



RESEARCH ACCESS TO STUDENTS

DSA 100

NOTES

1. This form must be FULLY completed by all applicants that want to access UCT students for the purpose of research.
2. Return the fully completed (a) DSA 100 application form by email, in the same word format, together with your: (b) research proposal inclusive of your survey, (c) copy of your ethics approval letter / proof (d) informed consent letter to: Moonira.Khan@uct.ac.za. Your application will be attended to by the Executive Director, Department of Student Affairs (DSA), UCT.
3. The turnaround time for a reply is approximately 10 working days.
4. NB: It is the responsibility of the researcher/s to apply for and to obtain ethics approval and to comply with amendments that may be requested; as well as to obtain approval to access UCT staff and/or UCT students, from the following, at UCT, respectively:
 - (a) Ethics: Chairperson, Faculty Research Ethics Committee' (FREC) for ethics approval, (b) Staff access: Executive Director: HR for approval to access UCT staff, and (c) Student access: Executive Director: Student Affairs for approval to access UCT students.
5. Note: UCT Senate Research Protocols requires compliance to the above, even if prior approval has been obtained from any other institution/agency. UCT's research protocol requirements applies to *all* persons, institutions and agencies from UCT and external to UCT who want to conduct research on human subjects for academic, marketing or service related reasons at UCT.
6. Should approval be granted to access UCT students for this research study, such approval is effective for a period of one year from the date of approval (as stated in Section D of this form), and the approval expires automatically on the last day.
7. The approving authority reserves the right to revoke an approval based on reasonable grounds and/or new information.

SECTION A: RESEARCH APPLICANT/S DETAILS

Position	Staff / Student No	Title and Name	Contact Details (Email / Cell / land line)
A.1 Student Number	GRVMAR006	Mr Mark Grivainis	markgrivainis@gmail.com 084 976 2313
A.2 Academic / PASS Staff No.			
A.3 Visitor/ Researcher ID No.			
A.4 University at which a student or employee	UCT	Address if <u>not</u> UCT: 5 Richmond Chase, Richmond Road, Kenilworth, Cape Town	
A.5 Faculty/ Department/School	Department of Computer Science		
A.6 APPLICANTS DETAILS If different from above	Title and Name	Tel.	Email

SECTION B: RESEARCHER/S SUPERVISOR/S DETAILS

Position	Title and Name	Tel.	Email
B.1 Supervisor	Mr Gary Stewart	021 650 2665	gstewart@cs.uct.ac.za
B.2 Co-Supervisor/s	Prof. James Gain	021 650 4058	jgain@cs.uct.ac.za

SECTION C: APPLICANT'S RESEARCH STUDY FIELD AND APPROVAL STATUS

C.1 Degree – if applicable	Bsc. Computer Science		
C.2 Research Project Title	PyRob		
C.3 Research Proposal	Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
C.4 Target population	First year Computer Science students at UCT		
C.5 Lead Researcher details	If different from applicant:		
C.6. Will use research assistant/s	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes- provide a list of names, contact details and ID no.		
C.7 Research Methodology and Informed consent:	Research methodology: Questionnaire to collect qualitative data Informed consent: Yes		
C.8 Ethics clearance status from UCT's Faculty Ethics Research Committee (FREC)	Approved by the FREC Yes <input checked="" type="checkbox"/> With amendments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (a) Attach copy of your ethics approval. Attached: Yes (b) State date and reference no. of ethics approval: Date: 20 April 2015 Ref. No.:FSREC 11– 2015		

SECTION D: APPLICANT/S APPROVAL STATUS FOR ACCESS TO STUDENTS FOR RESEARCH PURPOSE (To be completed by the ED, DSA or Nominee)

D.1 APPROVAL STATUS	Approved / With Terms / Not	* Conditional approval with terms	Applicant/s Ref. No.:
	(i) Approved (ii) With terms (iii) No	(a) Access to students for this research study must only be undertaken <u>after</u> written ethics approval has been obtained. (b) In event any ethics conditions are attached, these must be complied with <u>before</u> access to students.	GRVMAR006/ Mr Mark Grivainis
D.2 APPROVED BY:	Designation Executive Director Department of Student Affairs	Name Dr Moonira Khan	Signature Date of Approval 20 May 2015