



DEPARTMENT OF THE AIR FORCE
AIR FORCE RESEARCH LABORATORY
KIRTLAND AIR FORCE BASE NEW MEXICO

26 November 2024

Mr. Bonsuck Koo:

This is to notify you of our intent to hire you for the below position under the Direct Hiring Authority with the Air Force Materiel Command. This intent to hire is contingent on your successful completion of a variety of pre-employment obligations and the absence of any priority candidates with legal rights to the position.

Position Title/	ASSOCIATE MECHANICAL ENGINEER
Pay Plan/Broadband/Series:	DR-0830-01
Duty Location:	Kirtland AFB, NM
Starting Salary:	\$76,557
Starting Salary with Locality:	\$90,376
Incentive (type and amount):	Lab Demo Bonus \$9,999.00

**Incentives are offered tentatively and contingent on approval*

Employees who may be receiving an approved recruitment incentive will be required to sign a Service Agreement.

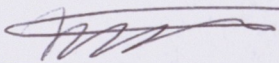
Upon receipt of your Tentative Job Offer (TJO) from the AFMC Staffing Office, you will have 48 hours to accept and activate your New Hire record. Complete pre-employment requirements as specified below. Failure to do so may result in withdrawal of tentative job offer.

- Questionnaire forms signed and completed (except SF-61, SF-181, SF256): within 5 business days of TJO
- Background Investigation/e-QIP: 5 days upon receipt of notification
- Drug Test (if applicable): Sign and return Testing Designated Position (TDP) letter within 3 business days

The AFMC Staffing Office is responsible for extending the firm job offer which will include confirmed salary and a final report to duty date upon favorable completion of all pre-employment requirements. At this time, they will also solidify terms and agreements regarding the incentive (if approved) and outline the onboarding process. **Do not make any arrangements to relocate or terminate your current employment until you hear from the AFMC Staffing Office representative about a confirmed report date.**

If you have any questions, don't hesitate to contact me at arron.layns@us.af.mil or via phone (505) 846-9410.

By signing below, I am certifying the above salary offer was negotiated and accepted.


2024.11.26
Selectee's Signature/Date:

LAYNS.ARRON.LO
UISE.1376452367
Digitally signed by
LAYNS.ARRON LOUISE.1376452367
Date: 2024.11.26 13:48:31 -07'00'
Organizational Official's Signature/Date: