

**READING**

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in the test book.

Part 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. Note that the hotel's pool and pool deck will be closed until ----- on them is completed later this month.
(A) construction
(B) constructed
(C) constructs
(D) constructive
102. Aster Broadcasting Group ----- yesterday that it expects the semiconductor market to enter full recovery mode next year.
(A) announced
(B) have announced
(C) announcing
(D) announce
103. Instructors wishing to place materials on reserve ----- the library should fill out a Reserve Request Form.
(A) at
(B) into
(C) among
(D) after
104. This apartment complex has an ----- exterior design and stylish interior furnishings.
(A) attract
(B) attractive
(C) attracted
(D) attraction
105. The public is invited to ----- the dinner event, with proceeds from ticket sales benefiting a BMX scholarship fund.
(A) perform
(B) admit
(C) attend
(D) participate
106. He ----- delivers keynote speeches and holds workshops on customer satisfaction strategy and the building of profitable customer relationships.
(A) regularize
(B) regularity
(C) regularities
(D) regularly



107. Attendees will be required to work ----- alone and in groups when performing study sample analyses.
 (A) also
 (B) both
 (C) the same as
 (D) not only
108. Unfortunately, with the rise of the popularity of soft drinks, tea is not ----- popular as it used to be.
 (A) as
 (B) of
 (C) either
 (D) like
109. As demand for ----- wheat-based products falls, local producers earn less and the total income of the country declines.
 (A) they
 (B) their
 (C) themselves
 (D) theirs
110. Ottawa Police Chief Vern White has ----- Mr. McDonald for securing \$1 million for the city's drug treatment initiative.
 (A) demonstrated
 (B) entrusted
 (C) agreed
 (D) congratulated
111. Ms. James stated that ----- must work together to make sure the committee is effective.
 (A) no one
 (B) someone
 (C) one another
 (D) everyone
112. When you are buying an adjustable bed, you should consider ----- features such as bed height, size, material, and warranty.
 (A) occupied
 (B) accountable
 (C) qualified
 (D) specific
113. The company's management has a firm belief that its strategic direction is sound and will continue to exceed shareholder -----.
 (A) expect
 (B) expected
 (C) expectations
 (D) expectedly
114. Currently, there is an increasing demand for Internet access ----- the telecommunications industry.
 (A) across
 (B) during
 (C) onto
 (D) next
115. Needs assessment can help you identify areas for improvement and ultimately help you realize your goals more -----.
 (A) efficient
 (B) efficiency
 (C) efficiencies
 (D) efficiently
116. Favera Pharmaceuticals sales representatives must keep careful ----- of samples distributed and orders taken from physicians and clinics.
 (A) records
 (B) qualifications
 (C) guidelines
 (D) behaviors
117. The application process is highly ----- with only 5% of applicants ultimately selected for positions.
 (A) competition
 (B) competitive
 (C) competitors
 (D) competitively
118. The hotel installed a touchscreen computer to help guests ----- a restaurant, get weather updates, or obtain other useful information.
 (A) assist
 (B) remind
 (C) locate
 (D) conduct

110.



113.



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119. This waste-to-energy power plant is the ----- of a technologically-advanced process set to achieve outstanding environmental and economical performances.
 (A) product
 (B) producer
 (C) produced
 (D) producing
120. Sales of Ferrer Industry's tractors ----- increase during the autumn harvest season.
 (A) openly
 (B) rigidly
 (C) approximately
 (D) frequently
121. It is advisable to keep your operating system and software updated for ----- computer performance and security.
 (A) optimal
 (B) optimize
 (C) optimally
 (D) optimization
122. After attending an ----- on traditional handicrafts at the Victoria Museum in London, a young unknown designer named Laura Ashley was inspired to make her own quilts.
 (A) exhibition
 (B) guide
 (C) portrait
 (D) creativity
123. Mr. Henny ----- presented the argument that the pricing policy of the retailer would be the financial ruin of the company.
 (A) convinces
 (B) convince
 (C) convincingly
 (D) convincing
124. If the employee or employer terminates the contract of employment ----- giving advance notice, they will have to pay the other party a sum equivalent which matches the employee's salary.
 (A) without
 (B) almost
 (C) usually
 (D) already
125. All employees are entitled to have a fair and equal opportunity to be considered for ----- to management positions.
 (A) advancement
 (B) opportunities
 (C) transmitting
 (D) openings
126. Although ----- findings are encouraging, further research is needed to determine the effectiveness of the advertising campaign.
 (A) forward
 (B) ahead
 (C) initial
 (D) limited
127. I've read a couple of different articles on Franklin Roosevelt, who was a much ----- president than Barack Obama has been so far.
 (A) boldness
 (B) bolder
 (C) boldest
 (D) boldly
128. The front desk staff requests photo identification ----- a visitor to the Chicago Graphics Offices is not holding a valid pass.
 (A) if
 (B) which
 (C) until
 (D) despite



