

TAS – ADMIN (ENKONIX)

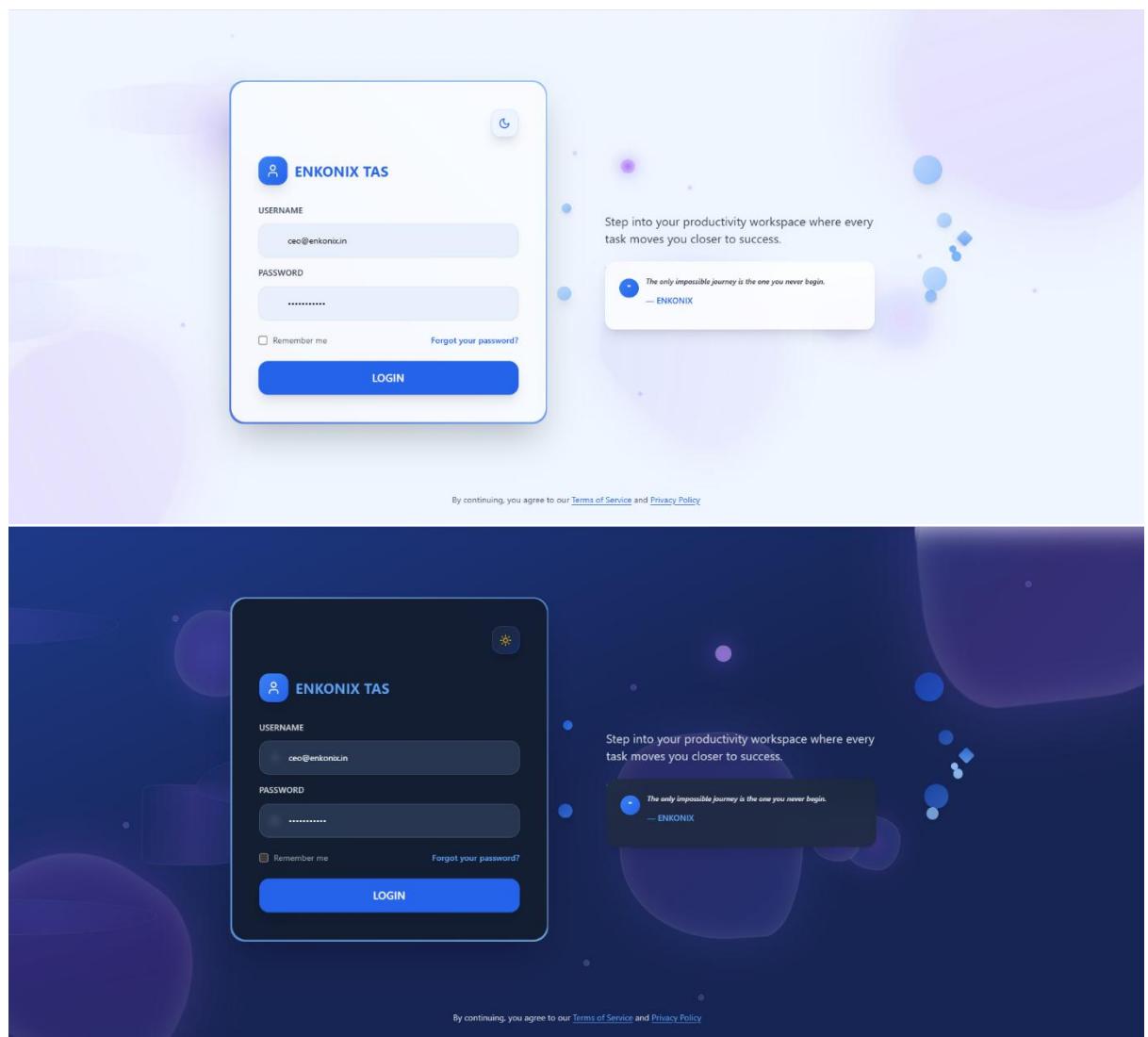
TAS ENKONIX is a project and task management platform designed to streamline team collaboration, track progress, and manage workflows efficiently. The system provides a **Dashboard** that offers a complete overview of activities, including performance metrics, analytics, reports, a Kanban board for visual task tracking, a calendar for scheduling, and an “All Tasks” section to monitor every assigned activity.

Under the **Projects** module, users can create and manage multiple projects, with options to view all projects, create new ones, and maintain dedicated sections for **Project Tasks** and **Documentation** to ensure organized progress tracking and record keeping.

The **Tickets** section helps manage support or issue-tracking activities, allowing users to create new tickets, view all existing ones, and track their status as *Complete Reissue* or *In Progress*.

In the **Administration** panel, administrators can add new users, assign team leads, and collect HR feedback to ensure smooth workflow management and communication. Overall, TAS ENKONIX serves as an all-in-one tool for project execution, performance analysis, and efficient team coordination.

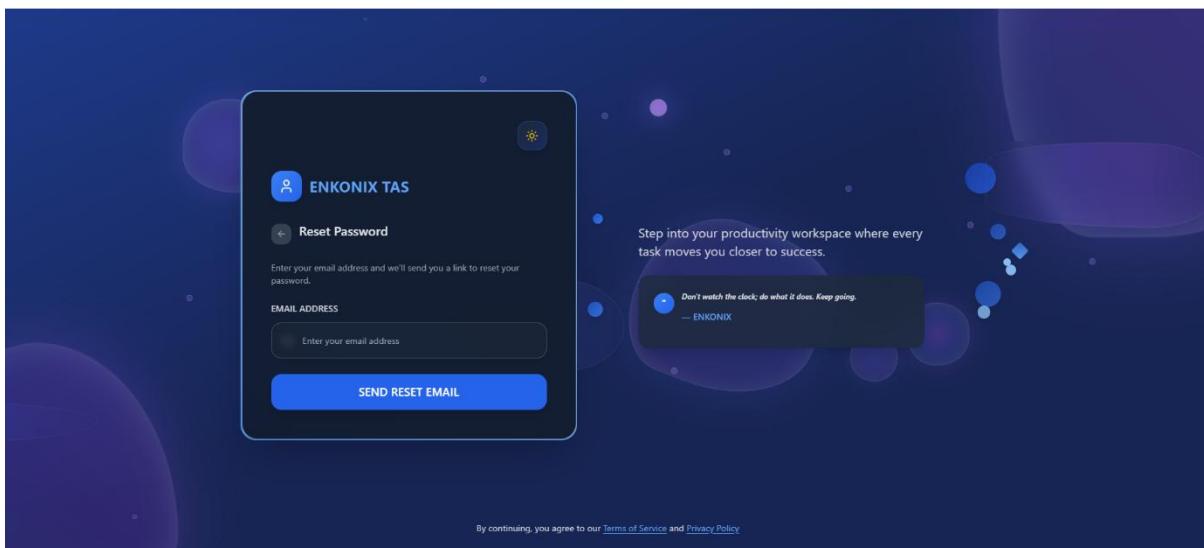
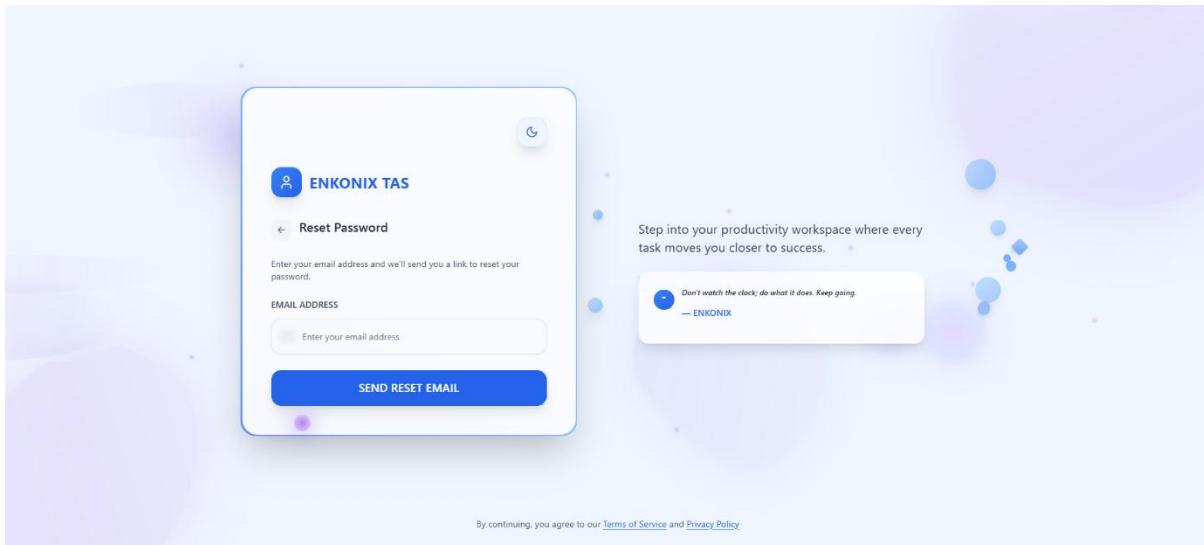
Login Screens



Login (CEO / Admin / HR Login)

- **Logo & Branding** – "ENKONIX TAS" branding, showing secure workspace.
 - **Username / Email Address Field** – Input for the user's login email (e.g., ceo@enkonix.in / hr@enkonix.in).
 - **Password Field** – Secure password entry.
 - **Show/Hide Password (Eye Icon)** – Allows toggling password visibility.
 - **Remember Me Checkbox** – Keeps the user logged in for the next session.
 - **Login Button** – Submits credentials to authenticate.
 - **Forgot Password? Link** – Redirects to reset password flow.
 - **Welcome Message / Quote** – Motivational tagline for user engagement.
 - **Theme Toggle (Sun/Moon Icon)** – Switch between light and dark mode.
 - **Footer Notice** – Terms of Service & Privacy Policy compliance message.
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Password Reset Screen



- **Email Address Field** – Enter registered email to receive reset link.
- **Send Reset Email Button** – Triggers password recovery mail.
- **Back Arrow Button** – Returns to login screen.
- **Branding & Motivational Quote** – Same as login, for consistency.

