Number of Conduits	_____
# of Conductors	_____	Ground Conductor Size	_____
Continuity Test:	_____		

<b>Panel/Switchboard Prestartup Checklist</b>	<b>Date Completed</b>	<b>Sign Off/Signature</b>
Review specs for proper requirements		
Gear completely bolted together		
Gear bolted down or fastened in place		
Inspect for Physical Damage		
All buss ties in place		
Torque all bolts and lugs to manufacturer recommended levels.		
Grounding electrodes and all bonds connected?		
Megger gear and feeders, record measurements (use Megger test report)		
Seismic requirements met (if applicable)		
GFCI test of main breaker prior to energizing when applicable. Attach third party test report		
Check grounding at each transformer for proper grounding and bonding methods		

Turn on main board and record measured voltages (ensure proper lockout/tagout and hot work procedures are followed)		
Turn on branch circuits one at a time (use branch circuit test report) Measure and record voltages and phase rotation <b><u>(THIS IS HOTWORK)</u></b>		

Witness Signatures:		
General Contractor	_____	_____
	Print Name	Date
General Contractor	_____	_____
	Signature	Date
Owner:	_____	_____
	Print Name	Date
Owner:	_____	_____
	Signature	Date
Hypower Representative:	_____	_____
	Print Name	Date
Hypower Representative:	_____	_____
	Signature	Date
Construction Manager:	_____	_____
	Print Name	Date
Construction Manager:	_____	_____
	Signature	Date