

## **Scorecard Admin Test Scenarios**

## 2. Test Scenarios - Logic Requirements

### 2.1. Create Scorecard

#### 2.1.1. Create Scorecard Activity

#### Functional Test Case Numbers: <42 through 54>

##### Scenario #1 (FTC 42)

1. User clicks on "Create a Scorecard"

Expected Outcome:

Validation Error is show indicating user does not have permission to create a scorecard.

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| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

Scenario #2 (FTC 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 54)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard01         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 100                      |
| Section            | Test_section01           |
| Weight (Section)   | 100                      |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 100                      |
| Document Upload    | Optional                 |

3. User Clicks on "Save New Scorecard"

Expected Outcome:

The new Scorecard (test\_scorecard01) will be created and saved to the database.

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| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

## Scenario #3 (FTC 53)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard01         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

3. In the Group Section, Click 'Add New'
4. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

5. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Scorecard Name is currently in use and an alternate name needs to be selected.

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|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #4 (FTC 53)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard04         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

3. In the Group Section, Click 'Add New'
4. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 25                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

5. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Group Weights DO NOT Sum to 100.

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|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #5 (FTC 53)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard05         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

3. In the Group Section, Click 'Add New'
4. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 25                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

5. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Section Weights DO NOT Sum to 100

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| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #6 (FTC 53)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard06         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

3. In the Group Section, Click 'Add New'
4. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 25                       |
| Document Upload    | Optional                 |

5. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Question Weights DO NOT Sum to 100

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #7 (FTC 53)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard07         |
| Version Number     | 1.0                      |
| Project Type       |                          |
| Category           | Design                   |
| Type               |                          |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     |                          |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      |                          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

3. In the Group Section, Click 'Add New'
4. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             |                          |
| Document Upload    | Optional                 |

5. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Required Fields are MISSING

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|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |



### Scenario #8 (FTC 53)

Note: User is logged-in as a "Manager"

1. User clicks on "Create New Scorecard"
2. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard08         |
| Version Number     | 1.X                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

3. In the Group Section, Click 'Add New'
4. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

5. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Scorecard Version Number is INVALID and a VALID Number needs to be selected before proceeding.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

## 2.2. Edit Scorecard

### 2.2.1. Edit Scorecard Activity

#### Functional Test Case Numbers: <55 through 60>

##### Scenario #9 (FTC 55)

1. User selects scorecard to edit
2. User clicks on Edit Scorecard

Expected Outcome:

Validation Error is show indicating user does not have permission to edit a scorecard.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

##### Scenario #10 (FTC 55)

Note: User is logged-in as a "Manager"

1. User clicks on scorecard to edit
2. User clicks on Edit Scorecard

Expected Outcome:

Validation Error is show indicating user scorecard is currently linked to a project and cannot be edited.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

##### Scenario #11 (FTC 55)

Note: User is logged-in as a "Manager"

1. User clicks on scorecard to edit
2. User clicks on Edit Scorecard
3. User attempts to edit scorecard name and version number

Expected Outcome:

Scorecard name and version number are in read-only format and cannot be edited.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #12 (FTC 55, 56, 57, 59, 60)

Note: User is logged-in as a "Manager"

1. User clicks on scorecard to edit
2. User clicks on Edit Scorecard
3. User changes scorecard using sample data below:

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01_edited      |
| Weight (Group)     | 100                      |
| Section            | Test_section01_edited    |
| Weight (Section)   | 100                      |
| Question Text      | test_question01_edited   |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-10)             |
| Weight             | 100                      |
| Document Upload    | Optional                 |

4. Click on 'Save Changes'

Expected Outcome:

Scorecard has been updated and will be saved to the database. Minor version number will be incremented.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

## Scenario #13 (FTC 58)

Note: User is logged-in as a "Manager"

1. User clicks on scorecard to edit
2. User clicks on Edit Scorecard
3. User changes scorecard using sample data below:

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Project Type       |                          |
| Category           | Design                   |
| Type               |                          |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     |                          |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      |                          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

4. For the Question Group, enter sample data below:

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             |                          |
| Document Upload    | Optional                 |

5. User clicks on 'Save Changes'

Expected Outcome:

Validation error is shown indicating Required Fields are MISSING.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #14 (FTC 58)

Note: User is logged-in as a "Manager"

1. User clicks on scorecard to edit
2. User clicks on Edit Scorecard
3. User changes scorecard using sample data below:

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

4. For the Question Group, enter sample data below:

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 25                       |
| Section            | Test_section02           |
| Weight (Section)   | 25                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 25                       |
| Document Upload    | Optional                 |

5. Click on 'Save Changes'

Expected Outcome:

Validation error is shown indicating WEIGHTS MUST SUM to 100.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### 2.2.2. Edit Scorecard Activity – Set Status

#### Functional Test Case Numbers: <61 through 63>

##### Scenario #15 (FTC 61)

1. User navigates to scorecard list

##### Expected Outcome

Validation error is shown indicating user does NOT permission to View scorecard list.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