129. The Textcom software from Hahn-Keller Corporation will ----- users to automate numerous repetitive tasks.
 (A) avoid
 (B) provide
 (C) show
 (D) allow
130. All employees are asked to turn off the lights when ----- a vacant room to conserve electricity.
 (A) exit
 (B) exits
 (C) exited
 (D) exiting
131. An ----- of monthly sales figures is essential to setting future revenue goals.
 (A) destination
 (B) variety
 (C) analysis
 (D) style
132. In this ----- researched study, Good Jobs shows that Thote Ltd. has received more than \$1 billion in economic development subsidies from state and local governments across the country.
 (A) fortunately
 (B) immediately
 (C) extensively
 (D) eventually
133. The Charity Classic Committee chose ----- him for all of the support he has given the Saint Joseph Medical Center throughout the years.
 (A) will honor
 (B) to honor
 (C) would honor
 (D) to be honored
134. ----- 10 years of experience in the field, Carolyn Snyder is an internationally recognized merger and acquisition consultant.
 (A) Ahead of
 (B) Until now
 (C) With
 (D) Past
135. Although most of the consumers surveyed said they understood the importance of the new healthcare reform policy, many were ----- with the details of that policy.
 (A) profitable
 (B) filled
 (C) unfamiliar
 (D) difficult
136. Corsica is an undeniable paradise for ----- of sea and water sports, as well as for hiking.
 (A) enthusiasts
 (B) enthusiastically
 (C) enthusiastic
 (D) enthused
137. Mr. Powers has asked that the board of directors ----- the issues, strategies and solutions identified in response to the NHHRC final report.
 (A) considering
 (B) considered
 (C) consider
 (D) are considering
138. Additional funds are needed for one previously approved project ----- complete the construction contract.
 (A) in order to
 (B) in regard to
 (C) in light to
 (D) because
139. With beautiful and panoramic views, the hotel's terrace can accommodate up to 100 people ----- the lounge can only accommodate up to 70 people.
 (A) then
 (B) what
 (C) just
 (D) whereas
140. During a recent test drive around Boston, it became clear there will be a strong ----- for the car, which is manufactured by Daimler AG, the maker of Mercedes-Tote vehicles.
 (A) emission
 (B) market
 (C) revision
 (D) purchase

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Part 6

Directions: Read the texts on the following pages. A word or phrase is missing in some of the sentences. Four answer choices are given below each of these sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 141-143 refer to the following announcement.

Now in its eighth season, the Southern Crescent Chorale has established a ----- for

141. (A) destination
(B) reputation
(C) renewal
(D) transfer

excellence and achievement in the south metro Atlanta arts community. An auditioned community chorus, the Chorale's mission is to enrich communities and provide talented and deserving singers an opportunity to perform a variety of challenging choral literature with high performance standards. Chorale members dedicate many hours to making music and have performed before thousands of people at venues throughout the Atlanta area and Europe.

The Chorale is a ----- group that performs a variety of choral literature each season.

142. (A) vulnerable
(B) versatile
(C) susceptible
(D) considerable

Its repertoire includes master works, opera, spirituals, pop, and Broadway tunes. The Chorale is also ----- to present a concert each season to benefit children's organizations

143. (A) pleasing
(B) pleasure
(C) pleased
(D) please

in our community.

The Chorale enjoyed its first tour abroad in 2007 and received rave reviews from Italian audiences. Members of the Chorale have also performed in Austria, the Czech Republic, and Germany.

For more information about the Chorale please visit our website at www.southerncrestchorale.org.



Questions 144-146 refer to the following letter.

Dear customers,

I am pleased to announce a new service that we hope ----- more convenient banking

144. (A) is facilitated
(B) has facilitated
(C) had facilitated
(D) will facilitate

for our busy customers. You may be wondering whether online banking is secure enough to be used for transactions on a regular basis. For the most part, online banking is a safe means to conduct banking ----- . However, you should be aware of some common pitfalls

145. (A) advertisements
(B) information
(C) transactions
(D) entertainment

and online banking scams that exist so that you can take the appropriate measures to safeguard yourself from being defrauded.

Your online banking login and password information should not be shared with anyone. You should also avoid keeping your password stored in your computer or mobile phones since these can be accessed by third parties or stolen altogether. If you feel that your personal information has been ----- , most banks now allow you to instantly change your

146. (A) signified
(B) confidential
(C) changed
(D) compromised

login and password information through the same online banking interface. For maximum protection against fraud, you should choose a strong alphanumeric password and make it a habit to change the password at least once every month.



Questions 147-149 refer to the following e-mail.

