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| **Epics** | **User Stories** | **User Acceptance Criteria** |
| Team contracts overview | As a manager, I should be able to view data of contracts under my name as well as for the team I am managing | User should be able to navigate to new ‘My Team’ page from his/her existing ERP login credentials |
| User should be able to view contracts for which he/she is marked as ‘Line Manager’ |
| User should be able to view status of contracts against each of his/her team member |
| User should be able to view products and spend associated with the contract |
| User should be able to export data in CSV or Excel format |
| Executing Line manager approval | As a procurement professional, I should be able to request contract approval on ERP software | User should be able to navigate to the point where he/she can add line manager details |
| User should be click on the point and search for their ‘Line Manager’ from drop-down list |
| Selecting and adding line manager name should trigger email notification for Line manager to review and approve the contract |
| As a Line manager, I should be able to review and approve the contract details | User should receive email notification for review and approval |
| User should be directed to ‘Approval Page’ from email notification |
| User should be able to ‘pending approvals’ on their home page, clicking on ‘pending approvals’ should open ‘Approval Page’ |
| User should be review contract details and be provided with ‘Approve’ or ‘Deny’ |
| Clicking on ‘Approve’ button should add line manager details in the contract workspace and trigger email notification for procurement professional and ERP support professional |
| Clicking on ‘Deny’ button should trigger email notification for procurement professional only |
| Products description | As a procurement professional, I should be able to add products purchased under my contract as keywords | User should be able to navigate to the point in page to add ‘Product Description’ |
| User should be click on the point and search for their products from drop-down list as keywords |
| As a procurement professional, I should be able to search contracts by products keywords | User should be able to view list of contracts associated with entered product keywords |
| As a user, I want the ability to export data from the dashboard to other tools for further analysis | User should be able to export data in CSV or Excel format |