

Company Recruitment team
Company, Inc.
123 somestreet
some city

January 01, 1984

Dear Sir or Madam,

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Duis ullamcorper neque sit amet lectus facilisis sed luctus nisl iaculis. Vivamus at neque arcu, sed tempor quam. Curabitur pharetra tincidunt tincidunt. Morbi volutpat feugiat mauris, quis tempor neque vehicula volutpat. Duis tristique justo vel massa fermentum accumsan. Mauris ante elit, feugiat vestibulum tempor eget, eleifend ac ipsum. Donec scelerisque lobortis ipsum eu vestibulum. Pellentesque vel massa at felis accumsan rhoncus.

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Albert Einstein discovered that $e = mc^2$ in 1905.

$$e = \lim_{n \rightarrow \infty} \left(1 + \frac{1}{n}\right)^n$$

Yours faithfully,

John Doe

Attached: curriculum vitae

John Doe
street and number – postcode city – country
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🔗 jdoe • *additional information*



John Doe

Resumé title

Some quote

Education

year–year **Degree, Institution, City, Grade.**
Description

year–year **Degree, Institution, City, Grade.**
Description

Master thesis

title *Title*

supervisors Supervisors

description Short thesis abstract

Experience

Vocational

year–year **Job title, Employer, City.**
General description no longer than 1–2 lines.
Detailed achievements:

- Achievement 1;
- Achievement 2, with sub-achievements:
 - Sub-achievement (a);
 - Sub-achievement (b), with sub-sub-achievements (don't do this!);
 - Sub-sub-achievement i;
 - Sub-sub-achievement ii;
 - Sub-sub-achievement iii;
 - Sub-achievement (c);
- Achievement 3.

year–year **Job title, Employer, City.**
Description line 1
Description line 2

Miscellaneous

street and number – postcode city – country

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🔗 jdoe • additional information

year–year **Job title**, *Employer*, City.
Description

Languages

Language 1	Skill level	<i>Comment</i>
Language 2	Skill level	<i>Comment</i>
Language 3	Skill level	<i>Comment</i>

Computer skills

category 1	XXX, YYY, ZZZ	category 4	XXX, YYY, ZZZ
category 2	XXX, YYY, ZZZ	category 5	XXX, YYY, ZZZ
category 3	XXX, YYY, ZZZ	category 6	XXX, YYY, ZZZ

Interests

hobby 1 Description
hobby 2 Description
hobby 3 Description

Extra 1

- Item 1
- Item 2
- Item 3. This item is particularly long and therefore normally spans over several lines. Did you notice the indentation when the line wraps?

Extra 2

- | | |
|----------|--|
| ○ Item 1 | ○ Item 4 |
| ○ Item 2 | ○ Item 5[?] |
| ○ Item 3 | ○ Item 6. Like item 3 in the single column list before, this item is particularly long to wrap over several lines. |

References

Category 1

- Person 1
- Person 2
- Person 3

Category 2

Amongst others:
○ Person 1, and
○ Person 2
(more upon re-
quest)

All the rest & some more

That person, and **those** also (all available upon request).

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