Pham Khanh Linh

No.50, 529 Alley, Truong Chinh Street, Dong Da District, Ha Noi

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EDUCATION

Foreign Trade University No.91, Chua Lang, Dong Da
Major: International Economics District, Ha Noi
2020 – 2024 (anticipated)

Ha Long High School for Gifted Students Hạ Long, Quang Ninh
English major class 2017 - 2020

- Third prize in English contest for provincial excellent students
- Consolation prize in English competition for excellent students of major high schools in the Northern delta and coastal areas

ACTIVITIES

FTU Innovation and Incubation Space (FIIS) 10/2021 - present
Intern of Training Department

- Responsible for program agenda, financial-risk report, revenue and assigning personnel
- Implement and develop training programs for students and typical businesses
- Organize and coordinate competitions on social business start-ups and innovation
- Working with domestic and foreign partners to develop and implement highly practical projects and training programs.

Social Innovation Launch (SiL) 10/2020 – 10/2021
Member of Event Organization

- Responsible for preparing and operating events: successfully organized a press conference with a scale of 50 people and published on 25 media
- Responsible for funds, budgets and venues

Asian Youth Advocate Networks Vietnam 10/2020 – 1/2021
Member of Finance

- Responsible for AYAN funds as well as revenues and expenditures from projects and events
- Develop AYAN fundraising plan, keep and preserve the fund - record every transaction made.
- Make a report on the costs of projects and events.

WORK EXPERIENCE

PASAL English Center Ha Noi
Part-time Teaching Assistance/Tutor 10/2020 – 04/2021

PISA Ha Long English Center Hạ Long, Quang Ninh
Part-time Teaching Assistance/Tutor 12/2019 – 3/2020

SKILLS

- IELTS 7.5 (Issued on 30/11/2019), APTIS C (Issued on 18/01/2022)
- Basic computer skills (MOS Word 2016 1000/1000, MOS Excel 960/1000 – Issued on 2/12/2020)
- Basic creating and editing videos skill