**CS673 Software Engineering**

**Team 2 : SoloSavings**

**Meeting Minutes**

All meeting minutes are kept in this single document. The latest meeting minutes should be at the beginning of the document. For example, meeting 3 minutes is placed before meeting 2 in the document. The team leader should prepare a basic agenda for the meeting and team members should rotate to be the minutes taker. Each group should have at least one meeting per week, and you may have multiple meetings if needed.

**Meeting 3**

**Date and Time:** 09/24/23 @ 09:00 central US time (13:00 eastern US time)

**Place**: Discord Voice Channel team2

**Participants:** Will Aftring, Maryam Hussein, Andrew Ouellette, Christian Pratt, Whitney To, Hanwen Zhang, Xin Zhao

**Minutes taker:** Hanwen Zhang

**Timekeeper:** Hanwen Zhang

**Purpose:** Initial team meeting

**Agenda:**

* Logging time in progress report
* Development discussion
* Any updates to SDD
* Discussion of STD
* Discussion of presentation creation

**Discussion**

* Kudos and appreciation
* Development update and discussion
  + Andrew: Finished environment setup and will contribute to the user login
  + Whitney/Chris: Aiming to raise the feature PRs by the end of day today
  + Will/Hanwen: Aiming to raise the feature PRs by the end of day today
* Some clarification for user authentication features
* PR commitment (by the end of Sunday 09/24)
* Testing plan (manual testing using UI and Postman)
* Documentation and presentation
* Demo from Will for Docker Implementation

**Action Items**

* Leaders will update SDD after application has changed since our initial plan
* Whitney will continue to work on STD documentation
* Andrew and Maryam will be the owners of iteration 1 presentation

**Key Decisions**

* Handling user account creation
  + Andrew O
  + Xin Zhao
* Handling user account auth
  + Hanwen
  + Will Aftring
* Handling transactions in/out
  + Whitney To
  + Christan Pratt
* Export transactions
  + Stretch item

**Meeting 2**

**Date and Time:** 09/16/23 @ 09:00 central US time (10:00 eastern US time)

**Place**: Discord Voice Channel team2

**Participants:** Will Aftring, Maryam Hussein, Andrew Ouellette, Christian Pratt, Whitney To, Hanwen Zhang，Xin Zhao

**Minutes taker:** Andrew Ouellette

**Timekeeper:** Andrew Ouellette

**Purpose:** Initial team meeting

**Agenda:**

- Go through release process

- Brief Lab 2 Discussion

- Assign deliverables for sprint

**Discussion**

* Github release demo
* Best practices moving forward
* How to use JIRA for Lab 2
* Discuss architecture for application
* Discuss new documents (SDD,STD)
* Outline development configuration (test/prod)

**Action Items:**

* Communicate user stories with teammates so we do not create duplicates.

**Key Decisions**

* Use JUnit/Mockito for testing Java.
* Set expectations for the week.
* SSD to be completed by 09/20/23
* STD to be completed by TBD

**Meeting 1**

**Date and Time:** 09/09/23 @ 09:00 central US time (10:00 eastern US time)

**Place**: Discord Voice Channel team2

**Participants:** Will Aftring, Maryam Hussein, Andrew Ouellette, Christian Pratt, Whitney To, Hanwen Zhang

**Minutes taker:** Will Aftring

**Timekeeper:** Will Aftring

**Purpose:** Initial team meeting

**Agenda:**

* Identify project leads
* Determine semester project
* Determine weekly meeting cadence
* Assignment of Iteration 0 deliverables

**Discussions:**

* Individual experience
* Individual learning objectives
* Basic application architecture

**Key Decisions:**

* Leadership roles
  + Team Leader: Will Aftring
  + Design Leader: Maryam Hussein
  + QA Lead: Whitney To
  + Configuration: Andrew O
  + Requirements: Christian Pratt
  + Security: Hanwen Zhang
* Project decided to be budgeting web application
* Weekly standup date / time
  + Tu/Th post class (15 min duration)
* Larger weekly discussion
  + Sat 10:00 (60-90 min)
    - Subject to change based on individual availability

**Action Items:**

See JIRA board for details: [Team2-Springboot - Agile board - Jira (atlassian.net)](https://maryam95.atlassian.net/jira/software/projects/TS/boards/2/backlog)