Dashboard Screens

The dashboard consists of two main sections: a sidebar on the left and a central dashboard area.

Sidebar Navigation (Left Panel):

- Overview (selected)
- Performance
- Kanban Board
- Analytics
- Reports
- Calendar
- All Tasks
- Projects + (14)
- Tickets + (1)
- Administration
- Admin (Project Manager)

Central Dashboard Area:

- Dashboard Header:** Real-time insights, Live, Overview, Search...
- Metrics Cards:**
 - Projects: 14 (Filtered, +12%)
 - Pending: 46 (16 overdue)
 - In Progress: 3 (1% of total)
 - Total Tasks: 477 (90% done, Filtered)
 - Done: 428 (98%)
 - Overdue: 16 (% 3% of total, Filtered)
- Task Status Distribution:** Donut chart showing Done (green), In Progress (blue), and Pending (orange).
- Team Metrics:** Performance bar chart showing Efficiency (90%), 14 Teams, 46 Members.
- Activity:** Recent tasks including Slot 10 (Unsigned) and Bug Report 1 (Unsigned), with a 'More' button.
- Quick Actions:** Common tasks like Create Task and Create Ticket.
- Recent Updates:** Latest changes showing 428 tasks completed this week.

Dashboard – Overview

- **Sidebar Navigation (Left Panel):**
 - **Dashboard**
 - Overview (default landing page)
 - Performance
 - Kanban Board
 - Analytics
 - Reports
 - Calendar
 - All Tasks
 - **Projects** – Manages active & archived projects.

- Project Tasks
 - Project Dashboard
 - Documentation
- **Tickets** – Bug reports, issues, and support requests.
 - Raise Ticket
 - View Tickets
- **Administration** – Admin-level controls (users, teams, roles).
 - Add Users
 - Team Lead Assignment
 - HR Feedback
- **Profile Panel (Bottom Left)** – Displays logged-in user (e.g., Admin – Project Manager).
 - Current Role: Admin – Project Manager
- **Main Dashboard Widgets:**
 - **Efficiency Bar** – Shows current team efficiency %.
 - **Teams & Members Count** – Total number of teams & members in system.
 - **Task Status Pie Chart** – Task distribution (Done, In Progress, Pending).
 - **Quick Actions** – Buttons for common operations:
 - View Tasks
 - Projects
 - Analytics
 - Calendar
 - **Recent Updates Panel** – Latest activity (tasks completed, projects, team activity).
 - **Project Metrics Cards:**
 - Total Projects
 - Pending Tasks (with overdue warning)
 - Tasks In Progress
 - Total Tasks
 - Done (Completed)
 - Overdue (highlighted red)
 - **Activity Section** – Shows live updates of completed tasks (e.g., Slot-10, Bug Report 1).

Performance Module

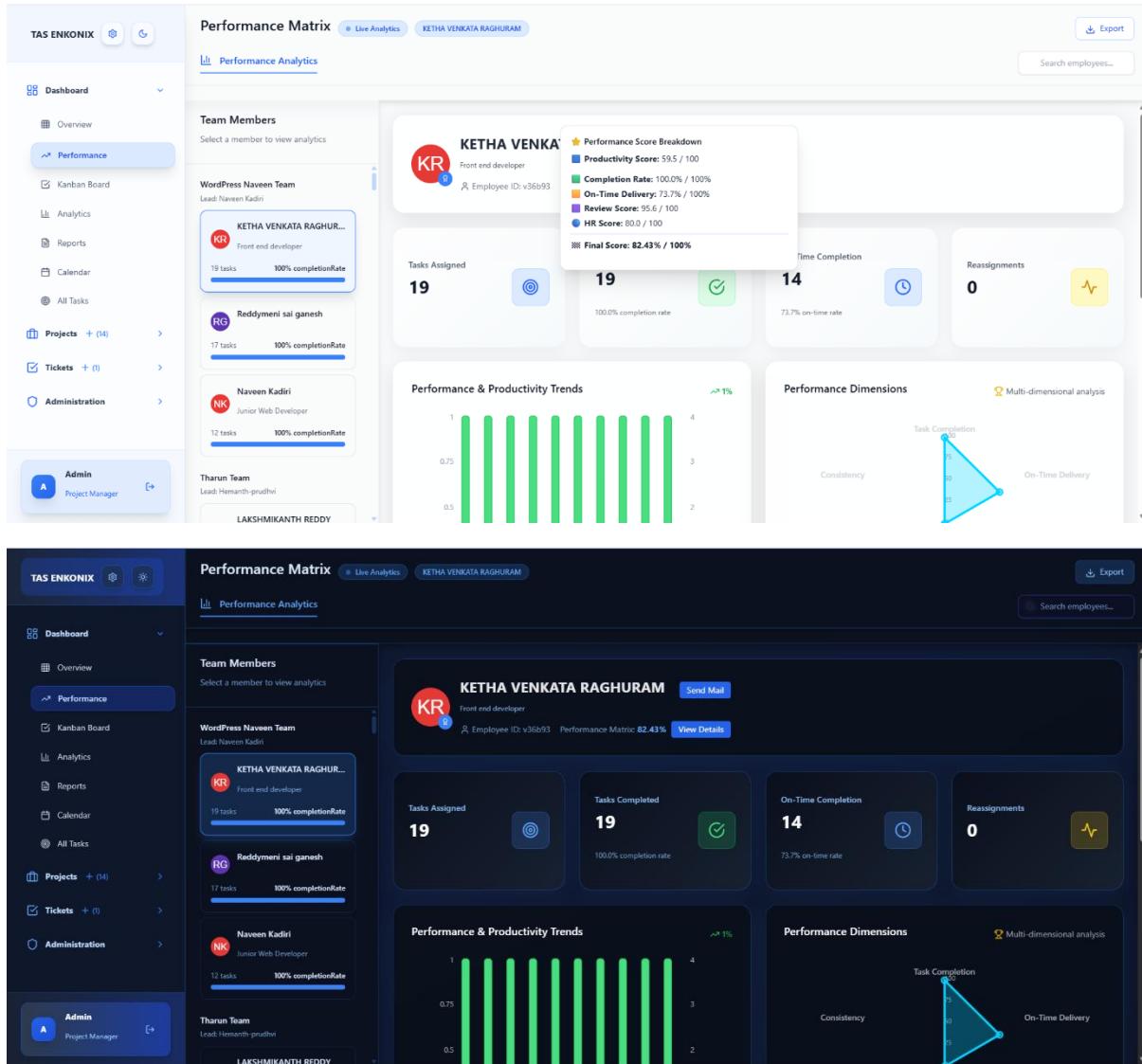
The Performance Matrix - Employee Overview module provides a comprehensive view of team performance. It features a sidebar with various project and administrative links. The main content area displays team members from the WordPress Naveen Team and Tharun Team, showing their task counts and completion rates. A search bar at the top right allows users to quickly find specific employees.

Performance Matrix – Employee Overview

- **Top Navigation Filters:**
 - **Search Bar** – Find employees by name/ID.
 - **Dropdown Filters** – Sort by Department, Project, Role, Date Range.
 - **Export Button** – Download report (Excel/PDF).
 - **Add Employee / Assign Task (Action Buttons)** – Quick HR/Admin actions.
- **Main Performance Table Columns:**
 - **Employee Name** – Staff member's name with profile picture/avatar.
 - **Employee ID** – Unique system identifier.
 - **Role / Department** – Job designation (e.g., Developer, QA, HR).
 - **Projects Assigned** – Number of projects/tasks allocated.

- **Tasks Done** – Completed tasks.
- **In Progress** – Ongoing tasks.
- **Pending** – Awaiting tasks.
- **Overdue** – Tasks past deadline (highlighted red).
- **Performance % (KPI)** – Efficiency score based on completion & deadlines.
- **Action Column (View / Edit Buttons)** – Allows drilling into individual analytics.

