

Instructions: Follow the prompts and answer the questions to complete each section of your Career Development Plan Template for your top choice. An example plan is shown on the next page.

<p>Career Interests (Identify three areas of career interest. For each one, answer the question below and write a “career choice statement.” Then circle your top choice.)</p> <p>Why does this career choice interest me?</p>	<ol style="list-style-type: none"> 1. Front-end web developer- I generally love learning new things everyday and finding better ways to do something. I also enjoy creating websites and adding functionality to it. 2. Fashion designer- I am obsessed with fashion trends and making things and people look good 3. Social worker- I like helping people and basically putting a smile across someone's face. I know social works really impact people's lives and that's what I want to do.
<p>Required Knowledge and Skills (Answer the question for your top choice. Hint: Research on Zippia.com)</p> <p>What knowledge, skills, abilities, and traits does my top career choice require?</p>	<p>The hard skills required to become a front-end web developer are knowledge of Javascript, HTML, CSS and frameworks like react, vue and angular js while the most dominant trait of the same is having problem solving and organisational skills.</p>
<p>My Current Knowledge and Skills (Answer the question for your top choice.)</p> <p>Of the items you identified above, which do you currently have?</p>	<p>I possess some of the hard skills and am still learning more. In the soft skills, I have discovered by taking a career personality test that I am an organized person and I possess leadership skills. I feel that I also possess problem skills.</p>
<p>Knowledge and Skills I Need (Answer the questions for your top choice.)</p> <p>What knowledge and skills do I need to acquire for this career? What traits do I need to develop?</p>	<p>I feel I need to work on my problem solving skills. I tend to give up easily when things do not go my way or end up as planned. I am also lacking the confidence to admit to myself or others that I know what I am doing, I need to learn how to “own it” when I know something.</p>

Learning Plan <i>(Answer the questions for your top choice.)</i> How will I get the knowledge and skills I need? What are the major steps to take to get this career? What other jobs could help me get the experience I need?	Presenting more will surely build my confidence. I also need to practise more because with coding languages all it requires is practise, which I lack sometimes. I need to be less of a theory learner and look at things in a more practical way. I also need to talk to someone on my commitment issues. For me to be a good problem solver, I need to commit to something and follow through.
Resources <i>(Answer the questions for your top choice.)</i> Who can help me? What services, tools, or information can help me?	For my lack of confidence, I need to present more starting with a small crowd then advancing from there. I need more coaching on how to be committed. For my practise deficiency, I will use youtube to check out new ways to do things, since I am a visual learner I will absorb more while watching. I will also use youtube as a resource to research on how I can apply what I am learning in real life.

CAREER DEVELOPMENT PLAN EXAMPLE

<p>Career Interests</p> <p>What three careers are you most interested in and why?</p>	<p>1. Retail – I enjoy managing people and working in a store from my previous experiences. I would like to work as a Store Manager.</p> <p>2. Security and Surveillance – I want to be a Security Guard because I like to keep people safe.</p> <p>3. Financial Services – I would be interested in being a Bank Teller because I'm good at math.</p>
<p>Required Knowledge and Skills</p> <p>What knowledge, skills, abilities, and traits does your first career choice require?</p>	<p>My career research indicates that Store Managers need these skills and traits:</p> <ul style="list-style-type: none"> • Leadership: Inspire teams and provide clear, fair directions toward a common goal • Communication: Express ideas clearly; listen to and understand others • Problem-solving: Identify problems and use reasoning to find answers to problems and apply solutions • Determination: Ability to persist through challenges and exert the necessary time and effort to complete work and resolve issues successfully • Decisiveness: Make decisions with confidence • Patience: Let others move at their own pace when working with the public • Open Mindedness: Get along with people whose backgrounds and attitudes are very different from yours • Humility: Willing to look to others for help • Management: Handle pressure in a positive way • Humanitarian: Have a genuine concern for others
<p>My Current Knowledge and Skills</p> <p>Of the items you identified above, which do you currently have?</p>	<ul style="list-style-type: none"> • I have many of the traits above, and I will need to strengthen them over time if I want to become a good Store Manager. • People have said that I have good communication and problem-solving skills. • I feel that I have strong leadership skills that will allow me to lead a team. • I enjoy working in a team and interacting with others. • My career assessment indicated that my interests are in the following themes: Logical, Results-Oriented, and Decisive. This combination matches an "Executive/Manager".
<p>Knowledge and Skills I Need</p> <p>What knowledge and skills do I need to</p>	<ul style="list-style-type: none"> • Work on developing and strengthening patience, open mindedness, ability to handle pressure, and humility. • Learn how to work with different types of people and learn about the different leadership styles.