From: Mr. Jason Pak
To: Ms. Geena Caren
Subject: Lexington Hotel Reservation
Date: December 17
Dear Ms. Caren,

This morning we received your e-mail with your updated travel plans. Upon receipt of your message, we ----- the dates of your reservation with us. With regard to your inquiry about

147. (A) followed
(B) modified
(C) advised
(D) brought

ground transportation from Sanford Airport, two options exist. The Lexington Hotel is about 20 miles (about a 30-minute drive) from Sanford Airport. This is a fully staffed station with an enclosed waiting area. There is a taxi stand at the station. Rent A Car has a rental car service at this station. You will need to reserve your car in advance for this location. Call Hitz on arrival and a shuttle will pick you up from the station. -----, you can take a taxi

148. (A) Since then
(B) For example
(C) Alternatively
(D) Accordingly

to the Rent A Car office and get reimbursed up to \$22 for the taxi fare.

Please do not hesitate to contact us if you need to make any further changes to your reservation. We hope you ----- your stay with us, and we thank you for choosing

149. (A) are enjoying
(B) have enjoyed
(C) enjoyed
(D) enjoy

the Lexington Hotel.

Best regards,

Jason Pak
Director of Guest Relations
Lexington Hotel



Questions 150-152 refer to the following pamphlet.

Ten minutes south of Joplin lies Nevis Botanical Gardens, a ten-acre park that is open to the public.

Open 9 a.m. to 4 p.m. Monday to Friday from November to April. Opening hours may -----

150. (A) be varied
(B) be varying
(C) vary
(D) be variety

from May to October, so it is best to give them a call to make sure.

The entrance fee is \$8 for adults and \$4 for children. The park was founded by Joseph Murphy, a sculptor ----- who had originally wished to build himself a house and garden,

151. (A) itself
(B) oneself
(C) yourself
(D) himself

but later resolved to render the park accessible ----- the public, a lucky decision for all

152. (A) for
(B) in
(C) to
(D) by

you nature lovers! Stroll around eight hectares of bamboo, rose and orchid groves, have a snack or simply chill out in this haven of natural beauty.



Part 7

Directions: In this part, you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 153-154 refer to the following schedule.

7:30 a.m.

DBS Studio fun bus tour

1-800-899-0051

Where: Times Square Broadway between 47th and 48th

What: One-hour tour to visit outside the DBS Studios for a live taping. You may even appear live on TV!

Free

10:00 a.m.

Empire State Building tour

212-779-3100

Where: Fifth Ave and 34th St

What: Take the amazing New York SKYRIDE flight simulator around NYC then go right upstairs on a high-speed elevator to the 86th floor observatory.

\$28.50 for both

1:30 p.m.

Radio City Music Hall

212-897-7871

Where: 6th Ave between 50th and 51st street

What: Take a behind-the-scenes tour of this famous NY landmark for one hour -

Tours are available Mon-Sat 11 a.m.-3 p.m.

4:00 p.m.

Tiptop cruise of NY

212-743-3500

Where: Pier 83 West 42nd St and 12th Ave

What: 2-Hour Semi-Circle Cruise on the Hudson. Learn about the history of the

Statue of Liberty as you get to see it up close. Cruise leaves at 4 P.M. sharp!

Adults \$23, Kids \$12

Note: Cruise times vary depending on the time of season, so visit our website to plan your day. Many other cruises and times are also available if you want to customize your own itinerary.

02

153. What is the tourist group scheduled to do at 10 a.m.?
- (A) Visit an observation deck
 - (B) Climb to the top of the Statue of Liberty
 - (C) Appear on live TV
 - (D) Perform at Radio City Music Hall
154. When will the cruise end?
- (A) 1:30 p.m.
 - (B) 11:00 a.m.
 - (C) 4:00 p.m.
 - (D) 6:00 p.m.

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Actual Test 02

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Questions 155-157 refer to the following e-mail message.

Order Confirmation

Dear Jason Scotsman,

Thank you for your order. Please verify that the information below is correct. Due to our fast turnaround time, there is a short window of opportunity to modify your order.

Your Sales Order Number: 67930

Order Date: 08/30/2010

Order Total: \$71.00

Subtotal	\$71.00
Tax	\$0.00
Shipping and handling charge	\$0.00
Amount paid	\$71.00

If you need to change anything on your order, please contact us at 1-800-858-8690. Please note orders generally become available for modification 10-15 minutes after being placed online but only for a very short time.

Every order is thoroughly reviewed by our processing department to ensure that the order is accurate, the payment method is valid, and the user is authorized to use this payment method. Once the order has passed the rigorous review by our processing department, it is sent to our warehouse for shipment. Most orders are processed within minutes. However, depending on when an order is placed and the accuracy of the information supplied when the order is placed, processing can take longer. Furthermore, for security reasons, in some circumstances voice confirmation may be required before we can process your order.

You may check your order status anytime by clicking on the '[Track Your Order](#)' link, or by logging into the website and using the [My Account](#) features. From here you can also print invoices, find rebate information, manufacturer contact and warranty information, submit product reviews, and much more.

We at Directorder.com hope you enjoy your purchase and we appreciate your business.