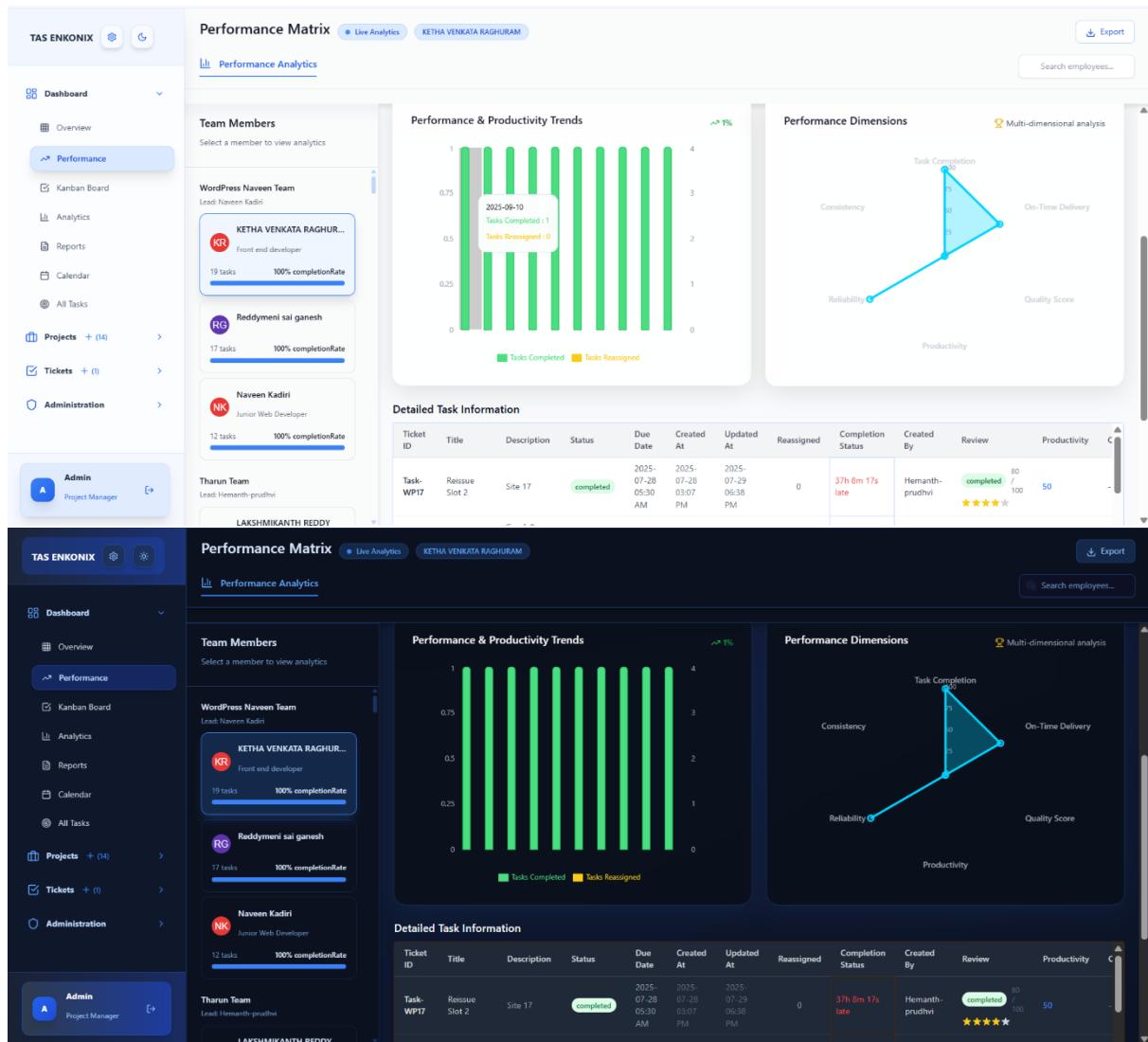
Employee Performance Detail View



- **Header:** Employee name + role (e.g., "John Doe – Software Engineer").
- **KPI Score Card** – Overall performance rating (e.g., 78% efficiency).
- **Charts/Graphs:**
 - **Task Completion Chart** – Visual distribution (Done, In Progress, Pending).

- **Timeline Progress Chart** – Tracks daily/weekly productivity.
 - **Task History Table:**
 - Task ID
 - Task Name
 - Project
 - Status
 - Deadline
 - Assigned By
 - Remarks / Notes
 - **Download / Print Button** – Export performance report.
 - **Back to Matrix Button** – Return to global performance table.
-

Performance Analytics – Graphical View



- **Line Graph** – Trends of efficiency across weeks or months.
- **Bar Chart** – Comparison of employees or departments.
- **Filter Options** – Adjust chart by:
 - Date range
 - Department
 - Project
- **Legend Indicators** – Color-coded statuses for quick reference.

Calendar & Task Planning

The image displays two side-by-side screenshots of a project management application's calendar feature. Both screenshots show the same data but with different visual styles: the top one is in light mode and the bottom one is in dark mode.

Left Sidebar (Common to both):

- TAS ENKONIX
- Dashboard
- Overview
- Performance
- Kanban Board
- Analytics
- Reports
- Calendar** (highlighted)
- All Tasks
- Projects + (14)
- Tickets + (1)
- Administration
- Admin Project Manager

Project Board [2025] - ON TRACK

October 2025

Top Controls:

- Day
- Week
- Month
- Search tasks...
- Filter
- Today

Main Calendar Grid:

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Task Details (Visible in the grid):

- 68: Add extra Features in C... (Due 14, Status: Pending)
- 70: harika clear your bugs, ... (Due 15, Status: Pending)
- 69: Add extra Features in C... (Due 15, Status: Pending)
- 48: Development Environment... (Completed)
- 51: Development Environment... (Completed)
- 59: Development Environment... (Completed)
- 62: Automatically generate... (Completed)
- 66: Camera integration fea... (Completed)
- 11: Complete Communicati... (Completed)
- 18: Camera integration fea... (Completed)
- +1 more
- +12 more
- +11 more
- +2 more
- +22 more

Image: *Calendar View*

- **Top Controls:**
 - **Month / Week / Day Toggle** – Change calendar granularity.
 - **Navigation Arrows** – Move to next/previous time period.
 - **Today Button** – Jump back to today's date.
- **Main Calendar Grid:**
 - Tasks displayed as colored blocks (based on status).
 - Clickable tasks → Open task details popup.
 - Overdue tasks highlighted in red.
 - Completed tasks in green.
 - Pending tasks in yellow.

Kanban Board – Card View

The image displays two side-by-side screenshots of a Kanban board interface, likely from a project management tool. Both screenshots show a dashboard on the left and a detailed view of the Kanban board on the right.

Left Side (Dashboard):

- TAS ENKONIX:** Project name at the top.
- Dashboard:** Main navigation area with links to Overview, Performance, Kanban Board, Analytics, Reports, Calendar, All Tasks, Projects (14), Tickets (1), and Administration.
- Admin:** Admin role indicator.

Right Side (Kanban Board):

- Project Board:** Shows 477 tasks across 14 projects, with a status of 90% Complete.
- Columns:** Three columns representing workflow stages:
 - To Do:** 46 tasks. One card is highlighted in yellow: "#Task-EP12 Add extra Features in Communication Round".
 - In Progress:** 3 tasks. One card is highlighted in red: "#Task-TTP2 calendar test".
 - Done:** 428 tasks. One card is highlighted in green: "#Task-WN13 Slot-10".
- Task Card Details:** A modal window for "#Task-WN13 Slot-10" provides the following information:

Slot-10	Word Press
Assignee	Naveen Kadri
Status	Completed
Due date	20/08/2025
Comments	No comments
Reporter	Naveen Kadri
Priority	Normal
Project	WP Naveen

- **Task Columns**

- **To Do:** Pending tasks
- **In Progress:** Active tasks
- **Done:** Completed tasks

- **Task Card Elements**

- Task ID (e.g., #Task-WT5).
- Title & Description.
- Tags (e.g., *Frontend Project*).
- Assignee(s) and Reporter(s).
- Due Date (calendar).
- Overdue label (red warning)

Kanban Board – Timeline View

The screenshot shows the TAS ENKONIX Project Board interface in light mode. On the left, there's a sidebar with navigation links: Dashboard, Overview, Performance, Kanban Board (which is selected and highlighted in blue), Analytics, Reports, Calendar, All Tasks, Projects (14), Tickets (0), and Administration. Below the sidebar is an 'Admin' section with a Project Manager button. The main area is titled 'Project Board' and shows '477 tasks • 14 projects'. It has tabs for 'Board', 'Timeline' (which is active), 'Table', and 'List'. A search bar at the top right allows searching for tasks, tags, or people. Below the tabs, it displays task counts: 46 To Do, 3 In Progress, and 428 Done. The central part is the 'Timeline View' showing a list of tasks arranged chronologically. Each task card includes the title, location (Site 17, Site 24, Site 23, or testing), assignee (KETHA VENKATA RAGHURAM, CHITRA RENUKA, Hemanth K, or gokul), and due date (28/07/2025). There are also edit and delete icons for each task.

This screenshot shows the same TAS ENKONIX Project Board interface but in dark mode. The overall theme is dark, with blue highlights for the 'Kanban Board' link in the sidebar and the 'Timeline' tab in the header. The rest of the interface elements, including the sidebar items, task counts, and timeline view, are visually identical to the light mode version.

- **Project Board Header**

- Shows total tasks (245) and projects (12).
- Progress bar: **94% complete**.
- Task Summary: **14 To Do, 0 In Progress, 231 Done**.
- View Options: Board | List | Timeline | Table.
- Search bar: Search tasks, tags, or people.
- **Filters** button: Apply filters for tasks.
- **+ New Task** button: Create a new task.

- Tasks arranged in a chronological order.

- Each task shows:
 - Task title (e.g., *Reissue Slot 2*).
 - Sub-label (e.g., *Site 17*).
 - Assignee (with avatar and name).
 - Due Date (calendar icon with date).
 - Status/Icons (progress, notes, etc.).

