

## READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

### PART 5

**Directions:** A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. The \_\_\_\_\_ for the MacNeill project is hanging on the wall in the first floor conference room.
- (A) schedule  
(B) scheduled  
(C) schedules  
(D) schedulers
102. When Howland Bakery first began using larger trucks for delivery, all of them were \_\_\_\_\_ white and brown.
- (A) changed  
(B) painted  
(C) alternated  
(D) transferred
103. Staff members who work with chemicals should remember to be \_\_\_\_\_ and always wear protective gear in the lab.
- (A) cautious  
(B) caution  
(C) cautiously  
(D) cautiousness
104. Neither taking photographs \_\_\_\_\_ eating is allowed in the theater.
- (A) or  
(B) nor  
(C) and  
(D) neither
105. The display panel has been designed to ensure that the warning lights are \_\_\_\_\_ visible.
- (A) clearness  
(B) clear  
(C) clearly  
(D) clearest
106. Even after the stadium's renovation, some seats remain \_\_\_\_\_ pillars that partially obstruct the view.
- (A) over  
(B) behind  
(C) within  
(D) down
107. In order to \_\_\_\_\_ the editing work, the review team will need at least two more days.
- (A) finish  
(B) finishing  
(C) finished  
(D) be finished
108. Because our supplies are \_\_\_\_\_, we can only make this offer to the first fifty customers who come to the store.
- (A) limited  
(B) speedy  
(C) available  
(D) presentable

- 109.** Polabian Bank signed an \_\_\_\_\_ for the financing of the A2 highway connecting Bistrice and Nove Pola.
- (A) agrees  
(B) agreement  
(C) agreements  
(D) agreed
- 110.** Due to technical problems, Nelson's Electronic Auctions is \_\_\_\_\_ not accepting any picture submissions via e-mail.
- (A) quickly  
(B) currently  
(C) precisely  
(D) temperately
- 111.** In order for Mr. Song's group to complete the data collection project on time, \_\_\_\_\_ will need even more administrative support.
- (A) us  
(B) we  
(C) our  
(D) ourselves
- 112.** To avoid leaving anyone behind, the tour operator \_\_\_\_\_ all the visitors to be in the front lobby by 7 A.M.
- (A) recalled  
(B) memorized  
(C) reminded  
(D) identified
- 113.** Please use the color printer sparingly, since the ink cartridges it requires \_\_\_\_\_ currently unavailable.
- (A) are  
(B) is  
(C) been  
(D) being
- 114.** Our \_\_\_\_\_ is not to offer refunds to customers unless they return the item, accompanied by a receipt, within 30 days of the purchase date.
- (A) policy  
(B) adoption  
(C) exhibit  
(D) regard
- 115.** The students enrolled in the painting course at the Model Art School have worked \_\_\_\_\_ hard over the past year.
- (A) exceptionally  
(B) exception  
(C) exceptional  
(D) except
- 116.** The faculty committee will distribute funds from the research grant \_\_\_\_\_ its various science departments.
- (A) toward  
(B) among  
(C) after  
(D) during
- 117.** Arten Publishing has experienced an average annual growth of over 7 percent in sales \_\_\_\_\_ it went public twenty years ago.
- (A) if  
(B) since  
(C) how  
(D) than
- 118.** The fax machine is out of service, and an experienced \_\_\_\_\_ has been called in to see if it can be repaired.
- (A) technician  
(B) factory  
(C) certificate  
(D) generator
- 119.** With \_\_\_\_\_ new building and expanded hours, First Bank of Stubenville is once again ahead of the competition.
- (A) them  
(B) they  
(C) its  
(D) itself
- 120.** We require all visitors to \_\_\_\_\_ photo identification prior to entering the building.
- (A) notify  
(B) assign  
(C) permit  
(D) present