Regards,

Carl Fontana

Customer Service Representative, Directorder.com

155. What is the purpose of this e-mail?
- (A) To modify an order
 - (B) To change the delivery method
 - (C) To verify an order
 - (D) To verify that a shipment has been sent
156. Why is there only a short amount of time to modify an order?
- (A) Orders can be modified 5 minutes after an online order is placed.
 - (B) Orders are shipped quickly.
 - (C) Voice confirmation is necessary.
 - (D) The payment is authorized quickly.
157. What is NOT listed as a service available through the My Account link?
- (A) Print receipts
 - (B) Find manufacturer information
 - (C) Track shipment status
 - (D) Download the product manual

Questions 158-160 refer to the following information.

Public Lecture Series

The Public Lecture Series was established by President Shirley Hughes in the fall of 2001 to give Ivy Brook's faculty an opportunity to learn about the work of their colleagues in other disciplines and to share their research with the university community.

Lectures are free and open to the public. These lectures are in Hall 50 and begin at 6:30 p.m. unless otherwise noted.

Mary Nest and David Keller, with Rita R. Smith

Professor in the Department of Food Studies and Public Health at New York College; Professor of Pediatrics and Biostatistics at the University of Florida's School of Science; food writer and author, respectively

Tuesday, November 12, 2010

The Politics of Food and Health Care

Mike Talis and Josie Tate

Contributing editor, *Rolling Rock*, and U.S. managing editor, *Brook Times*, respectively

Tuesday, December 1, 2010

The Current State of the Economy

(NOTE: 8 p.m. in Hall 10)

Danny Masterson

Professor of Sociology and Public Affairs at Birmingham College

Thursday, December 10, 2010

America's War on Immigrants: Causes, Consequences, and Solutions

158. What is the main topic of the lecture at Hall 10?
- (A) To learn about other members of the university community
 - (B) To explore American immigration
 - (C) To investigate food and health care
 - (D) To discuss economic issues
159. Who has the earliest scheduled lecture?
- (A) Shirley Hughes
 - (B) Rita R. Smith
 - (C) Josie Tate
 - (D) Danny Masterson
160. Which topic will NOT be addressed in the lecture series?
- (A) The effect of immigrants on healthcare
 - (B) The underlying causes of immigration
 - (C) Current issues in the American economy
 - (D) Political aspects of healthcare in the U.S.

Questions 161-162 refer to the following advertisement.

DigitalArt.com

Welcome to DigitalArt!

DigitalArt is a leading online digital photo site which uses the most advanced technology to provide a time-saving, efficient and fast photo upload, sharing and downloading platform for our clients. Whether you are a professional photographer, model, makeup artist or just having fun, you can share your work through our platform with friends and family. DigitalArt also offers more than 200 personalized photo products, ranging from photo books and playing cards to T-shirts and mouse pads – and all at unbeatable prices.

Our incredibly cheap high-quality prints use Fuji Crystal Archive photographic paper. At only nine cents each for 4x6 prints and 15 cents each for 5x7 prints, we provide both value and quality. There is no minimum order requirement to enjoy our low prices, so whether you order 1 or 500 items, you will still pay the same low price.

If you have any inquiries or you are unsure about anything, please contact us. You can contact us using the e-mail form below. We will reply to your inquiry within 24-48 hours.

Toll Free: 1-877-392-1256

Fax: 1-877-663-8489

161. Who are the main clients of DigitalArt.com?
- (A) Photographers
 - (B) Private companies
 - (C) Researchers
 - (D) Cosmetic businesses

162. What product is NOT offered by DigitalArt.com?
- (A) Photo albums
 - (B) Playing cards
 - (C) Mouse pads
 - (D) Sweaters

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March for Kids on September 12, 2011!

When you take part in the March for Kids, you give hope to the more than half a million babies born too soon each year. The money you raise supports programs in your community that help moms have healthy, full-term pregnancies. It also funds research to find answers to problems that threaten our kids. We've been walking since 1980 and have raised an incredible \$1.5 billion to benefit all children.

March for Kids is America's favorite walking event! You'll be joining 1 million people walking with their families or co-workers in more than 900 communities. Expect to run into some old friends and make new ones.

The March Organization spends 79 cents of every dollar you raise in March for Kids to support research and programs that help babies begin healthy lives.

Join more than 20,000 companies, both big and small, which walk in March for Kids each year. From senior management to individual team members, everyone in your organization can feel good about helping babies. Participating as a company creates special connections that carry over into the workplace.

- 163.** What is the purpose of March for Kids?
(A) It provides food for all children.
(B) It encourages people to walk.
(C) It raises 79 cents from each walker.
(D) It benefits babies born before term.
- 164.** What is listed as a benefit of joining the walk as a company?
(A) It helps create ties that transfer into the workplace.
(B) Employees will receive a bonus for their participation.
(C) It gives hope to more than half a million orphans.
(D) People qualify to participate in other marches.
- 165.** How long has the March Organization been in existence?
(A) 10 years
(B) 20 years
(C) 30 years
(D) 100 years

Questions 166-169 refer to the following e-mail.