Kanban Board – Table View

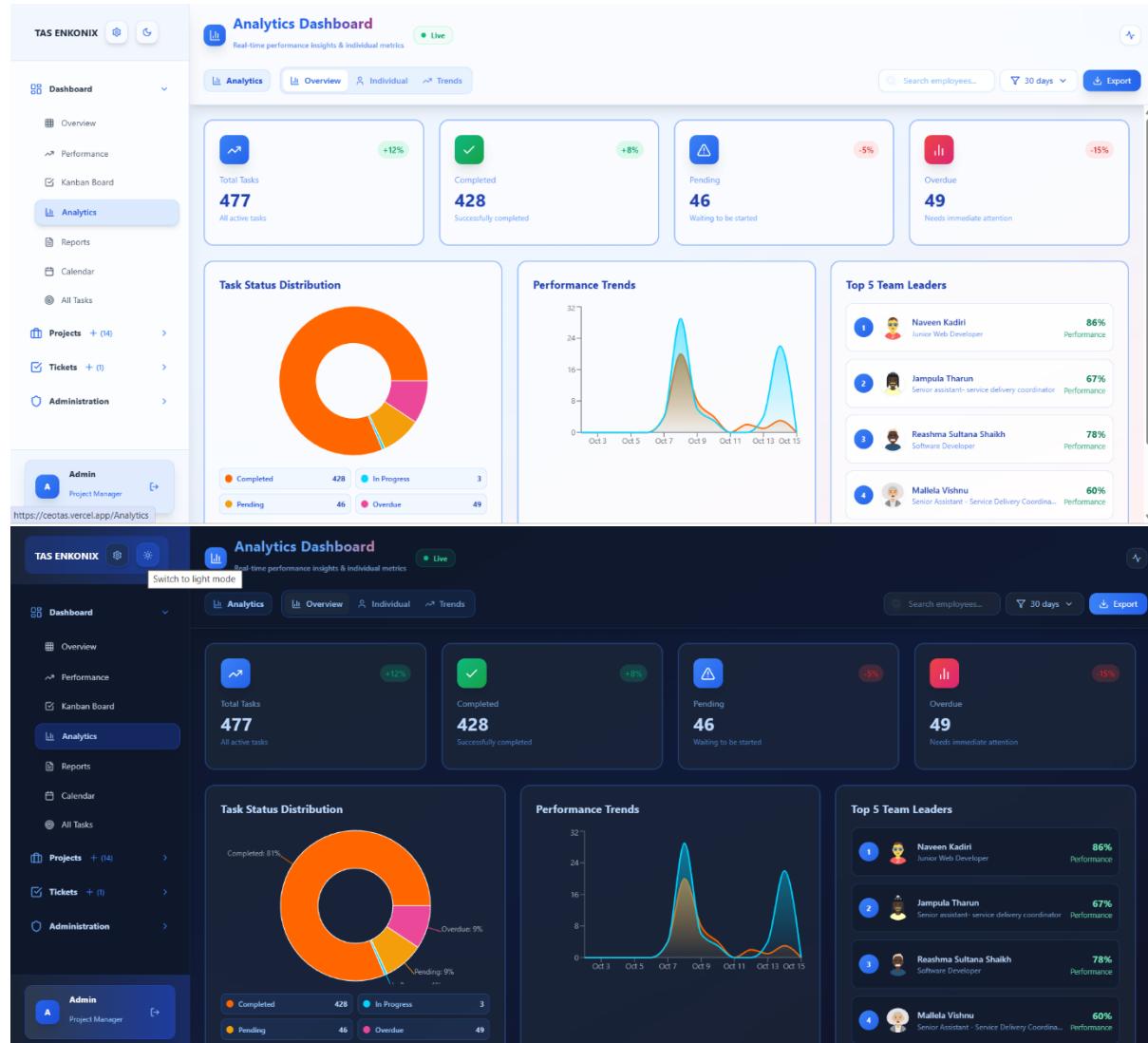
TASK	ASSIGNEE	STATUS	PRIORITY	PROGRESS	DU DATE	ACTIONS
Slot-10 Word Press	Naveen Kadiri	COMPLETED	Low	Not started	20/08/2025	View Edit
Bug Report 1 Clear the bug issues	Naveen Kadiri	COMPLETED	Low	Not started	12/08/2025	View Edit
Add extra Features in Communication Round Times, Auto stop recordings, Duration, etc...	Suthraye Sai Divya	PENDING	Low	Not started	13/10/2025	View Edit
Reissue Slot 2 Site 17	KETHA VENKATA RAGHURAM	COMPLETED	Low	Not started	28/07/2025	View Edit
calendar test calendar test	gokul	IN PROGRESS	Low	Not started	29/07/2025	View Edit
Sites Slot 6 Finish the QC by Wednesday afternoon	PRATHAM D SHETTY	COMPLETED	Low	Not started	06/08/2025	View Edit
n239.enkonix.online n239.wordpress site	Naveen Kadiri	COMPLETED	Low	Not started	10/09/2025	View Edit
test email	gokul	COMPLETED	Low	100%	31/07/2025	View Edit

Table View Columns

- **Task:** Title and description.
- **Assignee:** Person responsible (avatar + name).
- **Status:** Task state (Completed, Pending, etc.).
- **Priority:** Task importance.

- **Progress:** Completion progress (bar/label).
- **Due Date:** Calendar icon with deadline.
- **Actions:** Eye (view), Pencil (edit).
- Displays a structured **spreadsheet-like view** for easy task monitoring.

Analytics Dashboard – Overview

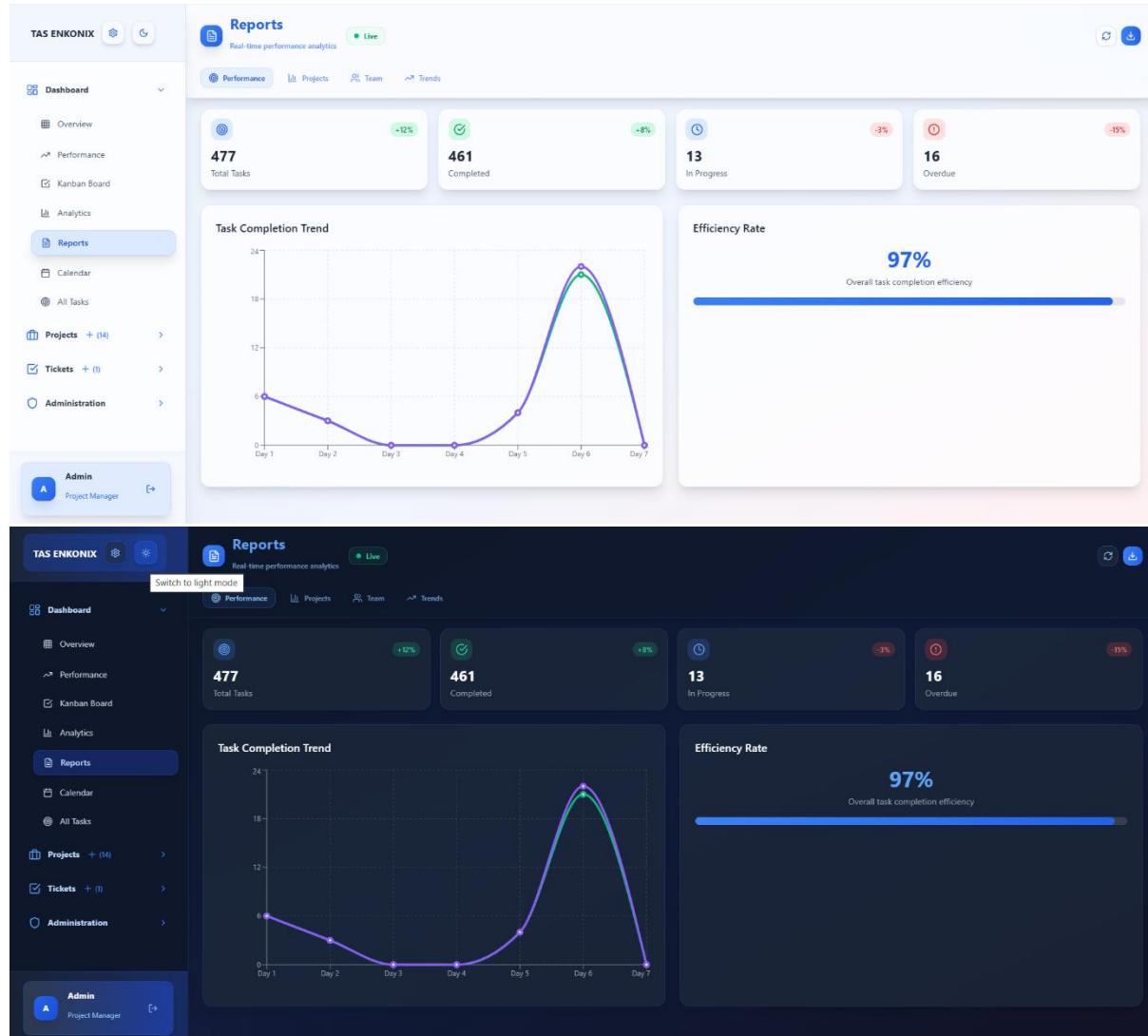


- **Top Metrics**
 - Total Tasks: 245.
 - Completed: 231.
 - Pending: 14.
 - Overdue: 13.
- **Task Status Distribution (Donut Chart)**

- Visual breakdown: Completed, Pending, In Progress, Overdue.
 - **Performance Trends (Line Graph)**
 - Shows performance over selected period (tasks completed, pending, etc.).
-

- **30-Day Performance Trends (Graph)**
 - **Orange Line:** Efficiency percentage.
 - **Yellow Line:** Tasks Completed.
 - **Blue Bars:** Tasks Created.
 - Provides insights on **productivity vs. workload** over 30 days.
-

Reports Dashboard



- **Top Summary Cards**

- Total Tasks
- Completed
- In Progress
- Overdue
- Task Completion Trend (Graph)
 - Daily completion rate visualized.
- Efficiency Rate (Bar)
 - Overall efficiency

Project Board (Calendar View)

The screenshot shows a project management application's calendar view for October 2025. The sidebar on the left includes links for Overview, Performance, Kanban Board, Analytics, Reports, Calendar (which is selected), All Tasks, Projects (+ 14), Tickets (+ 0), and Administration. The main area features a calendar grid where each day has a row of tasks represented by colored bars. A tooltip on the 14th shows '+1 more'. The status bar at the top right indicates the project is 'ON TRACK'.

The screenshot shows the same project management application in dark mode. The sidebar, calendar view, and status bar are identical to the light mode version, displaying the same tasks and project status.

- October 2025: Monthly calendar view.
- Day / Week / Month: Toggle between different time views.

- **Search tasks... / Filter / Today:** Tools to navigate and filter tasks.
- **Calendar Grid:** Displays tasks for each day (e.g., no events on Sep 1, 2025).
- **Project Board [2025]:** Main section for viewing project timelines, currently on track.
- **Calendar / Timeline:** Toggle between calendar and timeline views.
- **All Projects:** Dropdown or section listing all projects (e.g., WP Tharun, WP Vishnu, etc.).
- **Date Range (Aug 31 - Sep 6, 2025):** Current week view in the calendar.
- **Calendar Grid:** Displays days of the week with tasks (e.g., "slot 13" on Sep 2, assigned to someone).
- **Search tasks...:** Search bar to find specific tasks.
- **Filter:** Option to apply filters to tasks.
- **Today:** Button to jump to the current date (Sep 1, 2025).

Project Board (Timeline View)

- **Project Timeline Chart:** Visual representation of task completion schedules.

- **Task Entries (e.g., Reissue Slot 2):** Tasks with start dates (e.g., Jul 28, 2025), progress bars, and completion status (e.g., 100% completed).
- **Estimated completion time:** Time estimate for task completion.
- **Word Press:** Project or task category label.
- **Completed:** Status indicator for finished tasks.

