

Bloomington-Normal Japanese Sister Cities Committee Meeting

Place: Zoom Meeting

Date: November 1, 2021

Members in attendance: Ryan Apple, Patrick Clapper, Jeff Kroesch, Dawn McBride, Ken Ota, Darren Sampson, Chiko Tsukamoto, Kyle Silver, Brenda Guest

Excused Absence: None

Guest(s): Katherine Scheck

Meeting was called to order at 6:35p.m. by Darren Sampson and the recording of the meeting started. (<https://drive.google.com/file/d/1klQqQHX-OuRyno0LeG3Na7nepXljIT4r/view?usp=sharing>)

- **Roll call of attendees:** 9 members in attendance. This confirms that a quorum is present. (Members in attendance as noted above.)
- **October 2021 Meeting Minutes:**
 1. Board reviewed the minutes and Darren moved to accept minutes as presented, seconded by Jeff and approved unanimously.
- **Treasurer's Report:** By Dawn
 1. CARE package got sent out in October, including donation by Beer Nuts and the expenses were paid accordingly. Darren moved to accept October report and Jeff seconded. Board approved unanimously.
 2. Budget 2022-2023 and onward: We are not spending most of budgeted items for current year. How we project will depend on possibility of high school exchange program for 2022-23 and the 60th Anniversary which most likely will be postponed to 2023. (City budget year is from May through April.) Discussed various factors and revising our estimates which needs to be submitted by November 24th. Darren moved to accept the figures discussed tonight with final review which will be based on Dawn's email that will go out before the submission. Kyle seconded and the board approved.
- **Chairman's report and discussion:** Darren
 1. Continuing discussion with Japan in the next few weeks. Discussed about 60th Anniversary Event and Darren moved to officially postpone one year to 2023. Dawn seconded and all agreed to the motion as presented.
 2. Executive Committee for new year: Darren proposed to the committee with new executive committee for the next two years with Darren being the chairman, Jeff as Vice-chair, Dawn as Treasurer, and Patrick being the secretary. Kyle seconded the motion and the board approved unanimously.
- **Sub-committees Reports:** N/A
- **New business:**
- **Old business:**

At 7:51 p.m., Darren moved, and Kyle seconded to adjourn. Motion passed unanimously. The meeting is adjourned, and the recording of the meeting stopped.

Next Meeting: December 6, 2021, 6:30 pm at Conference Room or Zoom, to be decided.

Respectfully submitted, Ken Ota.