

Sherlin Massey

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Education

Bachelors of Science in Business Analytics; Certificates- Business Fundamentals and Data Science

Brigham Young University-Idaho

January 2020 - Present

Skills and Projects

- Created and modified reports and Dashboards using Power BI
- Worked on analysis using R studios, Python and SQL
- Detail Oriented with focus on accuracy in delivering tasks
- Willingness to Learn and Adaptability
- Productivity and Time Management
- Teamwork and collaboration

Experience

Student Records and Registration Data Visualization Specialist

Brigham Young University-Idaho

Rexburg, ID

July 2023 - Present

- Skillfully extracted and visualized data using Microsoft Power BI, Excel, and related platforms, thereby facilitating informed decision-making.
- Partnered with leadership to develop impactful reports and dashboards, presenting novel solutions to data challenges for continuous improvement.
- Improved usability of reports and dashboards. lead data projects, ensuring timely delivery and comprehensive documentation.

Guest Service Coordinator

Blixt & Co

Teton, ID

September 2021 - November 2021

- Orchestrated guest schedules with meticulous planning and accommodation inspections, ensuring adherence to company standards.
- Managed daily rosters, considering individual preferences, and supervised guest transportation, including airport trips.

Cellular Department Associate and Ordering Specialist

Brigham Young University - Idaho

Rexburg, ID

May 2020 - June 2022

- Oversaw calls, emails, and orders, coordinating with carriers (Verizon, Sprint, T-Mobile).
- Managed customer orders, updating both carriers and customers, and collaborated with carriers to facilitate customer needs.
- Ensured daily school website updates for improved product availability information.
- Maintained a streamlined, clean, and safe store environment, handling phone line activations, resolving carrier issues, and assisting with device orders.

MODI ATI Pvt Ltd, Stratford University

Academic Advisor

New Delhi, India

June 2014 - January 2016

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Volunteering : The Church of Jesus Christ of Latter-Day Saints

Full time Missionary

England and India

August 2017 - February 2019

- Served as a full-time missionary in India Bangalore Mission, England London Mission, and England Leeds Mission.
- Collected and analyzed data from multiple volunteer groups in order to identify trends and created plans for future growth and improvement.