All Tasks

The screenshot shows the TAS ENKONIX project management interface. The top half is in light mode and the bottom half is in dark mode, demonstrating the theme switch. The sidebar on the left contains links for Dashboard, Overview, Performance, Kanban Board, Analytics, Reports, Calendar, All Tasks (which is selected and highlighted in blue), Projects, Tickets, Administration, and Admin. The main content area is titled 'All Tasks' and shows an 'Overview of tasks across all teams'. It features a search bar, dropdowns for 'All Status' and 'All Teams', and buttons for 'Cards' and 'Table'. Below this, a section for 'WordPress Naveen Team' is shown, indicating 3 members and 48 tasks. The tasks are listed in cards, each with a green checkmark icon, priority level (e.g., LOW), ID (e.g., #Task-WN13), assignee (e.g., Naveen Kadiri), reporter (e.g., Naveen Kadiri), due date (e.g., Due: 20/08/2025), and status (e.g., Completed: 48). Other sections visible include 'Slot-10', 'Bug Report 1', 'Reissue Slot 2', 'n239.enkonix.online', 'Slot-17', 'QC Pending', 'Slot-16', and 'Slot 9'.

- **All Tasks:** Section showing an overview of tasks across all teams.
- **Search tasks...:** Search bar to filter tasks.
- **All Status / All Teams:** Dropdowns to filter tasks by status or team.
- **Cards / Table:** Toggle between card and table views (table view active).
- **WordPress Naveen Team:** Specific team section with task details.

- **Task Cards (e.g., Slot 10, Bug Report 1):** Individual tasks with status (e.g., LOW priority), assignees, reporters, due dates, and progress.
- **Total: 245, Completed: 231, In Progress: 0, Pending: 14, Overdue: 13:** Summary of task statuses.
- **Share:** Option to share the task view.

Project Tasks

The image displays two side-by-side screenshots of a project management application interface. Both screenshots show a top navigation bar with various project tabs like WP Tharun, WP Vishnu, WP Naveen, etc. Below the navigation is a sidebar with links for Dashboard, Projects (+ 14), Create New Project, Tickets (+ 1), Administration, and Admin.

Screenshot 1 (Top): The main content area is titled "Select Project" with "WP Naveen" selected. It shows a table titled "Tasks for: WP Naveen" with the following columns: #, Title, Description, Status, Assigned To, Created By, Created At, Due Date, Progress, Progress Description, Link, and Updated At. The table contains 7 rows of task data, all of which are marked as completed.

#	Title	Description	Status	Assigned To	Created By	Created At	Due Date	Progress	Progress Description	Link	Updated At
1	nr239.enkonix.online	naveen wordpress site	completed ✓	Naveen Kadir	Hemanth-prudhvi	09/09/2025, 10:41:55	2025-09-10T20:00	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		10/09/2025, 09:46:54
2	Slot 7		completed ✓	KETHA VENKATA RAGHURAM	Hemanth-prudhvi	06/08/2025, 22:24:26	2025-08-11T11:59	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		11/08/2025, 10:44:34
3	nr190.enkonix.online		completed ✓	Naveen Kadir	Hemanth-prudhvi	28/08/2025, 11:13:10	2025-08-29T18:30	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		29/08/2025, 15:53:15
4	Slot 7		completed ✓	Naveen Kadir	Hemanth-prudhvi	06/08/2025, 22:24:27	2025-08-11T11:59	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		11/08/2025, 10:44:44
5	Slot 7		completed ✓	Reddymeni sai ganesh	Hemanth-prudhvi	06/08/2025, 22:24:27	2025-08-11T11:59	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		12/08/2025, 18:29:36
6	Slot 7		completed ✓	CHITRA RENUKA	Hemanth-prudhvi	06/08/2025, 22:24:27	2025-08-11T11:59	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		12/08/2025, 18:26:04
7	Slot 7		completed ✓	Parvathi Bille	Hemanth-prudhvi	06/08/2025, 22:24:27	2025-08-11T11:59	<div style="width: 100%;"><div style="width: 100%;">completed</div></div>	-		07/08/2025, 10:03:53

Screenshot 2 (Bottom): Similar to the first, but the project selected is "WP Tharun". The table shows the same 7 completed tasks for the WP Tharun project.

- **Tasks for: WP Tharun:** List of tasks specific to the WP Tharun project.

- **Table Columns:**

- **#:** Task number.
- **Title:** Task name (e.g., t176_enkonix.online).
- **Description:** Brief task description.
- **Status:** Task status (e.g., assigned, completed).

- **Assigned To:** Person assigned to the task.
- **Created By:** Person who created the task.
- **Created At:** Task creation date and time.
- **Due Date:** Task deadline.
- **Progress:** Progress bar for task completion.
- **Progress Description:** Additional progress notes.
- **Link:** Hyperlink to task details.
- **Updated At:** Last update timestamp.

Creative Doc Studio (Landing)

The screenshot shows the Creative Doc Studio landing page in light mode. The left sidebar contains navigation links: Dashboard, Projects (+ 14), Create New Project, All Projects (14), WP Tharun, WP Vishnu, WP Naveen, WP Readima, Word Press-TT, Word Press, Project Tasks, Documentation (selected), Tickets (+ 0), Administration, and Admin (Project Manager). The main area has tabs for Documents and Templates. A 'Select Project' panel shows 'WP Tharun' and 'WP Vishnu'. The 'Documents' panel says 'No documents yet' and 'Create your first document or use a template'. The right side features a title input field ('Enter your document title...'), a toolbar with 'Secure document' and other icons, and a rich text editor with a placeholder 'Start writing your document or select a template to get started...'.

The screenshot shows the Creative Doc Studio landing page in dark mode. The layout and components are identical to the light mode version, but the overall theme is dark. The sidebar, main area, and right-hand editor are all in dark mode colors.

Path: Sidebar → Documentation

You can see: Two tabs (Documents, Templates), a Select Project panel (left), welcome panel (right), and actions: New Document, Share, Filter, Add.

Do it step-by-step:

1. In **Select Project**, click the project (e.g., *WP Tharun* or *WP Vishnu*).
2. Click **New Document** to start a doc under that project.
3. Optionally click **Share** to set visibility and collaborators.
4. Use **Search documents and tem...** to locate existing docs.
5. Click the **Templates** tab if you prefer starting from a pre-made structure.

Creative Doc Studio (New Document Editor)

The image displays two side-by-side screenshots of the Creative Doc Studio application interface, illustrating the 'New Document' editor.

Screenshot 1 (Light Mode): The interface has a light blue header bar with the title 'Creative Doc Studio' and a 'Secure' status indicator. Below the header is a navigation bar with tabs for 'Documents' and 'Templates'. On the left is a sidebar with various project management sections like 'Dashboard', 'Projects' (with a dropdown showing 'All Projects (14)' including 'WP Tharun' and 'WP Vishnu'), 'Tickets', and 'Administration'. The main content area is titled 'Project Proposal' and contains a rich text editor toolbar. The document content includes sections for 'Executive Summary', 'Project Scope' (with a bulleted list of three objectives), 'Timeline' (listing Phase 1, 2, and 3 with start and end dates), 'Budget Overview' (mentioning total budget and resource allocation), and 'Team Structure' (listing project manager, lead developer, and designer). A 'Preview' and 'Save' button are at the top right of the editor.

Screenshot 2 (Dark Mode): This screenshot shows the same interface but in dark mode, with a dark blue header bar and sidebar. The main content area and toolbar are identical to the first screenshot, displaying the 'Project Proposal' document with its various sections and placeholder text.

Path: Sidebar → Documentation → Documents tab → New Document

You can see: Title field, **Secure document** indicator, rich text toolbar, **Preview** and **Save** buttons, and a **Select Project** panel.

Do it step-by-step:

1. Select the target project in the left panel.
2. Enter a **document title** in the black title bar.
3. Start writing in the editor; use the toolbar for headings, bold/italic, lists, code, images, and links.
4. Click **Preview** to see the final look.
5. Click **Save**; autosave is also enabled (check the indicator).

Creative Doc Studio (Templates – Project Proposal)

The screenshot shows the Creative Doc Studio interface. On the left, there is a sidebar with various project management tabs: Dashboard, Projects (+ 14), Create New Project, All Projects (14), Word-Press-TT, Word-Press, Project Tasks, Documentation (highlighted in blue), Tickets (+ 0), Administration, and Admin. The main area is titled "Project Proposal" and contains the following content:

Project Proposal: [Project Name]

Executive Summary
Brief overview of the project objectives and expected outcomes.

Project Scope
• Objective 1: Description
• Objective 2: Description
• Objective 3: Description

Timeline
Phase 1: [Start Date] - [End Date]
Phase 2: [Start Date] - [End Date]
Phase 3: [Start Date] - [End Date]

Budget Overview
Total Budget: \$[Amount]
Resource Allocation: [Details]

Team Structure
Project Manager: [Name]
Lead Developer: [Name]
Designer: [Name]

The interface includes a toolbar at the top with "Normal" and other styling options, and a preview and save button at the bottom right. The "Auto-saved" indicator is visible.

Path: Sidebar → Documentation → Templates tab → Project Proposal

You can see: A full proposal structure with sections like **Executive Summary**, **Project Scope**, **Timeline**, **Budget Overview**, **Team Structure**.

Do it step-by-step:

1. Open **Templates** and select **Project Proposal**.
2. Click **Use template** (or **New Document** from template, depending on your UI).
3. Replace placeholders (e.g., **[Project Name]**, dates, budget) with real data.
4. Add or remove subsections as needed using the toolbar.
5. **Save** and optionally **Share** with stakeholders.

Tickets (Raise Ticket – empty state)

The screenshot displays two versions of the 'Raise Project Ticket' form within the TAS ENKONIX application. Both versions are identical in content and design, showing a modal dialog over a sidebar navigation menu.

Sidebar Navigation (Left):

- Dashboard
- Projects + (14)
- Tickets + (1) In Progress
- + Create New Ticket
- All Tickets (1)
- Complete Review In Progress
- View All Tickets
- Administration

Modal Dialog (Right):

Raise Project Ticket

Select Project
WP Naveen

WP Naveen
WP
Deadline: 2025-09-06

Title

Description

Priority
Medium

Due Date
dd-mm-yyyy

Buttons: Raise Ticket

User Profile (Bottom Left):

Admin Project Manager

Path: Sidebar → Tickets → Raise Ticket

You can see: A form container with a **Select Project** dropdown.

