

## MILITARY RECRUITERS

*This circular will remain in effect unless rescinded or superseded by a subsequent version.*

The purpose of this circular is to provide clarification on the law requiring the release of student information and access to students at the high school level by military recruiters.

Federal legislation requires that a local educational agency (LEA) which receives federal funds release the names, addresses, and telephone listings of secondary students (grade 9 and above) to military recruiters and institutions of higher education. The Every Student Succeeds Act (ESSA) contains similar language concerning this obligation.

The release of student names, addresses, and telephone listings to military recruiters and institutions of higher education requires that LEAs provide parents and guardians with prior notification. Such notification is provided by the Boston Public Schools in the *Guide to the Boston Public Schools for Students and Families* ("Policy Handbook"). As noted, a parent/guardian may request that this information not be released without giving the parent/guardian prior notification. Accordingly, copies of all such requests by parents/guardians should be in writing and should be on file in the school's office. A copy of these signed requests or a master list of these student names and student numbers

must be forwarded by **October 15** by the head of school to the Office of Data & Accountability.

If military recruiters contact a high school requesting a master list of student names and addresses, the recruiter should be asked to make the request directly to the Office of Data & Accountability.

A second provision of the law authorizes direct access to high school students by military recruiters. Usually, this access is in the form of a request to make space available in the school for a military recruiter to distribute literature and to speak with or address interested students. The act requires that recruiters be given the same access to your students as you provide generally to post-secondary educational institutions or to prospective employers. Please review your practices to assure that henceforth all three (i.e., business, higher education, and military recruiters) have the same access.

#### **SUMMARY OF SIGNIFICANT DATES AND DEADLINES**

Date	Activity
By October 15	Heads of school forward to the Office of Data & Accountability the list of students whose names should not be given to military recruiters.

**For more information about this circular, contact:**

Owner:	Legal Advisor
Department:	Office of Legal Advisor
Mailing Address:	2300 Washington Street, Boston, MA 02119
Phone:	617-635-9320
Fax:	617-635-9327
Email:	<a href="mailto:legal@bostonpublicschools.org">legal@bostonpublicschools.org</a>

Mary Skipper, Superintendent