

Trainers Notes: Files resources

Some labs require some existing resource. Make sure every student has the **file resources for labs.zip**

Trainers note: Create your Office tenant

- Create an Office 365 tenant E3
- Create 25 users and use the same password: *Teamflow2018*

1. Create the Office 365 trial tenant:

<https://products.office.com/en-us/business/office-365-enterprise-e3-business-software>

2. Click free trial and fill in the required information until you trial is created.
3. Install the Powershell requirements <https://docs.microsoft.com/en-us/office365/enterprise/powershell/connect-to-office-365-powershell>
4. Run the following PowerShell script to create the 24 users (change \$tenant to match it with your tenant name)

But before running the script, set your tenant name in the variable \$tenant the password for users in \$Password. Users created will be user1, user2, user3,...user23

```
Import-Module AzureAD
```

```
$UserCredential = Get-Credential
Connect-MsolService -credential $UserCredential
Connect-AzureAD -credential $UserCredential
$tenant = "dynamicsjuly"
$tenantLicense = $tenant + ":ENTERPRISEPACK"
$manager = "manager"
$Manager_UserPrincipalName = "manager" + "@" + $tenant
+ ".onmicrosoft.com"
$Password = "Teamflow2018"

#Create Manager user
$ManagerUser = New-MsolUser -DisplayName $manager -FirstName $manager -
LastName $manager -UserPrincipalName $Manager_UserPrincipalName -
UsageLocation US -LicenseAssignment $tenantLicense -Password $Password
-ForceChangePassword $false
Start-Sleep -s 2
$ManagerObjectID = Get-AzureADUser -Filter "userPrincipalName eq
'$Manager_UserPrincipalName'" | select-object -property objectId

#Create normal users

For ($i=1; $i -le 23; $i++) {

    $percent = 100*($i/23)
    $NewUser_DisplayName = "user" + $i
    $NewUser_FirstName = "user" + $i
    $NewUser_LastName = "user"+ $i
    $NewUser_UserPrincipalName = "user" + $i + "@" + $tenant
+ ".onmicrosoft.com"
```

```

    $newUser = New-MsolUser -DisplayName $NewUser_DisplayName -
    FirstName $NewUser_FirstName -LastName $NewUser_LastName -
    UserPrincipalName $NewUser_UserPrincipalName -UsageLocation US -
    LicenseAssignment $tenantLicense -Password $Password -
    ForceChangePassword $false
    Start-Sleep -s 2

    Write-Progress -Activity "Creating users in Progress" -Status
    "$percent % Complete:" -PercentComplete $percent
    Set-AzureADUserManager -ObjectId $NewUser_UserPrincipalName -
    RefObjectId $ManagerUser.objectid
    }

```

6. Go the **SharePoint** app and create a **Modern Team site**:





Office 365

SharePoint



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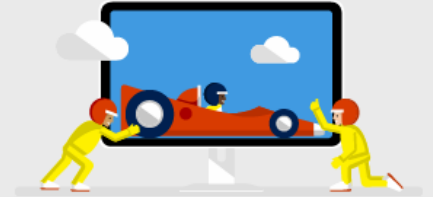
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Team site

Share documents, have conversations with your team, keep track of events, manage tasks, and more with a site connected to an Office 365 group.

Site name

The site name is available.

Group email address

The group alias is available.

Site Address

<https://dynamicsjuly.sharepoint.com/sites/Flowinaday>

Site description**Privacy settings****Next**

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Click Next and Finish.

7. Lab 12. Requires the trainer to create an Azure application in Azure AD.