Do it step-by-step:

1. Open the **Select Project** dropdown.

2. Choose the project the ticket belongs to.

3. The rest of the form will appear

Tickets (Raise Project Ticket – full form)

Path: Sidebar → Tickets → Raise Ticket → Select a project (e.g., WP Naveen)

You can see: Project summary (name, type, deadline) and the ticket form: **Title, Description, Priority, Due Date, Raise Ticket.**

Do it step-by-step:

1. Confirm the **Project** is correct (shows at the top).
2. Enter a concise **Title** (what needs to be done).
3. Add a clear **Description** with acceptance criteria or reproduction steps.
4. Set **Priority** (Low / Medium / High / Critical per your workflow).
5. Pick a **Due Date** with the date-picker.
6. Click **Raise Ticket**. You'll be redirected to **View Tickets** or see a success toast.

Tips: Include attachments or links inside the description (designs, logs, URLs) to help assignees.

View&ManageTickets

The screenshot shows the 'View & Manage Tickets' page. On the left, there's a sidebar with navigation items: Dashboard, Projects (+ 14), Tickets (+ 0), Create New Ticket, All Tickets (1), Complete Reissue (In Progress), View All Tickets, and Administration. A user profile for 'Admin Project Manager' is also visible. The main area has a title 'View & Manage Tickets' and a subtitle 'Monitor and update tickets across all projects'. It displays '1 ticket displayed' and '1 total tickets'. There are three filter sections: 'Filter by Project' (All Projects), 'Filter by Status' (All Statuses), and 'Filter by Priority' (All Priorities). Below these is a table header with columns: Ticket ID, Title, Description, Priority, Status, Due Date, Project, Created By, Created At, Team Lead, Review, and Actions. A single ticket is listed: 'WP-1' with 'Complete Reissue' as the title, 'Complete Reissue the by 2:30' as the description, 'High' priority, 'In Progress' status, '2025-07-28 28' due date, 'Word Press' project, 'Unknown User' created by, '2025-07-28 12:20' created at, 'Hemanth-prudhw' team lead, and 'Pending' review status. Action buttons for Edit and Delete are shown.

The screenshot shows the 'View & Manage Tickets' page. The sidebar on the left includes links for Dashboard, Projects (+ 14), Tickets (+ 1), Create New Ticket, All Tickets (1), Complete Reissue (In Progress), View All Tickets, and Administration. The main area displays a table with one ticket entry:

Ticket ID	Title	Description	Priority	Status	Due Date	Project	Created By	Created At	Team Lead	Review	Actions
WP-1	Complete Reissue	Complete Reissue the by 2:30	High	In Progress	2025-07-28	Word Press	Unknown User	2025-07-28 12:20	Hemanth-prudhvi	Pending	Edit Delete

At the bottom left of the main area, there is a user profile icon labeled 'Admin Project Manager'.

Path: Sidebar → Tickets → View Tickets

You can see: Filter bar (**Project, Status, Priority**), **Clear Filters**, and a tickets table with columns like **Ticket ID, Title, Description, Priority, Status, Due Date, Project, Created By/At, Team Lead, Review, Actions**.

Do it step-by-step:

1. Narrow the list using **Filter by Project / Status / Priority**.
2. Click **Clear Filters** to reset.
3. Check **Status** chips (e.g., *In Progress, Done*) to track work.
4. Use the **Review** dropdown for QA/PM review states (e.g., *Pending, Approved*).
5. Click **Edit** to modify a ticket or **Delete** to remove it (with confirmation).
6. Click a row to open the ticket details page if available.

Administration (Add Users / Employee Management)

The screenshots show the Employee Management section of the TAS ENKONIX application. The top screenshot is in light mode and the bottom one is in dark mode. Both screens include a sidebar with navigation links: Dashboard, Projects (+ 14), Tickets (+ 0), Administration, Add Users (highlighted in blue), Team Lead Assignment, and HR Feedback. A user profile for 'Admin Project Manager' is also visible.

Add / Edit Employee Form:

- Fields: Full Name*, Employee ID*, Email*, Phone, Photo URL, Date of Birth*, Joining Date, Job Title, Department, Manager, Location, Employment Type, Status.
- Buttons: Add Employee (blue), Edit (yellow), Delete (red).

All Employees Table:

Photo	Name	Employee ID	Email	Phone	Department	Date of Birth	Status	Actions
-	Bhumireddy Pujith Reddy	ESSPL25027	pujithbhumireddy@gmail.com	9346492389	IT	2001-06-01	Active	Edit Delete
-	KETHA VENKATA RAGHURAM		raghuram@enkonic.in	6281619298	Front end developer		Active	Edit Delete

Path: Sidebar → Administration → Add Users

You can see: An Add / Edit Employee form and an All Employees table.

Do it step-by-step (create a user):

1. Fill **Full Name, Employee ID, Email, Phone**.
2. (Optional) Add **Photo URL** (publicly accessible image link).
3. Set **Date of Birth, Joining Date** via pickers.
4. Enter **Job Title, Department, Manager, Location**.
5. Choose **Employment Type** (Full-time/Contract etc.) and **Status** (Active/Inactive).
6. Click **Add Employee**.

Manage existing users:

1. Use the table search (top-right of the table) to find an employee.

2. Click **Edit** to update details.
3. Click **Delete** to remove (with confirmation and permission checks).

Administration (Team Lead Assignment)

Team Lead Assignment
Assign employees as team leads to manage projects and teams

Available Employees
Select employees to assign as team leads

Select	Name	Email	Phone	Location	Status
<input checked="" type="checkbox"/>	Bandi Jeevitha	bandijeevitha111@gmail.com	Nan		Active

Assign as Team Lead (1 selected)

Current Team Leads
Employees currently assigned as team leads

Name	Email	Phone	Location	Status
gokul	22691a3221@mits.ac.in	09494187686	na	Team Lead

Team Lead Assignment
Assign employees as team leads to manage projects and teams

Available Employees
Select employees to assign as team leads

Select	Name	Email	Phone	Location	Status
<input checked="" type="checkbox"/>	Bandi Jeevitha	bandijeevitha111@gmail.com	Nan		Active

Assign as Team Lead (1 selected)

Current Team Leads
Employees currently assigned as team leads

Name	Email	Phone	Location	Status
gokul	22691a3221@mits.ac.in	09494187686	na	Team Lead

Path: Sidebar → Administration → Team Lead Assignment

You can see: A page to assign team leads with a **search** field and a table of employees (Name, Email, Phone, Location, Status) and checkboxes.

Do it step-by-step:

1. Use the **search** field to find candidates by name/email/phone.
2. Select one or more employees using the **checkbox** in the left column.
3. Click **Assign as Team Lead** (or the primary action shown on your build).
4. Verify roles are updated (your table or a toast should confirm the change).

HR Feedback System: Dashboard

The image displays two side-by-side screenshots of the HR Feedback System dashboard. Both screenshots show a light blue header bar with the system name and a dark sidebar on the left containing navigation links for Dashboard, Projects, Tickets, Administration, and HR Feedback. The main content area features a search bar at the top, followed by three summary KPI cards: 'Total Employees' (46), 'Total Feedbacks' (4), and 'Average Score' (80%). Below these is a section titled 'Employee Directory' showing a card for an employee named Bandi Jeevitha with an email address. A 'Give Feedback' button and a 'View History' button are present. The bottom section is a feedback panel for Bandi Jeevitha, showing a 5-star rating, a score of 0/100, and a text input field for comments.

What you see

- **Header:** “**HR Feedback System**.” Describes the module purpose: evaluate employee performance and track feedback history.
- **Summary KPI Cards:**
 - **Total Employees** : Count of employees in the directory.
 - **Total Feedbacks** : Number of feedback entries recorded.
 - **Average Score** : Average performance score across all feedback.
- **Search Bar:** “Search employee by name...” live-filters the directory.
- **Employee Directory:** Grid of employee cards, each shows:
 - **Avatar Initial, Full Name, Email**.
 - **Give Feedback** button → opens the feedback panel for that employee.

- **View History** button → opens that employee's past feedback.

What you see

- **Title:** "Feedback for *[Employee Name]*".
- **Performance Rating (Stars, 1–5):** Click to set the score. The **Score 0/100** indicator updates as you select stars (typically 20 points per star).
- **Comments (Optional):** Free-text notes about the employee's performance.
- **Submit Feedback** button: visible at the bottom; appears disabled until a rating is provided (as shown).

Steps to submit feedback

1. Confirm the **employee name** at the top.
2. Click a **star rating** (1 = poor, 5 = excellent). The **Score** counter updates.
3. (Optional) Type remarks in **Comments**.
4. Click **Submit Feedback**. A success message or refresh of stats confirms submission.

Tips

- You can change the star selection before submitting; the latest value is saved.
- Keep comments factual and specific—this helps for future reviews.

How to give feedback (from the dashboard)

1. Use **Search** to find the employee or scroll the directory.
2. Click **Give Feedback** on the employee card.
3. The feedback panel (Screenshot 2) appears for that employee.

How to view a person's past feedback

1. Locate the employee card.
2. Click **View History** to see all previous entries for that person.

Tasks: Dashboard Overview

The application interface consists of a left sidebar and a main task list area.

Left Sidebar:

- Dashboard:** Overview, Performance, Kanban Board, Analytics, Reports, Calendar, All Tasks.
- Projects:** Create New Project, WP Naveen, TAS TESTING PROJECT, WordPress Team Vishnu.
- Admin:** Project Manager.

Main Task List Area:

Top Screenshot (Light Theme):

- Header:** Tasks (477 Tasks), Search tasks, All Status, All Priority (selected).
- Task Cards:**
 - Slot-10: Completed, Word Press
 - Bug Report 1: Completed, Clear the bug issues
 - Add extra Features in Communication Round: Pending, Overdue
 - Reissue Slot 2: Completed, Site 17
 - calnder test: In Progress, Overdue
 - Sites Slot 6: Completed, Finish the QC by Wednesday afternoon
 - n239.enkonix.online: Completed, naveen wordpress site
 - test email: Completed, test email
 - 48: Completed
 - Bug report on the frontend project site1: Completed, https://stackly-1.vercel.app/
 - Slot-17: Completed, Word Press
 - harika clear your bugs, as soon as possible...: Pending, Overdue
 - slot-18
 - slot-11
 - Sites Slot 6
 - slot-19

Bottom Screenshot (Dark Theme):

- Header:** Tasks (477 Tasks), Search tasks, All Status (Pending, In Progress, Completed, Overdue), All Priority.
- Task Cards:** Same layout as the top screenshot, with cards showing their status (e.g., Pending, Overdue) directly on the card.

