

Assignment cover sheet

for use when submitting work for assessment

School _____	<div>Office use only</div> <div>Date stamp</div>
Program name _____ Program code _____	
Course/unit name _____ Course/unit code _____	
National Unit of Competency (UOC) title (VE only) _____	
National Unit of Competency (UOC) code (VE only) _____	
Name of lecturer/teacher _____	
Name of tutor/marker/assessor _____	
Assignment no. _____ Due date (DD/MM/YYYY) _____ Class day/time _____ Campus _____	

Student/s

Family name _____	Given name _____	Student no. _____
Family name _____	Given name _____	Student no. _____
Family name _____	Given name _____	Student no. _____
Family name _____	Given name _____	Student no. _____
Family name _____	Given name _____	Student no. _____
Family name _____	Given name _____	Student no. _____

Declaration and statement of authorship

1. I/we have not impersonated, or allowed myself to be impersonated by, any person for the purposes of this assessment.
2. This assessment is my/our original work and no part of it has been copied from any other source except where due acknowledgement is made.
3. No part of this assessment has been written for me/us by any other person except where such collaboration has been authorised by the lecturer/teacher concerned.
4. Where this work is being submitted for individual assessment, I declare that it is my original work and that no part has been contributed by, produced by or in conjunction with another student.
5. I/we give permission for my assessment response to be reproduced, communicated compared and archived for the purposes of detecting plagiarism.
6. I/we give permission for a copy of my assessment to be retained by the university for review and comparison, including review by external examiners.
7. I/we understand that:
 - Plagiarism is the presentation of the work, idea or creation of another person as though it is your own. It is a form of cheating and is a very serious academic offence that may lead to exclusion from the University. Plagiarised material can be drawn from, and presented in, written, graphic and visual form, including electronic data and oral presentations. Plagiarism occurs when the origin of the material used is not appropriately cited.
 - Plagiarism includes the act of assisting or allowing another person to plagiarise or to copy my work.

I/we agree and acknowledge that:

1. I/we have read and understood the Declaration and Statement of Authorship above.
2. If I/we do not agree to the Declaration and Statement of Authorship in this context and a signature is not included below, the assessment outcome is not valid for assessment purposes and will not be included in my final result for this course.

Visit the student essentials [Academic Integrity](#) page for more information on academic integrity at RMIT, including your responsibilities, breaches and penalties for academic misconduct.

Student signature/s required on page 2.

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Student signature/s

I/we declare that I/we have read and understood the declaration and statement of authorship.

1 BAM

2 _____

3 _____

4 _____

5 _____

6 _____

Further information relating to academic integrity breaches, and penalties that range from a notation on your student record to expulsion from the University, is contained in the [Academic Integrity Policy](#), [Student Conduct Policy – Schedule 1](#), and the [Student Conduct Regulations](#).