

Please ensure this tracking sheet is completed as a group, as it will be used to monitor your individual participation within the team.						
Team Members	Role/ Responsibility	Email				
James Giir Deng	Team Lead & Backend Developer	james.deng@alustudent.com				
Byusa M Martin De Poles	Frontend Developer & Database Architect	m.byusa@alustudent.com				
Task Allocation and Tracker						
	Task Allocated	Assigned Member	Deadline	Completion Status (Not Started/In Progress/Completed/Did not participate)	Reviewed by Team? (Yes/No)	Comments
	Parse XML to JSON	Byusa M Martin De Poles	Feb 5, 2026	Completed	Yes	
	Implement REST API endpoints	James Giir Deng	Feb 7, 2026	In progress	Yes	
	Authentication & Security	James Giir Deng	Feb 8, 2026	In progress	Yes	
	DSA Search Implementation	Byusa M Martin De Poles	Feb 6, 2026	Completed	Yes	
	Performance Measurement	Byusa M Martin De Poles	Feb 7, 2026	In progress	Yes	
	API Documentation	Byusa M Martin De Poles	Feb 8, 2026	In progress	Yes	
	Testing & Validation	Both	Feb 9, 2026	Not started	No	
	README & Submission Prep	Both	Feb 10, 2026	Completed	Yes	To be finalized
Meeting Attendance Log						
Meeting Date	Agenda	Facilitator	Attendees	Key Discussion Points	Next Steps	
Feb 3, 2026	Project Kickoff & Task Allocation	[Name]	Byusa M Martin De Poles, James Giir Deng	Assigned roles, defined tasks and deadlines	Start parsing XML and setting up API	
Feb 4, 2026	API Implementation Discussion	[Name]	Byusa M Martin De Poles, James Giir Deng	Discussed REST endpoints and data structure	Start coding API endpoints	
Feb 5, 2026	DSA & Performance Review	[Name]	Byusa M Martin De Poles, James Giir Deng	Reviewed linear vs dictionary lookup	Complete search implementation	
Feb 6, 2026	Authentication & Security	[Name]	Byusa M Martin De Poles, James Giir Deng	Implemented Basic Auth	Prepare documentation and testing	
Feb 7, 2026	Documentation & Testing	[Name]	Byusa M Martin De Poles, James Giir Deng	Drafted README and API docs	Run Postman tests and take screenshots	