Dear Mr. Avery,

I wanted to make one more attempt to follow up with you and see if you would be able to attend the Sales Career Forum this Wednesday, June 30 in Melville. If you haven't still done so, please let me know if you will be attending by replying back to this email with the time you will be attending. Right now the 9 a.m. and 10 a.m. time slots are best, but we do have the 11 a.m. time slot open still as well. Thank you for your consideration of this matter.

Long Island Sales Career Forum:

Wednesday, June 30, 2011

Location:

Hilton Long Island/Hunter's Point Hotel
878 Broad Hollow Rd (Rt. 150)
Melville, NY 11447
Phone: (631) 425-1000

Information:

Bring 15 copies of your resume.

Business suit is required.

Plan to stay a minimum of two hours. (Interviews take place between 9 a.m.-1 p.m.)

RSVP via email due to limited interview times to cdelbeck@ircdirect.com and in the subject line of the email write "Attending Long Island YOUR NAME & TIME." In the body of the email, please include your full name and the time you plan to arrive from the list of following times: 9 a.m., 10 a.m. or 11 a.m.

If you will not be attending, please email me back to let me know. We will be able to keep you in our database for future forums and related events.

Regards,

Chris Delbeck

Integrated Recruiting Consultants (IRC)

410-953-0483 Ext. 2850

Recruitment Specialist

166. What can be inferred about Mr. Avery?
- (A) He attended a presentation given by Mr. Delbeck.
 - (B) He is seeking employees for his business.
 - (C) He wants to become a sales recruiter.
 - (D) He wants a job in sales.
167. What is Mr. Delbeck's company organizing?
- (A) A public presentation
 - (B) A job fair
 - (C) Appointments for companies
 - (D) A social brunch
168. What is Mr. Delbeck asking for?
- (A) A commitment to accept a job
 - (B) Extra copies of cover letters
 - (C) Access to the company database
 - (D) A confirmation of attendance
169. The word 'limited' in paragraph 3, line 1 is closest in meaning to
- (A) few
 - (B) packed
 - (C) job
 - (D) available

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Questions 170-173 refer to the following document.

Tartan Editorial Services

365-530-9627 • info@tartan-editorial.com • www.tartan-editorial.com

Date: January 2, 2011

To: Sarah James, TWL Association

From: Kelly Bilowitz, Tartan Editorial Services

Re: Consumer resource kit

Thank you for the opportunity to present a quote for this project, which consists of the following tasks:

1. Editing the files of TWL's consumer resource kit for clarity, style, grammar/spelling, and accuracy as compared to source documents provided by TWL
2. Preparing two versions – for online and for printed (PDF) media – with relevant language, links, and repetition

Editing is to be completed by Friday, January 27, 2011. Source files will be available immediately on an FTP site for which TWL will supply password access.

Estimate

This price quote is presented as an estimate. If the files are in particularly good shape, the final charges may be less. Actual charges will not exceed this estimate by more than 15% unless you are otherwise notified.

Editing content 30.0 hours

Hourly rate \$80.00

Total project rate \$2,400.00

Terms of Agreement

Tartan Editorial Services is to be retained as an independent contractor for the duration of this project. The final product will be the sole property of TWL Association. Tartan reserves the right to display representative work done on behalf of its client as part of Tartan's portfolio unless specified otherwise. Payment is due 30 days from the date of the invoice. Unpaid balances may result in late fees.

Accepted by: _____

Date: _____

Please electronically sign this document and return it by e-mail to info@tartan-editorial.com.

170. What type of document is this?

- (A) A newspaper advertisement
- (B) A work proposal
- (C) A work schedule
- (D) A work order form

171. What type of work is being proposed?

- (A) Adding graphics
- (B) Editing resource files
- (C) Setting up a website
- (D) Editing a portfolio

172. What is NOT stated in the document?

- (A) Payment is due 30 days from the date of the invoice.
- (B) The total amount must be paid by check.
- (C) The document must be signed and returned.
- (D) The price may change.

173. The word 'retained' in paragraph 4, line 1 is closest in meaning to

- (A) held
- (B) paid
- (C) hired
- (D) contacted

Questions 174-176 refer to the following letter.

Dear Mr. Pesay,

AmeTech Enterprises, Inc. is pleased to offer you a job as a senior engineer. We were thoroughly impressed during your interview and believe your expertise will be invaluable to our company. We trust that your knowledge, skills and experience will be among our most valuable assets.

Should you accept this job offer, per company policy you'll be eligible to receive the following beginning on your hire date.

Salary: Annual gross starting salary of \$63,500, paid in biweekly installments by your choice of check or direct deposit

Performance Bonuses: Up to three percent of your annual gross salary, paid quarterly by your choice of check or direct deposit

Benefits: Standard AmeTech benefits for salaried employees, including the following

- * 401(k) retirement account
- * Health, dental, life and disability insurance
- * Sick leave
- * Vacation and personal days

To accept this job offer:

1. Sign and date this job offer letter where indicated below.
2. Mail all pages of the signed and dated documents listed above back to us in the enclosed business reply envelope, to arrive by Thursday, March 17, 2011. A copy of each document is enclosed for your records.
3. Attend orientation for newly hired employees on Monday, March 21, 2011 and beginning at 8:00 A.M. sharp.

