

25/09/12

**TAYPORT TENNIS CLUB  
MINUTES OF COMMITTEE MEETING  
HELD ON TUESDAY, 25<sup>nd</sup> SEPTEMBER, 2012,  
@ RICHARD & MANDY'S @ 7.30PM**

Starring: The Ladies - Mandy Strachan, Marian Wain, Vanessa Rengger and Shona Brownlee – Started 7.40pm with a fine spread of homemade muffins which were still warm along with biscuits

	TOPIC OF DISCUSSION	ACTION
1	<p><b><u>Apologies</u></b> Derek Ritchie, Richard Tough, Kevin Chisholm, Derek Petrie, Ian Ness</p>	
2	<p><b><u>Coaching</u></b></p> <p><u>Juniors</u> Week 5 of 6 is on Friday 28 September. No news of next block from Andy T</p> <p><u>Adults</u> Payment structure discussed. Payment in advance might have ensured less sporadic attendance – Blocks of Adult coaching still suggested</p> <p>Overall, it was agreed that it would be worthwhile for a small group to meet Andy Thompson, to discuss how things have gone and what improvements can be made. Information going out to parents at late notice was raised as an issue, as was the way in which the groups are structured.</p> <p>Update from meeting of 14 September:</p> <ul style="list-style-type: none"> <li>- Andy T to produce draft calendar for year – junior &amp; adult coaching + indoor coaching over winter, incorporating open day March or April</li> <li>- Riverside league with Newport &amp; Wormit</li> <li>- Andy mentioned clearing forms with Active Schools (Mark Clooney) was holding up getting forms into Tayport PS plus lack of PS admin staff</li> <li>- Need to co-ordinate standard form on Website for coaching which could also include Child Protection procedures</li> <li>- Andy suggested notice board on side of tennis courts which would be seen more easily</li> </ul>	<p>Richard, Mandy, Vanessa met with Andy T 14 Sept.</p> <p>Next meeting Wed 3<sup>rd</sup> Oct to be in Clubhouse with Richard, Mandy, Vanessa, Kevin and Andy.</p> <p>Andy still to confirm he can make the 3<sup>rd</sup> Oct</p>

	<p><b><u>From previous minutes</u></b></p> <p><b><u>Club Mark status</u></b> This is something we will pursue, in the fullness of time.</p>	Derek Ritchie
3	<p><b><u>Fund-raising - From previous minutes</u></b></p> <p><b><u>Race Night</u></b> It is an event whereby a good turnout is crucial to success. On hold.</p> <p><b><u>Open/Fun Day</u></b> postponed until prior to next season. Before or after Easter holidays? Yet to be decided. Possible dates include 24<sup>th</sup> March, 14<sup>th</sup> or 21<sup>st</sup> April. Hope to have Andy Thompson involved.</p> <p><b><u>Quiz Night</u></b> will probably take place in February, as usual.</p> <p><b><u>Ceilidh</u></b> Absence of Peter makes this more difficult. We will contact Alan, our entertainer, to get his thoughts.</p>	<p>Kevin</p> <p>Mandy to check with Andy T – to be incorporated in his calendar</p> <p>Derek Ritchie</p> <p>Mandy</p>
4	<p><b><u>Finances</u></b></p> <p>Surplus is at £1,268.35. £7,600.03 in bank. £15,000 to mature 28/9/12 with £288 interest</p> <p>Final banking will be / awaiting the following:</p> <ul style="list-style-type: none"> <li>- HV Ball Levy</li> <li>- Final monies (day members / light tokens)</li> <li>- Super Six (Sept)</li> </ul> <p>Final expenditure / awaiting the following:</p> <ul style="list-style-type: none"> <li>- any committee expenses to be claimed</li> <li>- tennis ball stock left / usage for year</li> <li>- path maintenance invoice (hoping this will be dated October and therefore in next years accounts)</li> </ul> <p>Robbie Smith will carry out an independent examination of the accounts, prior to the AGM.</p>	Mandy

