

Joe Lee

Oklahoma City, OK

(918) 441 6469

Joe.P.Lee@outlook.com

Github:

<https://github.com/Bandit-Army>

Portfolio:

<https://bandit-army.github.io>

CURRENT DEVELOPMENT

- Completed codecademy Learn Ruby course
- Finishing The Odin Project (www.theodinproject.com) Rails developer course
- Studying HTML, CSS, JavaScript, and WordPress via online tutorials and side projects
- Comfortable with Github
- Currently working on my first independent app

OTHER QUALIFICATIONS

- Management and supervisory experience across several industries
- 18 years of Improvisational training, promoting lateral thinking and quick solutions
- Proficient in computer operation and professional communication
- Comfortable learning new skills and applying existing experience to new tasks
- Emphasis on professional collaboration and problem solving

EXPERIENCE

Area Manager/Assistant Director of Dance, Castle of Muskogee

Muskogee, OK — May 2004-Present, Seasonal

- Annual management training with National Board certified educators
- 5 annual training weekends
- Continual patron interaction/entertainment
- Live direction of fully interactive musical/dance shows
- Direction and training of up to 30 other performers
- Facilitation, coordination, direction, and site/producer liason for +20 independent vendors, stage acts, and actors
- Server at a themed banquet twice a year

Barista/Partner, Starbucks

Oklahoma City, OK — December 2015-Present

- Recognize individual and team accomplishments using existing organizational methods
- Provide quality beverages, whole bean, and food products consistently by adhering to all recipe and presentation standards
- Contribute to positive team environment by recognizing changes in partner morale and performance and communicating them to the store manager
- Assist with new partner training by positively reinforcing successes and coaching as needed

Bartender, Shogun Steakhouse of Japan

Tulsa, OK --- June 2012-August 2013

- Providing recommendations based on customers' stated preferences
- Responsible for inventory control
- Responsible for development and marketing of new drinks

Barista/Starbucks Department Manager, RPCS Inc. (Licensed Store, owned and operated by hosting grocery store)

Tulsa, OK — June 2009-September 2011

- Interview, hiring, and training of new baristas
- Weekly ordering to maintain company standard minimum product levels
- Monthly inventory to identify shrink and identify efficiency opportunities
- Met or exceeded beverage quality and food safety standards

EDUCATION

OSU Okmulgee

Okmulgee, OK

Information Technology Department

Indian Capital Technology Center

Muskogee, OK

Computer Support Specialists— Program Completed

Brainbench OK - PC Technician Certification