New Business:

- **Finish the Conceptual Design Final Draft** with revisions from Professor Roberts
- Start Detailed Design Checkpoint **(Must be highest priority subsystems)**
- Start on Midterm Presentation

Unfinished Business:
- Finish the Conceptual Design Final Draft

Upcoming Deadlines:
- **Minutes 8 is due on Monday, October 16th at 11:59 p.m**
- **Complete evaluation 3 due October 17th**
- **Conceptual Design and Planning Final Version due October 15th at 11:59 pm**
- **Midterm Presentation due October 23rd (May get moved)**
- **Detailed Design Checkpoint due October 25th at 11:59 pm**

Progress Updates:
- Everyone
  - Got clear feedback on Conceptual Design Draft
- Caleb Rozenboom
  - Analytical Methods for Work System
- Jayden Marcom
  - Block Diagram rework to add input and output labels
- Utsav Singha
  - Ethical and Professional Standards and Broader Impacts Section
- Jesse Brewster
  - Block Diagram rework to add input and output labels
- Ben Ebel
  - Analytical Methods for Resistance System and User Interface

Assigned Work:
- Everyone
  - **Finish Conceptual Design Final Draft**
    - Analytical evaluations for Audio and Visual System
    - Rereading through all of the report with the Grade Rubric to ensure everything is covered
    - Update Gantt Chart
  - Start working on verification of subsystems to get sign offs
    - Ben Ebel : GUI
    - Jesse Brewster : Audio
    - Jayden Marcom : Work
    - Utsav Singha : Visual
    - Caleb Rozenboom : Resistance
  - Meetings this week
    - Sunday at 5 pm to 10:00 pm

- Monday 10:00 am to 12:30 pm
- Tuesday 11:30 am to 3:00 pm
- Wednesday at 10:00 am and 8:00 pm
- Thursday 11:00 am to 4:00 pm
- Friday at 10:00 am

Other (This will be used to address any other matters outside of the previous sections):