

Bloomington-Normal Japanese Sister Cities Committee Meeting

Place: Zoom Meeting

Date: September 13, 2021

Members in attendance: Ryan Apple, Jeff Kroesch, Dawn McBride, Ken Ota, Darren Sampson, Kyle Silver, Chiko Tsukamoto

Excused Absence: Patrick Clapper, Brenda Guest

Guest(s): Katherine Scheck, Asia Quizon-Colquitt

Meeting was called to order at 6:30p.m. by Darren Sampson and the recording of the meeting started. (<https://drive.google.com/file/d/1Nj2bXLmHWyrt8kQoFHYZQpyAU9Y3ST0K/view?usp=sharing>)

- **Roll call of attendees:** 7 members in attendance, with 2 excused absent. This confirms that a quorum is present. (Members in attendance as noted above.)
- **August, 2021 Meeting Minutes:**
 1. Board reviewed the minutes and Dawn moved to accept minutes as presented, seconded by Jeff and approved unanimously.
- **Treasurer's Report:** Dawn presented via email
 1. No activity in August, 2021.
- **Chairman's report and discussion:** Darren
 1. Just found out that there was a change in Asahikawa committee chair from Ms. Ushio to Mr. Kamikawa from the letter dated July.
 2. Sally Modin resigned from the board as she has other things to take care of. She would continue to support sister cities program wherever she can in the future.
 3. Asia worked her internship for the summer with significant outcome which Asia reported to the committee. She worked on 5 area to improve our activities. These are:
 - Improving Website
 - Establishing Junior Ambassador curriculum
 - Improve Shared Drive
 - Making "How To Guide" for students heading to Japan
 - Editing video on "Abroad Experience"

Great work, Asia.
- **Sub-committees Reports:** N/A
- **New business:** N/A
- **Old business:**
 1. CARE Package: Jeff is shipping out the package this week with letter.
 2. Labor Day Parade: 5 participants (including Michelle Sampson) under fine weather.
 3. Garden Cleanup: Darren will check the condition of the garden in a couple of weeks to determine if any additional work day is needed.

At 7:32 p.m., Ken moved, and Kyle seconded to adjourn. Motion passed unanimously. The meeting is adjourned, and the recording of the meeting stopped.

Next Meeting: October 4, 2021 6:30 pm at Conference Room or Zoom, to be decided.

Respectfully submitted, Ken Ota.