

New Business:

- Act on feedback and resubmit

Unfinished Business:

- If you have not yet started working on the LinkedIn modules do them over break so you do not have to do them during critical work time
- Continue to act on feedback and resubmit

Upcoming Deadlines:

- **Week 13 minutes due Monday, November 20th at 11:59 p.m.**
- **Course Evaluation due Monday, November 27th at 11:59 p.m.**
- **Linked-in modules are due Thursday, November 30th at 11:59 p.m.**

Progress Updates:

- Caleb Rozenboom
 - Rewrote Signoff
- Jayden Marcom
 - Got signed off
 - Working on the order form
- Utsav Singha
 - Rewrote Signoff
- Jesse Brewster
 - Rewrote Signoff
- Ben Ebel
 - Rewrote Signoff

Assigned Work:

- Caleb Rozenboom
 - Get the resistance system signed off
- Jayden Marcom
 - Work on the order form for the work system
 - Help with the resistance system
- Utsav Singha
 - Get the video system signed off
- Jesse Brewster
 - Get the audio system signed off
- Ben Ebel
 - Work on the order form for the work system
 - Get the GUI signed off
- Meeting Times
 - Monday: 10:00-1:00 and then 2:00-4:00
 - Tuesday: 11:00-4:00 and 6:00 and after if needed
 - Wednesday: 10:00-1:00 and then 2:00-4:00
 - Thursday: 11:00-4:00 and 6:00 and after if needed

- Friday: 11:00-4:00

Other (This will be used to address any other matters outside of the previous sections):