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| ​​A short guide to Install and Use 'Panda Poll' client side web part   Panda Poll web part allows users to set up a short survey on their SharePoint page quickly. Authenticated users can respond to the survey, and the results display instantly in a pie chart.  The web part works on both the classic and the new client-side pages.  The web part allows the user to add a survey question and add response options. The user can also select when the poll closes. Once the poll has closed, no one can respond to the survey; The web part will just show the results chart. Installation The installation of the 'Panda Poll' web part is manual for now. The user has to copy the .spapp file to the app catalog and add it to the site. Once added, the web part will be available to be added on both the classic and the new page. These are steps you need to follow  1. Go to the SharePoint Online App Catalog and open the "Apps for SharePoint" section.  AppCatalog.jpg    2. Now, you can either Upload by clicking on the 'Upload' link or can just drag the .spapp file to the library.  UploadApp.jpg   3. When it asks 'Do you trust Panda Poll', please press 'Deploy'. This will deploy the app to the tenant.  DeployApp.jpg  4. Once deployed you can see that the app is uploaded and deployed.  DeployedApp.jpg  5. Now, go to the site where you can to add the app. Click on Add an App from the gear menu.    AddAnApp.jpg  6. That should take you to the 'You Apps' page, where you can select 'Panda Poll' app and add it to your site.    SelectPandaPoill.jpg  After following these steps, the app should be available on your site to add to a page. In the next sections, we will add the web part to both classic and new web part page and set up a survey. Add to Classic Web Part Page 1. Go to your classic web part page and click on the 'Edit Page' icon in the ribbon under the 'Page' tab.  EditPage.jpg  AddAWebPart.jpg  2. Click on the 'Add a Web Part' link and it should open up the web part Gallery. Click on Custom and you will see Panda Poll web part.    Custom.jpg  3. Please select and add the Panda Poll to the page.  4. Please enable the browser to load unsafe scripts.  allowscripts.jpg  (Based on the browser this may look different. Here we are showing it on the Chrome browser. )   5. Once enabled, the web part will ask you to the Edit the web part properties to add a survey. EditWebpart.jpg   6. Edit the web part from the web part edit menu.  ​EditFromMenu.jpg  This should open the tool part pane.  webparttoolpane.jpg    6. Click on the 'Configure' button to add a new poll.  EmptyToolPane.jpg  7. Fill in the Poll question, add a description (optional), response options and set up an expiry date and save the configuration.  FilledIn.jpg  8. Once you Apply the changes and close the web part property pane, you and other users should now be able to choose the response.  NewWebPart.jpg  9. Two lists get created along with the first survey. There are 'PandaPollConfiguration' and 'PandaPollResponse'. The lists store the questions and the responses. If you delete them, all the responses and the questions will be removed, and you have to create a new survey to get them back.  Two New Lists.jpg  Since the web part works very similar on the classic and the new page, we will show how to use the web part after we setup the web part on the new page too. Add to the New Client Side Page   The steps to add to the new SharePoint page is very similar to adding to a classic web part page.  1. Go to the new SharePoint page and click on the 'pencil' icon to edit the page.  EditIcon.jpg  2. Now, click on the + image to add a new web part.  PlusIcon.jpg  3. Find the 'Panda Poll' web part and add it to the page.  PandaPoll.jpg  4. If you have not allowed unsafe scripts, the web part will fail to load.  scriptfail.jpg  Please allow unsafe scripts.  allowscripts.jpg  Now, you can see the web part running.  AfterScript.jpg  5. Click on the pencil icon to edit the web part to configure the survey.  webpartpenciledit.jpg  6. Fill in the survey question, response options, and click save.  newsurvey.jpg  newsurveyaftersave.jpg  7. Now, the web part is ready to be published. Click on the publish link and the survey is available for the users to respond.    Published.jpg  Any user who has access to edit the page/ web part can change the survey at any time. How the web part works? Once the survey is set up, all authenticated users who have at least Contribute/Edit permission on the site should be able to respond to the survey. At present, each user gets only one response, but we are working on allowing multiple responses for each user and also allowing users to change their response before the vote closes. After a user submits his response, a pie chart representing all the responses are shown. The web part allows a maximum of five responses options now. You can add/remove the response options, change the options and the survey will be updated. But changing the questions creates a new survey.  1.  When a user submits his vote...  voting.jpg  the results will be shown in a pie chart  voted1.jpg  Since the user is allowed to respond only once, when he comes back to the web part the chart is shown, and the response he selected will are shown in the chart. A second user can respond to the same survey  2ndUserVoting.jpg  and the chart will now display the two responses.  2ndUserVoted.jpg  2. Once a poll closes, only the pie chart is shown. No user can respond to this survey anymore.  changingexpiry.jpg  pollclosed.jpg  3. You can change the survey responses.  In the web part shown below, if we can want to change the option black to white  before changing.jpg  Open the configuration pane and change the option from 'Black' to 'White.'  Beforechanging.jpg         ChangeWhitePanel.jpg  After saving, the web part will change to show, 'White' option  AfterChangeWhite.jpg  What if you do not want the 'White' option at all? Just delete the option and save  DeleteWhite.jpg  AfterWhiteDeleted.jpg  The pages used in the  demo  1. https://a830edad9050849spdk3052.sharepoint.com/sites/dkdemo/SitePages/GuideClassicDemo.aspx  2. https://a830edad9050849spdk3052.sharepoint.com/sites/dkdemo/SitePages/Guide%20Demo.aspx  ​ |