What you see

- Header:** “Tasks” with a badge (e.g., **245 Tasks**) showing the current list size.
- Search** field to filter by task title/keywords.
- Filters:**
 - All Status** dropdown — filter by Pending/In Progress/Completed/Overdue (see Screenshot 4).
 - All Priority** dropdown — filter by priority level.
- Refresh** icon — reloads the task list.
- New Task** button — opens the create modal (Screenshot 6).
- Task Cards (Grid):** Each card shows
 - Title** (e.g., “Bug Report 1”).
 - Status chip** (e.g., Completed).
 - Short description or link**.

- (Some cards show a small progress toggle/badge indicator.)
- **Left Sidebar (Module Navigation):** Overview, Performance, Kanban Board, Analytics, Reports, Calendar, All Tasks, plus Projects/Tickets/Administration sections.

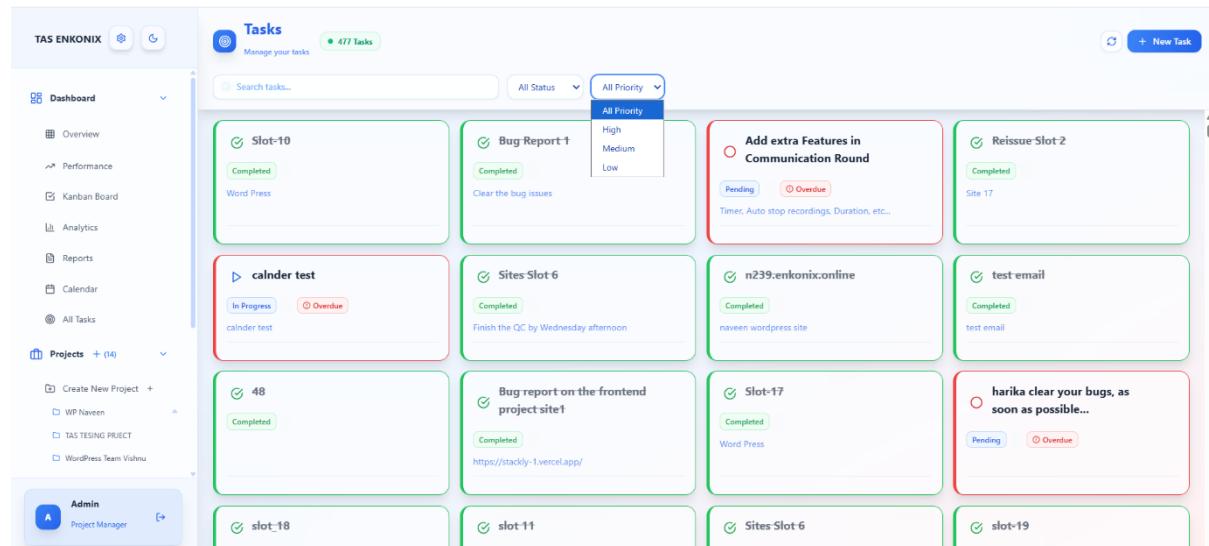
Steps to find work quickly

1. Type a keyword in **Search** (e.g., “slot 10”).
2. Narrow with **All Status** and **All Priority**.
3. Click a **task card** to open its details (Screenshot 5).

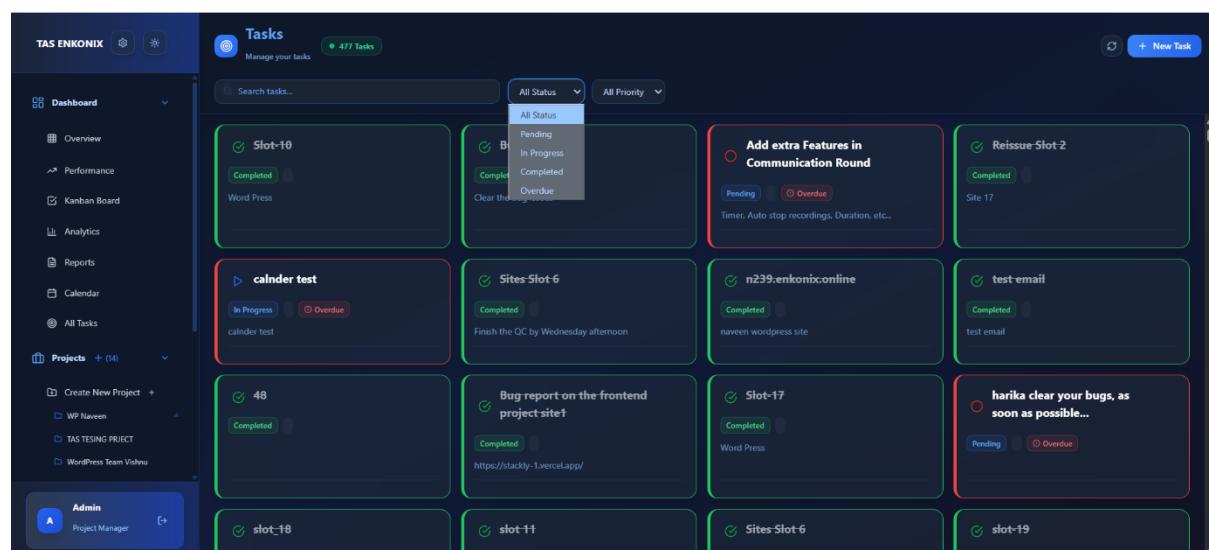
Create a new task (quick)

1. Click **New Task**.
2. Complete the form in Screenshot 6 and click **Create**.

Tasks: Status Filter Dropdown



This screenshot shows the TAS ENKONIX application's task management interface. On the left is a sidebar with navigation links for Dashboard, Performance, Kanban Board, Analytics, Reports, Calendar, All Tasks, Projects (with 14 items), and Admin. The main area is titled 'Tasks' and shows 477 tasks. A search bar and two dropdown menus for 'All Status' and 'All Priority' are at the top. A specific task card for 'Bug Report 1' is selected, and its details are visible: 'Clear the bug issues' (status: Completed). A dropdown menu for 'All Priority' is open, showing options: All Priority, High, Medium, and Low. Other task cards include 'Slot-10' (Completed), 'Add extra Features in Communication Round' (Pending, Overdue), 'Reissue Slot 2' (Completed), 'calnder test' (In Progress, Overdue), 'Sites Slot 6' (Completed), 'n239.enkonix.online' (Completed), 'test email' (Completed), '48' (Completed), 'Bug report on the frontend project site' (Completed), 'Slot-17' (Completed), and 'harika clear your bugs, as soon as possible...' (Pending, Overdue).



This screenshot shows the same TAS ENKONIX application interface as the previous one, but with a different set of tasks displayed. The task cards shown are: 'Slot-10' (Completed), 'Bug Report 1' (Completed), 'Reissue Slot 2' (Completed), 'calnder test' (In Progress, Overdue), 'Sites Slot 6' (Completed), 'test email' (Completed), '48' (Completed), 'Bug report on the frontend project site' (Completed), 'Slot-17' (Completed), and 'harika clear your bugs, as soon as possible...' (Pending, Overdue). The sidebar and top navigation are identical to the first screenshot.

What you see

- The **All Status** dropdown is expanded with options:
 - **All Status** — show everything.
 - **Pending** — not started.
 - **In Progress** — being worked on.
 - **Completed** — finished tasks.
 - **Overdue** — past due date and not completed.

Steps to filter by status

1. Click the **All Status** dropdown.
2. Select your desired status (e.g., **In Progress**).
3. The grid updates to show matching tasks only.

Tip: Combine with **All Priority** to get, for example, “Overdue + High” items.

TaskDetailsDrawer

The screenshot shows a light-colored TaskDetailsDrawer component. At the top, there's a header with a circular icon and the task title. Below the header, the task details are listed in two columns. The left column includes fields for Project (Frontend Project), Status (Pending), Due Date (14/10/2025), Progress (pending), Assigned (B Harika), Created By (Hemanth-prudhvi), Review (—), and Progress Updated (14/10/2025). The right column includes fields for Assignee (B Harika), Reporter (Hemanth-prudhvi), Status (Pending), Priority (Medium), Labels (None), Due date (14/10/2025), Start date (None), Progress Updated (14/10/2025, 17:11:20), and Review (—). Below the details, there are two large input fields for Description and Progress Notes, both containing a single dash. To the right of these fields is a 'Comments' section with a note saying 'No comments yet'.

The screenshot shows the same TaskDetailsDrawer component in dark mode. The overall aesthetic is darker, with the background and text colors adjusted to fit the theme. The task details and layout are identical to the light mode version, showing the task 'harika clear your bugs, as soon as possible...' with its various attributes and a comment section indicating 'No comments yet'.

