Agenda - Week 3

Meeting Information

Location: Drebbelweg PC1, Cubicle 3
Datum: 28/2/2023
Time: 14:45 – 15:30
Attendees: Mate Rodić, Daniel Popovici, Roman Knyazhitskiy, Robert Buşe,
                 Halil Betmezoğlu
Supervisor: Maria Mihai
Chair: Mate Rodić
Minute Taker: Halil Betmezoğlu

Agenda-items

[14:45-14:48]   **Opening by chair**, **Check-in**

[14:48-14:50]   **Announcements –** Changes happened from the last meeting

[14:50-14:55]   **Week 2 reflection –** What we did last week, TA feedback reflection,
                       what to improve

[14:45-15:00]   **Week 3 plan –** goals for this week, objective of the meeting

[15:00-15:10]   **Backlog – Finalize Backlog**
                       TA feedback / Our questions for TA
                       Brainstorm changes
                       Write down possible changes

[15:10-15:20]   **Git Assignment – Understanding the Assignment**
                       Did everyone have problems with Git?
                       Inform about assignment requirements
                       Decide upon execution and deadline.

[15:20-15:25]   A**ction points** – We have to submit a finalized Backlog
                       Everyone has to do the Git Assignment until the end of the week
                       Decide if we will need to meet for the Backlog or Git
                       Think about preparing for next week, next chair and minute taker

[15:25-15:28]   **Feedback –** What went well and what can be improved next time?

[15:28-15:30]   **Questions –** does anyone have questions?

[15:30]   **Closure**