PROJECT EVALUATION

Candidate :

Register Number	Candidate Name

CANDIDATE CONTRIBUTION AND PERFORMANCE

Sl.No.	Subject Matter	Marks
1	Understanding background and topic	
2	Specifies Project goals	
3	Architecture /System Design	
4	Summaries algorithms and highlights the project features	
5	Specifies the testing platforms and benchmark systems	
6	Discusses the reasons of using Benchmark systems	
7	Summaries the ultimate findings of the project	
8	Question and Answer	
9	Presentation skills	
10	Implementation (60 Percentage)	
	Total	
Comments :		

Member 1   Member 2   Member 3   Supervisor

PROJECT EVALUATION

REVIEW

Candidate :

Register Number	Candidate Name

CANDIDATE CONTRIBUTION AND PERFORMANCE

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7	Summaries the ultimate findings of the project	
8	Question and Answer	
9	Presentation skills	
10	Implementation (100 Percentage)	
	Total	

Comments :

Member 1   **Member 2**   **Member 3**   **Supervisor**

PROJECT EVALUATION

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	Total	

Comments :

Member 1   **Member 2**   **Member 3**   **Supervisor**

FORMAT FOR PREPARATION OF PROJECT

FOR

B.E. / B. TECH. / B. ARCH.

1.   ARRANGEMENT OF CONTENTS:

The sequence in which the project report material should be arranged and bound should be as follows:

1.   Cover Page & Title Page
2.   Bonafide Certificate
3.   Abstract
4.   Table of Contents
5.   List of Tables
6.   List of Figures
7.   List of Symbols, Abbreviations and Nomenclature
8.   Chapters
9.   Appendices
10. References

The table and figures shall be introduced in the appropriate places.

2.   PAGE DIMENSION AND BINDING SPECIFICATIONS:

The dimension of the project report should be in A4 size. The project report should be bound using flexible cover of the thick white art paper. The cover should be **printed in black letters** and the text for printing should be identical.

3.   PREPARATION FORMAT:

3.1   **Cover Page & Title Page** –A specimen copy of the Cover page & Title page of the project report are given in **Appendix 1.**

3.2   **Bonafide Certificate –** The Bonafide Certificate shall be in double line spacing using FontStyle Times New Roman and Font Size 14, as per the format in **Appendix 2.**

The certificate shall carry the supervisor's signature and shall be followed by the supervisor's name, academic designation (not any other responsibilities of administrative nature),

department and full address of the institution where the supervisor has Supervised the student. The term **'SUPERVISOR'** must be typed in capital letters between the supervisor's name and academic designation.

3.3   **Abstract –** Abstract should be one page synopsis of the project report typed double line spacing, Font Style Times New Roman and Font Size 14.

3.4   **Table of Contents –** The table of contents should list all material following it as well as any material which precedes it. The title page and Bonafide Certificate will not find a place among the items listed in the Table of Contents but the page numbers of which are in lower case Roman letters. One and a half spacing should be adopted for typing the matter under this head. A specimen copy of the Table of Contents of the project report is given in **Appendix 3.**

3.5   **List of Tables –** The list should use exactly the same captions as they appear above the tables in the text. One and a half spacing should be adopted for typing the matter under this head.

3.6   **List of Figures –** The list should use exactly the same captions as they appear below the figures in the text. One and a half spacing should be adopted for typing the matter under this head.

3.7   **List of Symbols, Abbreviations and Nomenclature** –One and a half spacing should be adopted or typing the matter under this head. Standard symbols, abbreviations etc. should be used.

3.8   **Chapters** –The chapters may be broadly divided into 3 parts (i) Introductory chapter, (ii) Chapters developing the main theme of the project work (iii) and Conclusion.

The main text will be divided into several chapters and each chapter may be further divided into several divisions and sub-divisions.

- ❖ Each chapter should be given an appropriate title.
- ❖ Tables and figures in a chapter should be placed in the immediate vicinity of the reference where they are cited.
- ❖ Footnotes should be used sparingly. They should be typed single space and placed directly underneath in the very same page, which refers to the material they annotate.

3.8   **Appendices** –Appendices are provided to give supplementary information, which isincluded in the main text may serve as a distraction and cloud the central theme.

- ❖   Appendices should be numbered using Arabic numerals, e.g. Appendix 1, Appendix 2, etc.
- ❖   Appendices, Tables and References appearing in appendices should be numbered and referred to at appropriate places just as in the case of chapters.
- ❖   Appendices shall carry the title of the work reported and the same title shall be made in the contents page also.

