

**Banupriya Krishnasamy**  
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#### **Objective:**

Detailed-oriented professional with 3+ years of experience in documentation, data handling, and SAP Material Management. Skilled in managing large volumes of data with accuracy and efficiency. Seeking a Data Entry Specialist position to leverage my strong organizational skills, attention to detail, and data processing experience.

#### **Key Skills:**

- Data Entry & Data Management
- MS Office (Excel, Word, PowerPoint)
- SAP Material Management (MM)
- Documentation Review and Quality Control
- Typing Speed: 55 WPM
- Attention to Detail and Accuracy
- Confidential Data Handling
- Administrative Support
- Report Generation & Data Analysis

#### **Professional Experience:**

SAP Assistant – Documentation Reviewer Bristol Laboratories, Peterlee, UK | Jul 2022 – May 2024

- Reviewed and maintained large volumes of GMP documents, ensuring data accuracy and consistency.
- Managed production records, batch manufacturing data, and SOP documentation.
- Conducted regular data audits to identify and correct discrepancies in documentation.
- Entered and managed material movement data using SAP MM.
- Coordinated with production and QA teams to ensure timely data updates.
- Maintained confidentiality while handling sensitive production and inventory data.

Full Stack Development Intern Skifter Tech, Chennai | Aug 2024 – Sep 2024

- Handled backend database operations and frontend data display using React and Node.js.
- Ensured accurate data integration and verification while managing real-time datasets.
- Built responsive web applications with a focus on clean data presentation.

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**Education:**

B.E. Computer Science Engineering – CGPA: 7.76,

PSR Rengasamy College of Engineering for Women, Anna University – 2014 .

Diploma in Computer Engineering – 81.58%,

Bharathiya Centenary Memorial Polytechnic College – 2011.

**Certifications:**

- Full Stack Development Internship Certification (Skifter Tech)
- Data Analytics Internship (NoviTec)

**Personal Details:**

Date of Birth: 10 May 1994

Gender: Female

Languages: Tamil (Native), English (Fluent)