

**New Business:**

- Act on feedback and resubmit
- Finish Course Evaluation Tonight
- Finish LinkedIn Modules Before Thursday
- Start working on the final presentation
- Organize the GitHub
- **LAST MEETING**

**Unfinished Business:**

- Continue to act on feedback and resubmit
- Get Order In for Work System
- Get the GUI system signed off

**Upcoming Deadlines:**

- **Week 14 minutes due Monday, November 27th at 11:59 p.m.**
- **Course Evaluation due Monday, November 27th at 11:59 p.m. (TOMORROW)**
- **Linked-in modules are due Thursday, November 30th at 11:59 p.m. (THIS WEEK THURSDAY)**
- **Github Customization & Update due Thursday, November 30th at 11:59 p.m. (THIS WEEK THURSDAY)**
- **Final Presentation due Friday, December 8th at 11:59 p.m.**

**Progress Updates:**

- Caleb Rozenboom
  - Rewrote Signoff
  - Finished LinkedIn Modules
- Jayden Marcom
  - Working on the order form
- Utsav Singha
  - Rewrote Signoff
  - Finished Course Eval
- Jesse Brewster
  - Rewrote Signoff
- Ben Ebel
  - Rewrote Signoff (Hopefully final revision)
  - Finished Course Eval

**Assigned Work:**

- Caleb Rozenboom
  - Get the feedback on the resistance system
- Jayden Marcom
  - Work on the order form for the work system (Get this done this week)
  - Help with the resistance system
- Utsav Singha

- Get the video system signed off (Try to get this done this week, should be close)
- Jesse Brewster
  - Get the audio system signed off (Try to get this done this week, should be close)
- Ben Ebel
  - Work on the order form for the work system (Get this done this week)
  - Get the GUI signed off (Get this done this week)
  - Organize the GitHub
- Meeting Times
  - Monday: 9:00-1:00 and then 2:00-4:00
  - Tuesday: 11:00-4:00 and 6:00 and after if needed
  - Wednesday: 10:00-1:00 and then 2:00-4:00
  - Thursday: 11:00-4:00 and 6:00 and after if needed
  - Friday: 11:00-4:00

**Other (This will be used to address any other matters outside of the previous sections):**