## Weekly Project SCRUM Report

Date: 2023/02/10

Project Name: Analyzing 311 response

Team Members:
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Tasks Completed This Week:

Had our first meeting Introduced ourselves

What is the project focus/overall goal?

First, we want an understandable representation of the 311 data in terms of many dimensions such as ethnicity, races, social vulnerability index and voter rates.

Then, we want to ask two questions about and analyze the data: Which communities are most empowered based on 311 service requests? How does the city respond to its residents based on the ratio of resolved to unresolved 311 requests? We can try to analyze the answer in dimensions like ethnicity, races, social vulnerability index and voter rates.

Finally, we have the chance to creatively find something inside the data and try to reveal some 'story' behind the data.

Why is this project important?

Service engagement. The importance also lies on the two questions asked in the project summary: Which communities are most empowered based on 311 service requests? How does the city respond to its residents based on the ratio of resolved to unresolved 311 requests?

What type of data will you collect or be analyzing?

Mainly records. We will be analyzing data that the Boston city provided.

What are potential limitations of the project?

If we concentrate only on the specific community, that should not discriminate against other communities. We should try to provide fair service to all the requests received from city residents.

What are your next steps? Divide tasks amongst the team

Once we talk to the clients and get the whole picture of the projects, then we can divide out work among the teammates.

Some potential tasks:

We can collect and understand the data. Try to identify some variables we want to analyze.

Plans for Next Week:

Talk with our client and PM, be more clear on what they are expecting from us.

Obstacles and Questions:

We haven't got the github link and we could have more communication with our pm.

Met with the client recently? When is the next meeting with the client?: Not yet. The next meeting time haven't been decided yet.