To decline this job offer:

1. Sign and date this job offer letter where indicated below.
2. Mail all pages of this job offer letter back to us in the enclosed business reply envelope, to arrive by Thursday, March 17, 2011.

If you accept this job offer, your hire date will be on the day that you attend orientation. Plan to work for the remainder of the business day after orientation ends.

We at AmeTech hope that you'll accept this job offer and look forward to welcoming you aboard. Your immediate supervisor will be Jane Derry, Department Manager, Engineering. Feel free to call Jane or me if you have any questions or concerns.

Sincerely,

Pete Salowitz

Hiring Coordinator, Human Resources

174. According to the letter, what has Mr. Pesay already completed?
- (A) He has visited the department manager.
 - (B) He has accepted a job offer.
 - (C) He has signed a new contract.
 - (D) He has interviewed with the company.
175. When would Mr. Pesay start work?
- (A) On March 1
 - (B) On March 12
 - (C) On March 17
 - (D) On March 21
176. What is NOT indicated in the letter?
- (A) A deadline in which the signed letter must be returned
 - (B) The benefits Mr. Pesay would receive if the job offer is accepted
 - (C) Retirement eligibility requirements
 - (D) Starting salary and bonus structure

Food Mart Abandoning Move to Organic?

May 21, 2010 – Last fall, Peter Roger got an order from Food Mart Stores for organic apples that was the biggest he'd ever seen. "I'm talking trailer truckloads," says the 34-year-old, eighth-generation apple farmer in Maine. Roger had heard of the giant retailer's push into organics, and he thought the order could be the beginning of a surge in demand. But that wasn't the case. While most retailers place orders with Roger Hill Orchards once a week, Food Mart never came back.

He's hardly alone. A number of organic farmers across the country say that Food Mart has backed off of aggressive plans to offer more organic foods. After placing large orders for organic apples and juices last year, the retailer is cutting back or stopping orders altogether. Wade Hirsch, president at the Florida juice producer, Lake Citrus Products, says he stopped shipping his organic orange-tangerine blend to Food Mart after a few months. "Food Mart claimed that their sales just weren't enough to justify their costs of packing and shipping," he says.

Farmers like Roger are now dealing with the fallout from Food Mart's faltering demand. He has decided to pare back his organic apple farm, from 150 acres to 120 acres. He says organics are just tough to grow. Without pesticides, insects and disease attack his McIntosh, Gala, and Honeycrisp apples. Production per acre dropped about 30% when he switched from regular farming methods 10 years ago. Now he plans to switch back. "The grocery stores want the perfect, blemish-free apple," he says, "and that's difficult to produce."

177. What is implied about Peter Roger?
- (A) Food Mart is one of his biggest clients.
 - (B) He sells many different fruits and vegetables.
 - (C) His father was an apple farmer.
 - (D) He does not enjoy shopping at Food Mart.
178. What does the author indicate about Food Mart?
- (A) They sell products a lot cheaper than other stores.
 - (B) Their profits from organic products did not cover incurred costs.
 - (C) They are not a profitable business.
 - (D) They used to be very small stores.
179. What is NOT stated in the article as difficulties in growing organic fruits?
- (A) They are vulnerable to insects.
 - (B) They are expensive to produce.
 - (C) Organic farms suffer from decreased efficiency.
 - (D) It is hard to grow organic fruits without pesticides.
180. According to the article, when did Peter Roger start producing organic apples?
- (A) When production dropped by 30%
 - (B) 2010
 - (C) 2000
 - (D) When Food Mart began selling organic fruits

Questions 181-185 refer to the following announcement and article.

Announcing the Starlet Elect!

With increasing demand for environment-friendly vehicles, the Starlet car company has revealed its sticker price for their upcoming Elect extended-range electric vehicle. Similar to currently available electric vehicles, the Elect will cost more than most gas vehicles. But if a buyer is eligible for a full federal tax credit of \$7,500, the effective price would be competitive. Other state and regional tax subsidies could push the effective price even lower for some buyers, making the Elect an intriguing option for “green” consumers.

Does the Elect have mass appeal?

The long-anticipated Starlet Elect, Starlet Motors’ foremost fully electric car, will cost \$42,000, the company announced Tuesday, leaving consumers to decide whether its environmental appeal is worth the price far above that of similarly sized conventional vehicles.

Electric car technology has been around for years, but the high cost to make the vehicles has prevented automakers from producing them for the mass market.

The president of Starlet Motors has expressed optimism that automakers will be able to lower the price tag of electric vehicle technology. Earlier this month, he suggested that major reductions in battery costs, one of the primary reasons electric cars are more expensive, are on the horizon.

