Matteo Da Venezia

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Professional Summary

Logical thinker with top problem-solving abilities. Communicates well with non-technical audiences for speedy resolutions.

Hard working and passionate job seeker with strong organizational skills eager to secure entry-level web-developer position. Ready to help team achieve company goals. I am a newly graduated IT Engineer offering enthusiasm and innovative ideas.

Education

EXPECTED IN MAY 2026
BACHELOR OF SCIENCE: COMPUTER SCIENCE

University

Dublin

September 2018 – June 2022

ITALIAN TECHNICAL LEAVING CERT: Computer Science and Telecommunications

ITT Enrico Fermi

Venice, Italy

2020-2022

CCNA

ITT Enrico Fermi

Venice, Italy

Skills & Abilities

Hard Skills

- Keeping up with new technologies
- Windows/ MacOS / Linux
- HTML, CSS, JS, PHP, SQL
- Bootstrap Framework
- Visual Studio IDE and Code
- GitHub
- Analytical mindset
- Responsive Design
- Learning SEO

Soft Skills

- Problem-solving
- Teamwork
- Adaptability
- Analysis
- Critical Thinking
- Creativity

Work Experience

IT Support Technician – ATC Language Schools
July 2022 – Sep 2022
Dublin

- Employed advanced troubleshooting and expert application knowledge to solve system user interface problems.
- Supplied full support for Office 365 Suite.
- Conducted data analysis with Excel to improve the visualization of constantly updated data.
- Performed troubleshooting of printers and of Graphical User Interface related problems

IT Manager – Dogsy ASD
June 2020 - June 2022
Venice, Italy

- Led IT support for 1st, 2nd, and 3rd line hardware and software issues.
- Acted as first point of contact for hardware and software troubleshooting queries.
- Oversaw execution of IT projects from inception to execution.
- Directed installation and configuration of computer hardware, operating systems and applications.
- Assessed data security and compliance to GDPR regulations.
- Company mail and documents management.
- Data analysis with Excel
- Converted company customer list from an Excel file to a micro-database file for proper storage of 80+ customers data.

IT Support Technician – Dogsy ASD
June 2014 – Sep 2019
Venice, Italy

- Full support for Office 365 Suite.
- Documents and mail support.
- Providing creative IT ideas to improve company productivity.
- Troubleshooting IT equipment.

Languages
Italian, English: Native language.

Accomplishments
- **Participated in senior school chess tournament**
- **Participated in NASA Astro Pi project**