

1. **What is the purpose of the study?**
 2. **What are the research objectives?**
 3. **What is the research design?**
 4. **What are the variables?**
 5. **What is the sample size?**
 6. **What are the data sources?**
 7. **What are the data collection methods?**
 8. **What are the data analysis methods?**
 9. **What are the results?**
 10. **What are the conclusions?**
 11. **What are the limitations?**
 12. **What are the implications?**
 13. **What are the future research directions?**
 14. **What are the references?**
 15. **What are the appendices?**
 16. **What are the glossary?**
 17. **What are the abbreviations?**
 18. **What are the acknowledgments?**
 19. **What are the funding sources?**
 20. **What are the ethical considerations?**
 21. **What are the conflicts of interest?**
 22. **What are the disclosures?**
 23. **What are the disclosures of potential conflicts of interest and any competing financial interests or competing non-financial interests?**
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2. The following terms should be used in recording the condition of the book: New; Good; Fair; Poor; Bad.