

1. What is the project focus/overall goal?
  - a. To increase the accessibility and transparency of the Boston planning, zoning, and development process so the constituents and residents across Boston can better understand the evolving landscape of this city.
2. What type of data will you collect or be analyzing?
  - a. Student housing trends, availability of affordable housing, and income (parcel) data among others.
3. What are potential limitations of the project?
  - a. Since we have not fully started to work on the project, we are not 100% sure about all the limitations of this project, however, it looks like we have data in both CSV and pdf format. Pdf data might be harder to clean and parse. Some CSV files seem to have missing values which might need additional cleaning as well.
4. Why is this project important or Why did you choose this project?
  - a. The project aims to increase the transparency of Boston housing for the community. The project will help the Boston community better understand the process and make more informed decisions. We also think that this project will help councilors produce legislation that will help reduce the housing crisis.
  - b. We are looking forward to working on a project that the community will benefit from.
5. What is your team's next steps? (*include action items/tasks*)
  - a. We will start by exploring the data we have. Read the documentation and come up with questions before we meet the client.
  - b. We will try to develop a story to tell in our project.
  - c. Start analyzing the cleaned data.

Note: Our client was not present in our client kickoff meeting and we believe we will have a clearer understanding of the project when we meet our client.