



CALIFORNIA STATE UNIVERSITY, LOS ANGELES STUDENT EMPLOYMENT APPLICATION

To be eligible for employment you must be enrolled at least part-time and maintain the minimum GPA.
For more information about eligibility and how to apply, visit calstatela.edu/careercenter/campusjobs.

Complete, save and upload an application to Handshake for each job you apply for.
Fields marked (*) are required.

| * DATE | * JOB TITLE | * DEPARTMENT |
|--------|-------------|--------------|
| | | |

| PERSONAL INFORMATION | | | |
|---|--------------|-----------------|--------|
| * Name Last | First | Middle Initial | * CIN |
| Address Number & Street | | Unit # | City |
| Cell Phone | | Alternate Phone | E-mail |
| Are you over 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, a work permit may be required at time of hire. | | | |
| If hired, can you provide evidence that you are legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| * Do you have any existing CSU employment including UAS, ASI or U-SU? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many hours of work per week? | | | |
| If you are related to anyone employed by Cal State LA, please provide the following: | | | |
| Name | Relationship | Department | |

| EDUCATION | | | | | |
|---|-------------------|--|----------|-------------|----------------|
| Post-Secondary Education | Major/Career Goal | From Mo/Yr | To Mo/Yr | Degree? Y/N | Last Term GPA* |
| California State University, Los Angeles | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| * In how many units are you currently enrolled? | Academic Level | <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate | | | |

| SKILLS | |
|-----------------------------|-----------------|
| Valid Licenses/Certificates | |
| Keyboarding WPM | Office Machines |
| Computer Programs | |
| Languages Spoken | Read Written |

| EMPLOYMENT INFORMATION | | | |
|---|--------|------------|----------|
| List current position first (Include full-time, part-time, cooperative education, internships, volunteer, summer work and any military service.) | | | |
| Employer Name, City & Phone Number | | | |
| Position Title | Hrs/Wk | From Mo/Yr | To Mo/Yr |
| Reason for leaving | | | |
| Job Duties | | | |

Continues

EMPLOYMENT INFORMATION (Continued)

| | | | |
|--|--------|---|----------|
| Employer <i>Name, City & Phone Number</i> | | | |
| Position Title | Hrs/Wk | From Mo/Yr | To Mo/Yr |
| Reason for leaving | | | |
| Job Duties | | | |
| | | | |
| Employer <i>Name, Address & Phone Number</i> | | | |
| Position Title | Hrs/Wk | From Mo/Yr | To Mo/Yr |
| Reason for leaving | | | |
| Job Duties | | | |
| You may attach a résumé and other additional documentation to this application. | | | |
| May we contact your current supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No | | If employed under other name(s), please list: | |
| Supervisor name & phone | | | |
| Have you ever been discharged from any position(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No | | If yes, please explain: | |

| CLASS SCHEDULE | | | | | | | | | | | |
|---|-----|------|-------|-------|------|--|-----|-----|-----|-----|---------|
| (Mark the times that you are NOT AVAILABLE TO WORK) | | | | | | | | | | | |
| DAY | 8-9 | 9-10 | 10-11 | 11-12 | 12-1 | 1-2 | 2-3 | 3-4 | 4-6 | 6-8 | AFTER 8 |
| Monday | | | | | | | | | | | |
| Tuesday | | | | | | | | | | | |
| Wednesday | | | | | | | | | | | |
| Thursday | | | | | | | | | | | |
| Friday | | | | | | | | | | | |
| Saturday | | | | | | | | | | | |
| Sunday | | | | | | | | | | | |
| Are you available to work a night shift if required? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | Are you available to work weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Are you available to work a graveyard shift if required? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | If required, do you have a valid CA driver license? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |

| ADDITIONAL INFORMATION |
|--|
| Briefly describe your qualifications for the position by virtue of your education, experience and/or interest. |
| Activities (including honors, clubs, sports, hobbies, etc.) |