Starlet Motors is relying on a federal tax credit for buyers of electric vehicles to offset some of the added cost, and they’re hoping that the allure of their novel power source will make up the rest. Price is not only one potential barrier to mass adoption, however. Consumers must also get accustomed to plugging the cars in at home. It takes hours to recharge the vehicles, and in the absence of a network of public recharging stations, drivers that run out of juice may need a tow truck. It remains to be seen if the Starlet Elect will win over consumers despite its lofty price and limitations.

181. According to the announcement, why is the sticker price not the final price?
- (A) All buyers will receive a substantial tax credit.
 - (B) The Elect is an extended-range electric vehicle.
 - (C) The government will grant some buyers tax subsidies.
 - (D) The final price has not been determined.
182. How much will buyers who receive the federal tax cut pay for an Elect?
- (A) \$42,000
 - (B) \$7,500
 - (C) \$34,500
 - (D) \$49,500
183. Why are electric cars expensive?
- (A) They rely on a federal tax credit.
 - (B) The power source for electric cars costs a lot to make.
 - (C) Price is not the only barrier to mass adoption.
 - (D) Electric cars are environmentally-friendly.
184. What is implied about Starlet Motors?
- (A) It realizes the price of the Elect is high.
 - (B) It has produced many electric cars.
 - (C) It makes batteries for a low cost.
 - (D) It refunds the tax credit to buyers.
185. What does the author of the article have to say about the Elect?
- (A) It does not harm the environment.
 - (B) Many people will buy the Elect despite its high cost.
 - (C) It will need cheaper batteries in order to sell.
 - (D) Buyers must overlook its high cost and drawbacks.

Questions 186-190 refer to the following notice and billing statement.

Due Date: 02/24/2011

Invoice # 1001234

ATTN: Margaret Fitch

Invoice Description:

Service Rendered: Energy Supply

Date: 01/22/2011 thru 02/22/2011

Total Due: \$61.03

Your current invoice shows an outstanding balance of \$61.03 due on your account with National Grid.

Send payment via bank deposit, wire, or online transfer to any of the following places:

For Bay Area clients:

North Savings Bank

Account Name: National Grid

Business Account #1555-555-555

For Eastside clients:

South Savings Bank

Account Name: National Grid

Business Account #1555-300-000

Standard Money Transfer

National Grid

Business Account #888-300-000

We greatly appreciate your efforts to ensure that payment is received in a timely matter.

Please note that a \$100 reconnection customer charge may be applied if your account is suspended due to a payment delay of more than 20 days.

If you have any questions regarding your account or if you wish to pay by check, please feel free to contact us.

Best Regards,

Terry Carlson

Billing Manager

Delivery Services

Customer charge	\$2.75
Distribution Charge	\$12.54
Transmission Charge	\$2.99
Transition Charge	\$2.13
Conservation Charge	\$0.85
• Total Delivery Service	\$21.26

Supplier Services

Energy Charge	\$37.10
Renewable Energy Charge	\$0.23
• Total Energy Charge	\$37.33

Gross Earnings Tax \$2.44

Total Current Balance \$61.03

The renewable energy charge is being collected for the purpose of acquiring a portion of Rhode island's energy supply from renewable sources as required by Rhode Island's general laws.

186. What is NOT mentioned as a method of payment?
 (A) Bank payment
 (B) Wire transfer
 (C) Paying by telephone
 (D) Paying by check
187. If Ms. Fitch makes a payment on March 22, how much must she pay in total?
 (A) \$37.33
 (B) \$61.03
 (C) \$109.38
 (D) \$161.03
188. When was the meter read for the month?
 (A) 02/24/2011
 (B) 01/22/2011
 (C) 02/22/2011
 (D) 01/24/2011
189. Why are there two separate energy charges for supplier services?
 (A) Excessive energy use at night is subject to extra charge.
 (B) Use of renewable energy is required by law.
 (C) Payment delays will result in a disconnection.
 (D) All the charges are separated as well.
190. When must a payment be made by in order to avoid a suspended account?
 (A) By April 10
 (B) By March 14
 (C) By February 24
 (D) By February 22

Questions 191-195 refer to the following e-mail and memo.

To: All Personnel <personnel@tcsconsulting.com>
From: Seth Roddick <jhoskins@tcsconsulting.com>
Date: March 2
Subject: Information Sessions

In our continuing effort to increase efficiency and transparency, the client relations department will be conducting a series of information sessions for TCS employees.

Topic	Date	Time	Location
Client Privacy	March 10	4-6 p.m.	Room 204
Employee Benefits	March 14	9 a.m.-noon	Room 207
Networking	March 15	9 a.m.-1 p.m.	Room 115
TCS View Server	March 20	10 a.m.-1 p.m.	Room 310

My assistant director, Hannah Kim, will conduct the Client Privacy and Employee Benefits sessions. Tom Felton from the IT department will conduct the Networking and TCS View Server sessions.