What you see

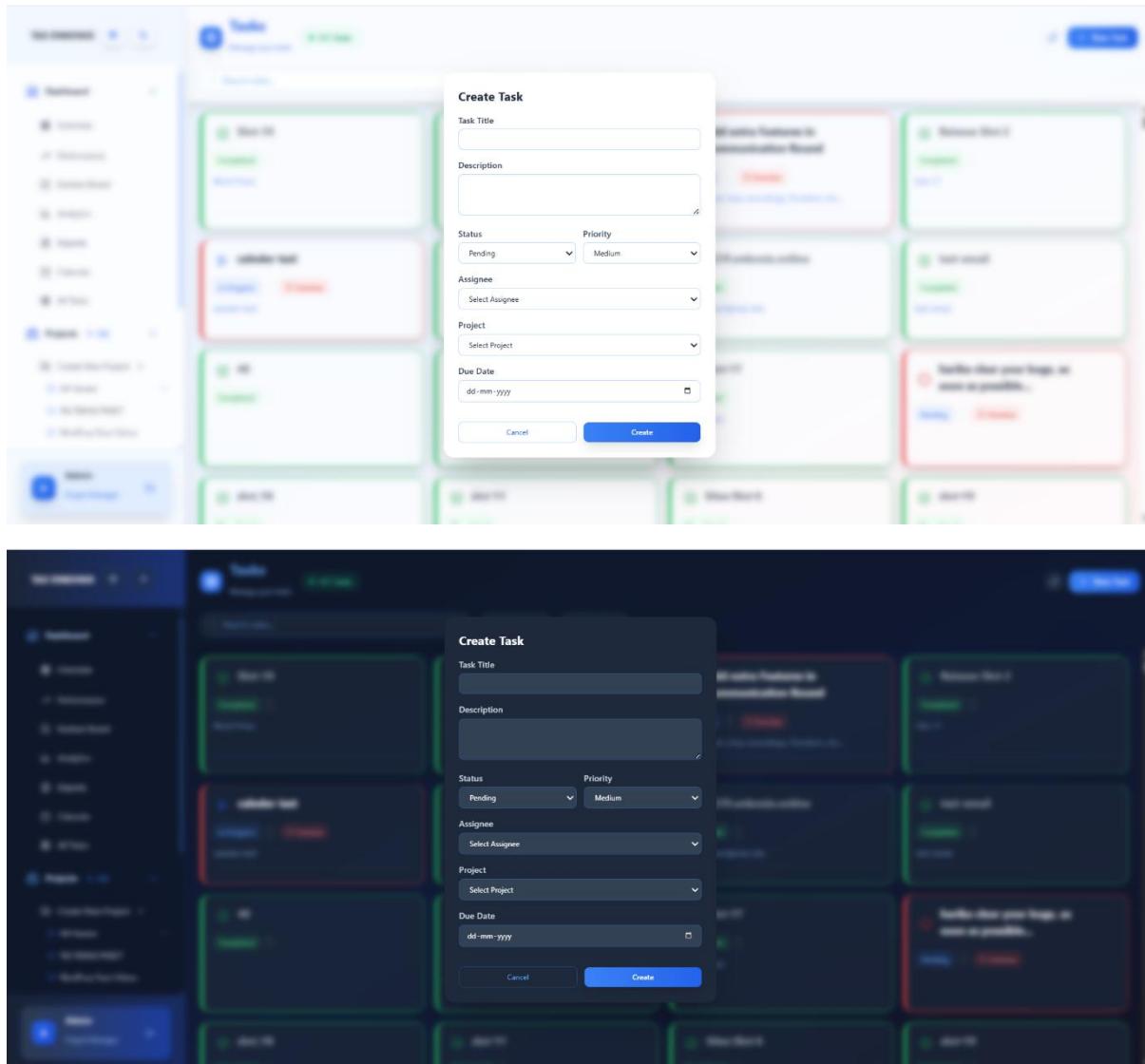
- **Title:** e.g., “Bug Report 1”.
- **Left Column (Task Meta):**
 - **Project** name
 - **Status**
 - **Due Date**
 - **Assigned** (assignee)
 - **Created By**
 - **Review** (star rating and numeric score)
 - **Progress Updated** (timestamp)
 - **Description** (editable text area)
 - **Progress Notes** (free-form notes area)
- **Right Panel: Details** (readable snapshot of key fields):
 - **Assignee, Reporter, Status, Priority, Labels, Due date, Start date, Progress Updated, Review**
- **Comments** section: add discussion or clarifications.
- **Close (x) icon** top-right to dismiss the drawer.

Steps to review or update a task

1. From the grid, click a **task card** to open this details view.
2. Read the **Details** panel for a quick snapshot.
3. Update **Description** and/or add **Progress Notes** as needed.
4. Use the **Comments** box to mention blockers or ask questions.
5. Close the drawer when done (changes are saved per app rules; if a Save action appears, use it).

Tip: The **Review** score is useful for post-completion quality checks (e.g., 100/100 indicates a perfect review).

Create Task Modal



What you see (fields & purpose)

- **Task Title** — required brief name of the task.
- **Description** — details, acceptance criteria, or links.
- **Status** — initial state (e.g., Pending).
- **Priority** — urgency (Low/Medium/High, etc.).
- **Assignee** — person responsible.
- **Project** — project the task belongs to.
- **Due Date** — date picker input.
- **Actions** — **Cancel** (discard) and **Create** (save task).

Steps to create a task

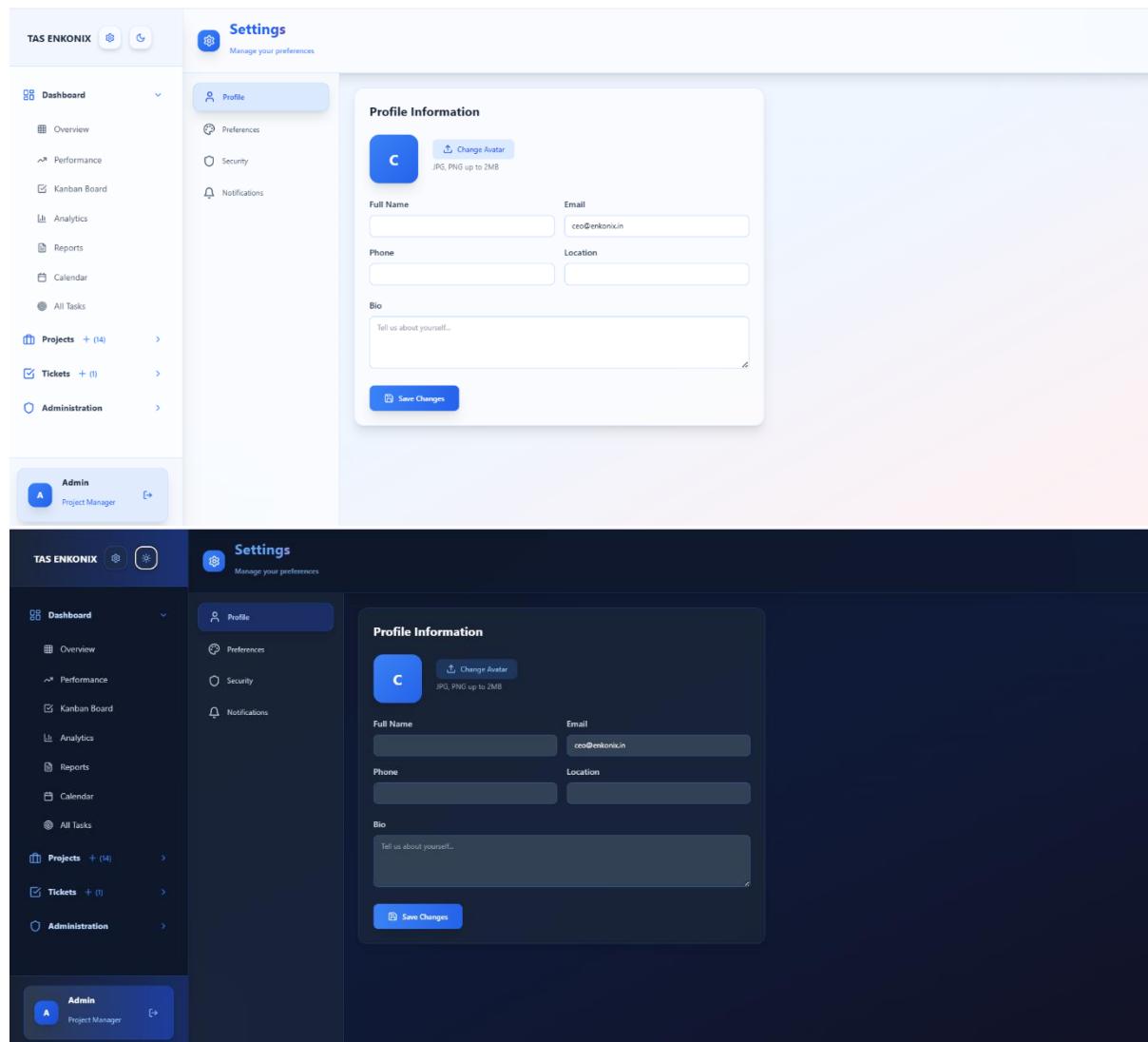
1. Click **New Task** on the Tasks dashboard to open this modal.

2. Enter a **Task Title** and **Description**.
3. Choose **Status** and **Priority**.
4. Pick an **Assignee** and **Project** from the dropdowns.
5. Set a **Due Date** using the calendar icon.
6. Click **Create** to save. The modal closes and the new task appears in the grid.

Validation notes

- Empty required fields will prevent creation and may show inline errors.
- You can switch **Status** later from the task details view if needed.

Settings: Profile



The screenshots show the 'Profile' section of the application's settings. The top screenshot is in light mode and the bottom one is in dark mode. Both screens display a 'Profile Information' form. The form includes:

- Avatar:** A placeholder image with a blue 'C' and a 'Change Avatar' button.
- Fields:** Full Name, Email, Phone, Location, and Bio.
- Buttons:** A 'Save Changes' button at the bottom.

The left sidebar contains navigation links: Dashboard, Overview, Performance, Kanban Board, Analytics, Reports, Calendar, All Tasks, Projects (14), Tickets (0), and Administration. The right sidebar shows user information: Admin (Project Manager) and Settings (Manage your preferences).

What you see

- **Tabs:** Profile, Preferences, Security, Notifications.

- **Profile Information:**
 - **Avatar** with **Change Avatar** (JPG/PNG up to 2MB).
 - **Full Name** (editable).
 - **Email** (pre-filled; may be read-only depending on roles).
 - **Phone** and **Location** (optional contact fields).
 - **Bio** (long-form text about you).
 - **Save Changes** button to persist edits.
- **Global settings icons** (top-right of the app): theme toggle and preferences quick access.

Steps to update your profile

1. Go to **Settings** (top-right cog icon) → **Profile** tab.
2. Click **Change Avatar** to upload an image ($\leq 2\text{MB}$, JPG/PNG).
3. Edit **Full Name**, **Phone**, **Location**, and **Bio** as needed.
4. Click **Save Changes**. A confirmation toast/snackbar should appear.

Tips

- Keep your **Bio** short and role-focused to help others understand your responsibilities.
 - Use the **Preferences** tab to customize UI behavior (e.g., theme, density) if available.
-