

CS673 Software Engineering

Team 3 : PlanningJam

Meeting Minutes

All meeting minutes are kept in this single document. The latest meeting minutes should be at the beginning of the document. For example, meeting 3 minutes is placed before meeting 2 in the document. The team leader should prepare a basic agenda for the meeting and team members should rotate to be the minutes taker. Each group should have at least one meeting per week, and you may have multiple meetings if needed.

Meeting 3

Meeting 2

Meeting 1

Date and Time: 2:30 Eastern, 9/7

Place: Zoom

Participants: Ashley, David, Donjay, Haolin, James

Minutes taker: David

Timekeeper: None

Purpose: Initial plans

Agenda:

Discuss which project we're going to do

- Haolin's idea
- Ashley's idea

Come up with project name

Roles

By Tuesday Evening:

- Update [team.md](#)
- We merge

What we need to do by Wednesday Evening:

- **CS673_SPPP**
- **CS673_SPPP_RiskManagement**
- Fill out individual progress reports
- **CS673_ProgressReport_team3**

- Do presentation video/powerpoint?
- Upload all of these to git

Discussions:

Started using AI companion

[team.md](#) was made for lab

Discuss roles and responsibilities: wait until we see the projects

Ashley's idea: place to go where you create a plan. Lets people respond to it.

Like partiful, but without

Ours is nice because there is only one way to respond. Calendar view, user preferences, etc.

Haolin's idea: AI web application

Like [websim.com](#).

Has a basic prototype with images.

vibecoding. Just generates websites.

Example lets us play games

Code the website, the backend agent, handle the interactions with files.

Like a github that you can play.

David thinks it might be hard to do Haolin's idea. Ashley suggests it might make sense to use some AI in the schedule planners.

Donjay says we can use machine learning to see what users would likely attend.

Jason also agrees.

Donjay says we can swap around: make sure to ask her.

Decide what we want to use:

Django.

Donjay has used hosting stuff before! Yay!

Render.com, [netlify.com](#), [fly.io](#), ? Etc.

Integrates with CI/CD to push the projects into those servers.

Use Jest for testing? Sonarcube for analysis.

Donjay mentions Render lets us use their own database, sql/mongo.

Haolin says we can use Django and React. Can use material library.

We'll have a server for the front and backend, use API to connect those two.

Repo branch for backend, one for front end, then main will have a folder for both.

Use iteration 1 branch, then merge into main.

Use Jira for issues. Can test in Jira.

Can use AI for name. WE GOT A LIST.

PlanJAM. -Algenned

Purple jam logo?

We'll get lab 1 done.

Start discussing who is doing what in iteration 0, what is needed.

Key Decisions:

So far:

We're doing schedule planner called PlanningJAM

We're going to use Django and React.

We're going to use Jira for issues

We're going to have each iteration be a branch before merging to main.

General Roles:

Ashley: Requirement Leader

David: Team Leader

Donjay: Configuration

Jason: QA

Haolin: Design and Implementation Leader

Decided on who is doing what for iteration 0.

Action Items:

Donjay- make Jira board

David

Make recording on Wednesday

Merge lab 1 on Tuesday

On Wednesday: make iteration 0 branch, put all the stuff in it, merge it into main, make release.

Ashley- ReadMe file description of project

Have people become familiar with Jira, Django, and React.

- Readme file - Ashley
- About / description - Ashley
- Description about project - Ashley

- And release for iteration 0 submission
- Meeting Minute - David
- Progress Report - Individual
- SPPP
 - Overview - Ashley
 - Related Work - Haolin
 - <https://partiful.com/>
 - Proposed high level requirements - Ashley
 - Management Plan - David
 - Configuration Management plan - Donjay
 - Quality management plan - Jason
 - Ai Usage - Individual
 - References - Individual
 - Glossary - Individual
- Demo - David
 - Submission on blackboard/merges - David