3.10   **List of References** –The listing of references should be typed 4 spaces below the heading "REFERENCES" in alphabetical order in single spacing left – justified. The reference material should be listed in the alphabetical order of the first author. The name of the author/authors should be immediately followed by the year and other details.

A typical illustrative list given below relates to the citation example quoted above.

REFERENCES

1.   Ariponnammal, S. and Natarajan, S. (1994) 'Transport Phonomena of Sm Sel – X Asx', Pramana – Journal of Physics Vol.42, No.1, pp.421-425.

2.   Barnard, R.W. and Kellogg, C. (1980) 'Applications of Convolution Operators to Problems in Univalent Function Theory', Michigan Mach, J., Vol.27, pp.81–94.

3.   Shin, K.G. and Mckay, N.D. (1984) 'Open Loop Minimum Time Control of Mechanical Manipulations and its Applications', Proc.Amer.Contr.Conf., San Diego, CA, pp. 1231-1236.

3.10.1 **Table and figures -** By the word Table, is meant tabulated numerical data in the body of theproject report as well as in the appendices. All other non-verbal materials used in the body of the project work and appendices such as charts, graphs, maps, photographs and diagrams may be designated as figures.

4.   **TYPING INSTRUCTIONS:**

The impression on the typed copies should be black in color.

One and a half spacing should be used for typing the general text. The general text shall be typed in the Font style 'Times New Roman' and Font size 14.

* * * * *

TITLE OF PROJECT REPORT

<Font Size 18><1.5 line spacing>

A PROJECT REPORT
<Font Size 14>

Submitted by
<Font Size 14><Italic>

NAME OF THE CANDIDATE(S)
<Font Size 16>

in partial fulfillment for the award of the degree

of

<Font Size 14><1.5 line spacing><Italic>

NAME OF THE DEGREE
<Font Size 16>

IN

BRANCH OF STUDY
<Font Size 14>

NAME OF THE COLLEGE
<Font Size 14>

ANNA UNIVERSITY: CHENNAI 600 025

<Font Size 16><1.5 line spacing>

MONTH & YEAR
<Font Size 14>

SPECIMEN

DESIGN AND FABRICATION OF AN MR FLUID BASED SUSPENSION SYSTEM FOR AUTOMOBILE

A PROJECT REPORT

Submitted by

SARAVANAN. A　　　　　**(Reg. No.)**

AGATHIYAN.R　　　　　　**(Reg. No.)**

in partial fulfillment for the award of the degree

of

BACHELOR OF ENGINEERING

in

MECHANICAL ENGINEERING

RAJALAKSHMI INSTITUTE OF TECHNOLOGY

ANNA UNIVERSITY: CHENNAI 600 025

APRIL 2025

(A typical specimen of Bonafide
Certificate) <Font Style Times New
Roman>

ANNA UNIVERSITY: CHENNAI 600 025

<Font Style Times New Roman – size -18>

BONAFIDE CERTIFICATE

<Font Style Times New Roman – size -16>

<Font Style Times New Roman – size -14>

Certified that this project report **"……….TITLE OF THE PROJECT............. "**
is the bonafide work of " ....**NAME OF THE CANDIDATE(S) reg. no.**
…………."who carried out the project work under my supervision.

<<Signature of the Head of the Department>>   <<Signature of the Supervisor>>
 SIGNATURE   **SIGNATURE**

 <<Name>>   <<Name>>
 HEAD OF THE DEPARTMENT   **SUPERVISOR**

<<Department>>   <<Department>>

<<Full address of the Dept & College >>   <<Full address of the Dept & College >>

INTERNAL EXAMINER   **EXTERNAL EXAMINER**

.

APPENDIX 3

(A typical specimen of table of
contents) <Font Style Times New
Roman>

**TABLE OF
CONTENTS**

Stick the Conference certificate / Journal publication / Patent/ Copyright

CHECK LIST – REVIEW

Power Point Presentation (ppt and pptx format)	
Hard copy of the PPT with Supervisor sign	
Literatures	
Project Record Note Book	
Project File	
Paper Publication	
Conference Certificate	
Project Model	
Project Report	
CD with all the above documents	
Supervisor Signature	

PROJECT HANDOVER CERTIFICATE

This   to   acknowledge   that   the   project

titled_____

_____

Batch No. :

Supervisor Name :_____is received from the

student (Reg No.)

1.

2.

3.

4.

with all the components and in fully working condition for the project lab.

No dues can be issued

Project Supervisor   Project Coordinator   Project Lab In-charge   HOD