##### Scenario #16 (FTC 63)

1. User navigates to scorecard list
2. User changes status of first 3 design scorecards from Active to Inactive

##### Expected Outcome

Scorecard status is changed from Active to Inactive.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

##### Scenario #17 (FTC 62)

1. User navigates to scorecard list
2. User changes status of first 3 design scorecards from Inactive to Active

##### Expected Outcome

Scorecard status is changes from Inactive to Active.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### 2.2.3. Edit Scorecard Activity – Copy Scorecard

#### Functional Test Case Numbers: <64 through 71>

##### Scenario #18 (FTC 64)

1. User navigates to scorecard list

##### Expected Outcome

Validation error is shown indicating user does NOT permission to View scorecard list.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

##### Scenario #19 (FTC 68)

1. User navigates to scorecard list
2. User clicks on scorecard
3. User clicks on "Copy"
4. User clicks on "Save New Scorecard"

##### Expected Outcome:

Validation error is shown indicating scorecard is currently linked to a project and name must be changed.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #20 (FTC 64, 65, 66, 70, 71)

Note: User is logged-in as a "Manager"

1. User navigates to scorecard list
2. User clicks on scorecard
3. User clicks on "Copy"
5. User clicks on "Save New Scorecard"

Expected Outcome:

A new Scorecard is created and saved to the database. Major and minor version numbers is incremented.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #21 (FTC 64, 65, 67, 70)

Note: User is logged-in as a "Manager"

1. User navigates to scorecard list
2. User clicks on scorecard
3. User clicks on "Copy"
4. User changes Scorecard Name and Version Number using Sample Data be

| Field Name     | Sample Value         |
|----------------|----------------------|
| Scorecard Name | test_scorecardcopy01 |
| Version Number | 1.0                  |

6. User clicks on "Save New Scorecard"

Expected Outcome:

A new Scorecard is created and saved to the database. Major and minor version numbers is incremented.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |



### Scenario #22 (FTC 64, 65, 67, 68, 69)

Note: User is logged-in as a "Manager"

1. User navigates to scorecard list
2. User clicks on scorecard
3. User clicks on "Copy"
4. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard04         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

5. In the Group Section, Click 'Add New'
6. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 25                       |
| Section            | Test_section02           |
| Weight (Section)   | 50                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

7. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Group Weights DO NOT Sum to 100.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #23 (FTC FTC 64, 65, 67, 68, 69)

Note: User is logged-in as a "Manager"

1. User navigates to scorecard list
2. User clicks on scorecard
3. User clicks on "Copy"
4. User completes Scorecard Details using sample data below

| Field Name         | Sample Value             |
|--------------------|--------------------------|
| Scorecard Name     | test_scorecard05         |
| Version Number     | 1.0                      |
| Project Type       | Component                |
| Category           | Design                   |
| Type               | Screening                |
| Min Score          | 0                        |
| Max Score          | 100                      |
| Status             | Active                   |
| Group              | test_group01             |
| Weight (Group)     | 50                       |
| Section            | Test_section01           |
| Weight (Section)   | 50                       |
| Question Text      | test_question01          |
| Question Guideline | test_questionguideline01 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

5. In the Group Section, Click 'Add New'
6. Enter sample data listed below in 'New Group Section'

|                    |                          |
|--------------------|--------------------------|
| Group              | test_group02             |
| Weight (Group)     | 50                       |
| Section            | Test_section02           |
| Weight (Section)   | 25                       |
| Question Text      | test_question02          |
| Question Guideline | test_questionguideline02 |
| Type               | Scale (1-4)              |
| Weight             | 50                       |
| Document Upload    | Optional                 |

7. Click on 'Save New Scorecard'

Expected Outcome:

Validation error is shown indicating Section Weights DO NOT Sum to 100

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### 2.3. View Scorecard

#### 2.3.1. View Scorecard Activity

##### Functional Test Case Numbers: <72 through 75>

###### Scenario #24 (FTC 72)

1. User navigates to scorecard list

###### Expected Outcome

Validation error is shown indicating user does NOT permission to View scorecard list.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

###### Scenario #25 (FTC 72)

1. User navigates to scorecard list
2. User clicks on scorecard

###### Expected Outcome

Validation error is shown indicating user does NOT permission to View scorecard.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

###### Scenario #26 (FTC 73)

Note: User is logged-in as a "Manager"

1. User navigates to scorecard list
2. User filters scorecard by "Active Only"

###### Expected Outcome

Only active scorecards are displayed in scorecard list.

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |

### Scenario #27 (FTC 74, 75)

Note: User is logged-in as a "Manager"

1. User navigates to scorecard list
2. User clicks on scorecard

### Expected Outcome

User is able to view Scorecard in Read-Only Format

|                |
|----------------|
| Tools:         |
| Test Method:   |
| Actual Result: |
| Outcome:       |