Agenda

Agenda: Week 6 Meeting

Location: Drebbelweg PC1, Cubicle 3
Datum: 21/3/2023
Time: 14:45 – 15:30
Attendees: Halil Betmezoğlu (Chair), Robert Buşe (Minute-taker), Roman Knyazhitskiy,
                 Daniel Popovici, Mate Rodić
Supervisor: Maria Mihai

Agenda-items

14:45-14:46   **Opening by chair**

14:46-14:48   **Check-in –** How is everyone doing?

14:48-14:50   **Announcements –** What progress has been made since the last
                     meeting?

14:50-14:55   **Present the current state of the project to the TA.**

14:55-15:00   **Questions for the TA –** Questions regarding our progress, previous
                     feedback, and other questions.

15:00-15:10   **Advanced requirements – Division of tasks between team members**
                     Consult members on what features to prioritise.
                     Split tasks between members.

15:10-15:20   **Heuristic usability evaluation (Draft) –** Deadline this Friday.
                     Get information on how the process will take place from the TA.
                     Clarify the information stated on the website, and find a partner group.

15:20-15:23   **Summary action points and next meeting** – Brief summary on what
                     has been discussed and schedule an extra meeting

15:23-15:25   **Feedback round -** What went well and what can be improved next
                     time?

15:25-15:28   **Question round -** Does anyone have anything to add before the
                     meeting closes?

15:28-15:30   **Closure**