



Sk. Badsha Nishan

Computer Operator with 12 years experience

SUMMARY

Creative and detail-oriented professional with hands-on experience in graphic design, video editing, and content creation. Skilled in observing and adapting to social media trends, with strong writing and visual abilities. Experienced in managing financial tasks and developing promotional materials that support clear brand communication. Motivated to contribute creatively and support brand awareness and engagement at Programming Hero.

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📍 119, Hasnabad, South Keraniganj
1310 Dhaka, Bangladesh

LANGUAGES

English - Beginner

Bangla - Native

Hindi - Intermediate

WORK EXPERIENCE

July 2013 - Present

Computer Operator

Padma Group of Companies

Eunoos Trade Center Ltd., 52-53, Dilkusha C/A, Dhaka-1000.

- Designed and edited graphic projects, including logos and visiting cards, boosting visual brand identity.
- Crafted official documents for tenders and notices, enhancing organizational communication and compliance.
- Managed accounting tasks and streamlined financial operations, improving accuracy and efficiency.
- Edited promotional videos, increasing engagement across social media platforms by 30%.
- Developed print-ready materials, ensuring high-quality output and client satisfaction.

EDUCATION

2018

B.A.

Bangladesh Open University

Dhaka, Bangladesh

Bachelor of Social Science

SKILLS

Computer skills

Graphic Design

HTML

CSS

JavaScript

Photo Editing

Firefighting