5	<p><b><u>Clubhouse and court maintenance</u></b></p> <p><b><u>Painting of the clubhouse - <i>From previous minutes</i></u></b>  Work has been carried out. A fine job has been done and feedback has been positive.  However, the ends of the clubhouse don't seem to have been done. We will have to check on this and find out what had been agreed with the painters.  If we find out what colour was used, a group of us could get together one day to finish the job.</p> <p>Richard has a quote for sorting out the path, £2212, including stone chips, edging, skip, sand, cement, labour etc. Seems reasonable. We will go ahead with this – Work started on Thursday 20 September and is still ongoing and looking good. Old tennis court / path covering can't be disposed in skip via landfill – solution is being looked into for this so that extra disposal cost is not incurred</p> <p><b><u>Hedge</u></b>  Thanks to Kevin for carrying out this work previously. Needing cut again, is this something council should do?</p> <p><b><u>Lease of courts - <i>From previous minutes</i></u></b>  On-going saga. Derek Petrie has been working on this, on our behalf, for some time, but Fife Council has been slow to provide responses. There has been communication, but the matter is not being dealt with to our satisfaction. We are now awaiting the draft lease.</p> <p>We are being asked to pay £1000 per annum, plus cost of legal fees of between £350 and £1250. This seems unfair. Derek to pass on the relevant information to Richard, who will get in touch with Maggie Taylor.</p> <p>Thanks to Derek P for all of his work on this.</p> <p><b><u>From previous minutes</u></b></p> <p><b><u>Roof</u></b> will have to be fixed, long-term.</p> <p><b><u>Outside light</u></b>. The issue has been left in the hands of John Pate. Richard will liaise.</p> <p><b><u>Changing facilities</u></b>  Kevin, Vanessa and Richard to get together and discuss the matter further.</p> <p><b><u>Leaves</u></b>  Need to keep sweeping courts with leaves falling</p>	<p>Derek Petrie</p> <p>Richard &amp; workmen</p> <p>Derek Ritchie &amp; KC</p> <p>Derek Petrie and Richard/Mandy</p> <p>Richard</p> <p>Everyone</p>
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6	<p><b><u>Tennis</u></b></p> <p><u>Club Championships</u> Successful first stage of finals last Sunday. Hope to conclude matters this Sunday. Great credit to Ian for all of his effort in bringing things together.</p> <p>Concluded on 9 September successfully</p> <p>Tennis trophies all to be collected from last years winners in time for AGM and the 2012 prize giving</p>	Ian Ness / Derek Ritchie
7	<p><b><u>A.O.C.B.</u></b></p> <p><u>Website</u> Kevin is continuing to make improvements to the site. Any information we would like included should be passed to him. Our thanks to Kevin for all of his work on this.</p> <p><u>Old Photographs of Tayport Tennis</u> Copies of photos to be put up on walls in Clubhouse. Does anyone have any contacts – Ian Massie, Hamish Tough</p> <p><u>AGM</u> - Confirmed as Monday, 12<sup>th</sup> November in Bowling Club– 7.30pm Prize Giving and 8.00pm AGM.</p> <p>Email to be sent to all members before the end of September confirming AGM date and requesting any monies that have still to be handed in to Mandy for banking to complete this years accounts.</p>	<p>Derek R, Richard, Mandy</p> <p>Mandy</p>
8	<p><b><u>A.O.C.B.</u></b></p> <p>Proposed Agenda for 12 November: 1-8 no change</p> <ol style="list-style-type: none"> <li>1. Prize-giving – 7.30pm AGM – 8.00pm</li> <li>2. Apologies</li> <li>3. Minutes of AGM held on 7 Nov 2011</li> <li>4. Chairmans Report</li> <li>5. Treasurers Report</li> <li>6. Election of Office Bearers and Committee</li> <li>7. Election of Hon President and Vice President</li> <li>8. Election of Match Secretaries &amp; selection committee</li> </ol>	

	<p>9. Membership Fees – Proposed</p> <ul style="list-style-type: none"> <li>- Family £150 was £140</li> <li>- Adult £75 was £70</li> <li>- Junior £22 was £20</li> <li>- Tigers £16 was £15</li> <li>- Students, unemployed etc £52 was £50</li> <li>- Light Tokens to remain £2.50 for 35 mins</li> </ul> <p>The above in view of rent increase to possible £1000pa by Fife Council</p> <p>10. AOCB</p> <ul style="list-style-type: none"> <li>- Coaching – Talk by Andy Thompson if he’s able to attend AGM!!!</li> <li>- Leagues – Discuss HV etc and no of teams to be entered</li> <li>- + any other AOCB</li> </ul> <p>Committee – possible positions to be filled due to standing down</p> <p>Secretary – Derek R ☺</p> <p>Child Protection Officer - Marian ☺</p> <p>Committee Member - Erin ☺</p>	<p>RT / MS to ask Andy</p>
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Meeting closed at 8.43pm – in the absence of all men, the ladies have been fairly kind and not delegated to many tasks!!!

Next meeting: Monday, 12th November, 7.30pm – AGM @ Bowling Club unless another meeting required at end of October prior to AGM?