

BABAK BIGDELI

Location: Manchester
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Github: <https://github.com/Babakbigdeli>

FRONT END WEB DEVELOPER-WAREHOUSE MANAGER-WAREHOUSE SUPERVISOR

A dedicated, motivated, and loyal senior management professional, offering a wealth of expertise and experience gained over 20+ years, covering all aspects of warehousing management and logistics. Proudly employed within a target driven environment, working as part of a close-knit team, continually offering support and guidance to both peers and colleagues to ensure an efficient and productive working environment. Maintaining strong, core organisational and multi-tasking abilities, alongside a pragmatic, methodical and logical approach to work. Consistently working to strict deadlines and operational targets in a busy and fast paced warehouse environment, remaining mindful and vigilant of risks in line with high-level health & safety requirements.

CORE SKILLS MATRIX

Front End Web Development	Javascript / HTML / CSS	Stock Handling & Budget Acumen
Task Delegation & Assignment	High Level Health & Safety	Working Under Pressure
Robust Data & Logistical Analysis	Problem Solving & Resolution	Report Writing and Presentation
HR / Staffing Management Acumen	Stock Taking & Inventory Review	Profit / Loss Management

Certificates & Training: H2S Awareness, Defensive Driving & Load Stability, First Aid, Fire Fighting, HACCP, Management & Leadership and Customer Service

IT Software Skills: Junior front end web developer using Javascript, HTML and CSS
Proficient in Microsoft Office Package (Word, Excel, Access, PowerPoint, Outlook)

CAREER SUMMARY

June 2020 – Present

DHL Supply Chain, Statham Road, Skelmersdale

First Line Manager

Based within a NHS contracted warehouse (Nightingale Hospitals supplies), directly managing a team of 30 on the early shift from 6am to 2pm Monday to Friday.

Key Accountabilities:

- Responsible for outbound operation and cover other sections (Inbound, Pick) whenever needed.
- Responsible for deployment of staff on weekly basis
- Extracting and sending performance reports to the Client
- Completing and submitting daily and weekly Health and Safety inspection reports to relevant department

Nov 2018 – Jan 2020

JD Sports and Fashion, Kingsway Distribution Centre, Rochdale

Warehouse Supervisor

Based within a fashion product warehouse (footwear, accessories, textiles & outdoor), directly managing a team of between 40-70, on 12 hour rolling shifts.

Key Accountabilities:

- Successfully and methodically planning and supervising the day to day operation of the department including picking, packing, and put away
- Responsible for the deployment of staff to picking, packing, replenishment and housekeeping tasks as appropriate
- Overseeing and managing ensuring housekeeping standards, and safe systems of work are met and maintained
- Confidently conducting regular team briefing/debriefing in line with business protocols
- Completing of detailed performance management and constant monitoring of staff KPIs, initializing disciplinary actions where needed
- Proactively attending daily management meetings and preparing various comprehensive and invaluable daily/weekly/monthly reports

Notable Achievements:

- Responsible for packing over £20k stock, replenishing £30k and increasing the productivity of staff by 20%
- Methodically working and processing over 10k SKUS

Sep 2016 - Nov 2018

Kuehne+Nagel, Trafford Park, Manchester

Warehouse Team Leader

Responsible for all pubs supplies from food (frozen, chilled and ambient chambers)to furniture. Directly managing a staff team of 20 during twilight shift working five of seven days including weekends, picking between 2k to 20k of stock per shift.

Key Accountabilities:

- Personally planned and supervised day to day operation of the department including stock picking, replenishment, goods in, loading and unloading
- Confidently delegated and assigned roles to staff at the start of shift in line with business needs
- Oversaw and implemented thorough staff rota's, ensuring enough staff available at any time
- Provided detailed daily and weekly KPIs to demonstrate process control/compliance and highlight staff performance
- Ensured strict health and safety standards were always maintained and promoted
- Assumed accountability for the control of all stock within a warehouse with over 6k SKUs
- Facilitated and created all pick notes from Company system onto paper and voice pick, monitoring the whole fast paced and busy pick process across the system and effectively resolving issues
- Undertook the role of goods in administration; thoroughly checking purchase orders, issuing Tally Cards, allocating locations, reporting shortages/problems/results
- Actively carried out and recorded perpetual and periodical stock counts, investigating, adjusting, and reporting any discrepancies and oversaw returned and damaged stock inventory and reallocation

CAREER SUMMARY CONTINUED

Jan 2016-Sep 2016

National Football Museum

Admin & HR Assistant, Manchester

Key Accountabilities:

- Confidently assisted HR manager in creating numerous spreadsheets and databases and updating them accordingly
- Supported HR manager in the organisation of filing records and documentation
- Actively assisted Sales and Marketing team members in creating various lists, data entry for coordination and arrangement

2012-2013

Iranian Oilfield Services Company (IOSC)

Warehouse Administrator

Key Accountabilities:

- Produced detailed pick lists and cross-checked these pick lists/pack lists and manifests with physical materials
- Actively participated in inventory controls and numerous stock takings
- Ensured compliance and kept WMS always accurately updated
- Prepared various weekly and monthly material reports for high level management

EARLY CAREER SUMMARY

2011-2012

Safirani Immigration Consultants

Administration Manager

2007-2011,

ARAMEX International

Warehouse Manager promoted to Logistics Team

2002 - 2007

Total S.A.

General Services Supervisor

2001 - 2002

Total S.A.

General Services Officer

*Earlier career upon request

EDUCATION & TRAINING

Oct 2020 – Present

Full Stack Web Development (Front and Back End)

Manchester University

1994 – 1999

Azad University English Translation

Bachelor (BSc/BA)

ADDITIONAL INFORMATION

Interests:

Avid interest in Music, reading, films and cooking/baking.
Practising meditation, visiting new places road trips, spending quality time with my family.
Additional interest in technology and computers, especially coding.

Languages:

English (Fluent), Farsi (Native)

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