Please email Marilyn Louis to sign up at mlouis@tcsconsulting.com or call her at ext. 854

Thank you,
Seth Roddick

TCS Consultants

To: All Personnel
From: Donald Kravitz, VP
Date: March 4
Subject: Information Sessions

You received an e-mail from the director of client relations regarding the information sessions being held for TCS employees. I would like to remind everyone that the March 10 session is mandatory for all TCS employees. It will be an opportunity for everyone at TCS to gather in one place, from the president to the cleaning staff.

All employees from the IT and technical support departments are required to attend the March 15 sessions. We will be discussing the new security protocols installed last month, so it's crucial that all employees working with networking attend the session.

The new TCS View Server will be implemented in the beginning of April. All employees who work with clients using the client database must attend the session, as we will be discussing the differences and advantages of the new server compared to our current server.

I encourage you to register for the required sessions by March 6. Please note that all sessions are open to any TCS employee regardless of their department.

I look forward to seeing you at the information sessions.

- 191.** What is indicated in the e-mail?
- (A) All the sessions will be held in the same month.
 - (B) Seth Roddick will lead one of the sessions.
 - (C) All the sessions will be held in the morning.
 - (D) Employees must attend all the sessions.
- 192.** What is Seth Roddick's job title?
- (A) Vice president
 - (B) Director
 - (C) Assistant director
 - (D) Manager
- 193.** What is the purpose of the memo?
- (A) To inform employees of information session requirements
 - (B) To introduce recently hired employees
 - (C) To explain the features of a new server
 - (D) To notify employees of new security measures
- 194.** What does the memo suggest?
- (A) One session is intended for new employees only.
 - (B) Only a limited number of employees can attend the facilities session.
 - (C) All company employees will receive client privacy training.
 - (D) Some sessions are open only to specific departments.
- 195.** What does Donald Kravitz ask all employees to do?
- (A) Respond to him by e-mail
 - (B) Attend the networking session
 - (C) Contact Marilyn Louis by March 6
 - (D) Call Seth Roddick by March 8

Questions 196-200 refer to the following news report and memo.

DETROIT - Edward Gaines says the main reason he's taking over as permanent CEO of Elite Motors Co. is to bring stability to the top of the troubled automaker.

Gaines, whose appointment was announced Monday, said although he's satisfied with the leadership team he's put in place, there's still work to do in sales and marketing, product development, purchasing and quality. Management experts say that means further changes and possibly more layoffs.

EM's board asked Gaines to stay on as CEO after seven weeks of searching for a successor from the outside. Gaines, the former CEO of Bell Inc., doesn't expect any more big shake-ups, but said he plans to rearrange management, which totals about 23,000 people, mainly in the U.S.

The decision to permanently keep Gaines was praised by Jerry Elinger, clinical professor of entrepreneurship and strategy at the University of Detroit's School of Business. He's impressed with Gaines' desire to shake up EM's culture of cumbersome committees that slowed decision making.

EM, he said, still doesn't understand where it fits into the world automotive market, what customers want and how its products relate to the competition.

"All layers of management at EM have been problematic," he said.

Memorandum from: Edward Gaines

To: All Elite Motors employees

Good afternoon. I'd like to discuss with you the state of our company. This time last year, I had nothing but problems everywhere I looked.

We suffered from angry dealers, irate suppliers, and upset customers. Employees were also concerned about keeping their job due to low sales. It was easy to see why I had reservations about taking this position.

Come to think of it, when I look around EM today, it feels eerily the same. Our dealers are angry. Our suppliers are mad. Employees are worried. And our customers are upset. However, there is a distinct difference from last year.

Today, our dealers are unhappy because of our inability to build cars, trucks and crossovers fast enough. Our suppliers are frantically trying to keep up with increasing customer demand. Employees are stressed because many had to forgo the usual

summer shutdown so we could keep up with production. There are even some customers who are upset because they don't want to wait on their new EM vehicles.

These problems are the result of our company production system and management structure. As such, an assessment regarding our production system and plans for restructuring will be the main topics of our next quarterly meeting.



196. What was the subject of the news report?
- (A) The transition of a temporary position to a permanent one
 - (B) The announcement of a new chairman of the board
 - (C) The myriad problems at Elite Motors
 - (D) Recent trends with car companies
197. Who will not be likely candidates for restructuring at the next quarterly meeting?
- (A) Upper-level managers
 - (B) Mid-level managers
 - (C) Assembly line workers
 - (D) Newly hired employees
198. What can be inferred from the memo?
- (A) The company is expanding overseas.
 - (B) EM employees are unsatisfied.
 - (C) Some employees will be fired.
 - (D) EM is selling more cars than last year.
199. Who did EM want to hire initially?
- (A) Edward Gaines
 - (B) Someone within EM that had many years of experience.
 - (C) Someone not currently employed by EM
 - (D) A former CEO
200. Why is Mr. Gaines earning praise?
- (A) He guided EM into new markets.
 - (B) He helped EM sell more cars.
 - (C) He is fixing all of EM's problems.
 - (D) He is making quick, decisive decisions.