CHUMALA GURUNG



Mar 2021

PERSONAL DETAILS

Siddhartha Chowk, Pokhara chumala096@gmail.com, 9806558001 Nationality: Nepali

EDUCATION

School (SLC) Mar 2014

Sri Bhupu Sainik Higher Secondary English Boarding School, Waling

Higher Secondary (+2)

Apr 2016

Sri Pioneer Higher Boarding School, Bhakunde

Bachelor Of Bussiness Administration Banking And Insurance

Nepal Tourism And Hotel Management College, Pokhara

EMPLOYMENT

Sales Girl May 2016 - Aug 2022

Bhat-Bhateni Supermarket Pokhara, New Road, Pokhara

- Provided exceptional customer service by assisting customers with product inquiries, recommendations, and ensuring a positive shopping experience.
- Maintained organized and visually appealing product displays, effectively highlighting promotions to drive sales.
- Managed transactions efficiently, including accurate handling of payments and resolving customer concerns promptly to ensure satisfaction and loyalty.

Cashier Aug 2022 - Jun 2024

Bhat-Bhateni Supermarket Pokhara, New Road, Pokhara

- Processed customer transactions accurately and efficiently using POS systems, handling cash, credit, and digital payments.
- Provided friendly and helpful service to customers during checkout, ensuring a smooth and pleasant shopping experience.
- Resolved customer inquiries, issues, and discrepancies with professionalism and attention to detail, maintaining high levels of customer satisfaction.

INTERNSHIPS

Bank Intern Jul 2019 - Aug 2019

Nabil Bank Limited, New Road, Pokhara

- Supported senior bankers with financial analysis, market research, and report preparation, gaining practical banking insights.
- · Assisted in customer service and transaction processing, contributing to efficient operations and high service standards.

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Nepali	English	
Hindi		

I eagerly await your response and look forward to the opportunity to discuss how my skills and experience align with the requirements of the position



CERTIFICATES

Insurance Industry in Nepal Prospects and Challenge

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Ms Word	Ms Excel
Power Point	Remittance
Accounting	Phone Handling
Customer Care	Communication
Leadership	