acquire for this career? What traits do I need to develop?	<ul style="list-style-type: none"> • There are no educational requirements for a Store Manager; however, I could get a 2-year college degree in Retail Management if I want to learn how to understand and influence consumer behavior to stay competitive.
Learning Plan How will I get the knowledge and skills I don't currently have? What are the major steps to take to get this career? What other jobs could help me get the experience I need?	<ul style="list-style-type: none"> • I will job shadow and get trained on how to be a Retail Manager. • I will interview managers I admire and ask how they become great managers. • Eventually, I would like to go to college and get the 2-year Retail Management diploma to further my knowledge.
Resources Who can help me? What services, tools, or information can help me?	<ul style="list-style-type: none"> • I can talk to trusted family members and friends about career choices. • For help on my resume or cover letter, I will go into my community center to ask for help from the career aid services. • For letters of recommendation, I will ask my community leaders or past employers/ mentors with whom I have an especially good relationship to provide one.

CAREER INTEREST AREAS

Select **three** areas of career interest from the list below (or use your assessment results).

computer software

clothing and textile

Architectural and design services

- | | |
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| <input type="checkbox"/> Accounting and Auditing Services | <input type="checkbox"/> Healthcare Services |
| <input type="checkbox"/> Advertising and PR Services | <input type="checkbox"/> Hotels and Lodging |
| <input type="checkbox"/> Aerospace and Defense | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Agriculture/Forestry/Fishing | <input type="checkbox"/> Internet Services |
| <input type="checkbox"/> Architectural and Design Services | <input type="checkbox"/> Legal Services |
| <input type="checkbox"/> Automotive Sales and Repair Services | <input type="checkbox"/> Management Consulting Services |
| <input type="checkbox"/> Banking | <input type="checkbox"/> Manufacturing - Other |
| <input type="checkbox"/> Biotechnology/Pharmaceuticals | <input type="checkbox"/> Marine Manufacturing & Services |
| <input type="checkbox"/> Broadcasting, Music, and Film | <input type="checkbox"/> Medical Devices and Supplies |
| <input type="checkbox"/> Business Services - Other | <input type="checkbox"/> Metals and Minerals |
| <input type="checkbox"/> Chemicals/Petro-Chemicals | <input type="checkbox"/> Non-profit Charitable Organizations |
| <input type="checkbox"/> Clothing and Textile Manufacturing | <input type="checkbox"/> Other/Not Classified |
| <input type="checkbox"/> Computer Hardware | <input type="checkbox"/> Performing and Fine Arts |
| <input type="checkbox"/> Computer Software | <input type="checkbox"/> Personal and Household Services |
| <input type="checkbox"/> Computer/IT Services | <input type="checkbox"/> Printing and Publishing |
| <input type="checkbox"/> Construction - Industrial Facilities & Infrastructure | <input type="checkbox"/> Real Estate/Property Management |

Career Planning Workshop

- ☐ Construction - Residential & Commercial/Office
- ☐ Consumer Packaged Goods Manufacturing
- ☐ Education
- ☐ Electronics, Components, Semiconductor Manufacturing
- ☐ Energy and Utilities
- ☐ Engineering Services
- ☐ Entertainment Venues and Theaters
- ☐ Financial Services
- ☐ Food and Beverage Production
- ☐ Government and Military

Career Development Plan Template

- ☐ Rental Services
- ☐ Restaurant/Food Services
- ☐ Retail
- ☐ Security and Surveillance
- ☐ Sports and Physical Recreation
- ☐ Staffing/Employment Agencies
- ☐ Telecommunications Services
- ☐ Transport and Storage - Materials
- ☐ Travel, Transportation and Tourism
- ☐ Waste Management