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- 121.** Employment applications must be filled out \_\_\_\_\_ before being submitted to J&J Enterprises.
- (A) complete  
(B) completes  
(C) completed  
(D) completely
- 122.** Workshop participants may choose any seat in the auditorium except those in the front row, which are \_\_\_\_\_ for the presenters.
- (A) chaired  
(B) reserved  
(C) substituted  
(D) performed
- 123.** Any employee working late on a Friday must remember to turn off all computer equipment \_\_\_\_\_ leaving for the night.
- (A) until  
(B) then  
(C) before  
(D) because
- 124.** Super Discounts, Inc., reserves the \_\_\_\_\_ to limit quantities of certain sale items purchased by each customer.
- (A) importance  
(B) right  
(C) goal  
(D) selection
- 125.** Hatfield Sporting Goods returned the \_\_\_\_\_ merchandise to the manufacturer.
- (A) defect  
(B) defective  
(C) defects  
(D) defectively
- 126.** While the accounting department is closed, all billing questions will be \_\_\_\_\_ by the customer service department.
- (A) expired  
(B) handled  
(C) replied  
(D) attended
- 127.** The executive board sent out a reminder to division heads that all contracts must be \_\_\_\_\_ reviewed by the legal department before they are signed.
- (A) rigor  
(B) rigors  
(C) rigorous  
(D) rigorously
- 128.** Next to the Rostovsky Hotel is a luxurious recreational area, complete \_\_\_\_\_ a golf course and a swimming pool.
- (A) across  
(B) beside  
(C) with  
(D) from
- 129.** All orders for office supplies must be \_\_\_\_\_ to Ms. Reaton by Thursday at noon.
- (A) submitting  
(B) submit  
(C) submitted  
(D) submission
- 130.** After three years of intense negotiation, Megali Corporation and Liggman Industries have \_\_\_\_\_ agreed on the terms of their merger.
- (A) since  
(B) soon  
(C) yet  
(D) finally

- 131.** Please accept the \_\_\_\_\_ coupon book as thanks for opening your personal savings account with South Branch Bank.
- (A) enclose  
(B) enclosed  
(C) enclosing  
(D) enclosure
- 132.** Baxter Consulting intends to combine information from various sources in order to provide a single \_\_\_\_\_ directory of local businesses.
- (A) variable  
(B) apparent  
(C) redundant  
(D) comprehensive
- 133.** In order to \_\_\_\_\_ overseas clients, the Majeski Group will open offices in both Europe and Asia.
- (A) accommodation  
(B) accommodates  
(C) accommodate  
(D) accommodating
- 134.** The training class on Internet security begins \_\_\_\_\_ at 8:00 A.M. and ends at 5:00 P.M., with a one-hour break for lunch.
- (A) promptly  
(B) vocally  
(C) openly  
(D) neutrally
- 135.** Many of our employees have reported that they have found the new computer program to be quite \_\_\_\_\_.
- (A) benefit  
(B) benefits  
(C) benefitting  
(D) beneficial
- 136.** Research grant proposals must be submitted by next Friday and should include a budget and a one-page \_\_\_\_\_.
- (A) meaning  
(B) belief  
(C) excursion  
(D) abstract
- 137.** The GSX offers exceptional \_\_\_\_\_ while still achieving a fuel efficiency rating better than that of most other vehicles in its class.
- (A) performing  
(B) performed  
(C) performer  
(D) performance
- 138.** Because it covers nearly every aspect of French cooking, the Bleu School Guide is considered the \_\_\_\_\_ resource for preparing authentic French cuisine.
- (A) selective  
(B) expressive  
(C) definitive  
(D) competitive
- 139.** Judges for the science competition stated that choosing a winner from the finalists was a \_\_\_\_\_ impossible task.
- (A) nears  
(B) nearing  
(C) nearly  
(D) neared
- 140.** The company's revenue during the next quarter will increase, \_\_\_\_\_ the lucrative contract with Kang Securities can be finalized before next month.
- (A) as if  
(B) whereas  
(C) whether  
(D) assuming that

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## PART 6

**Directions:** Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

**Questions 141-143 refer to the following memo.**

To: Dylan Lukas, Rosko Technology Consultancy  
From: Li Haidong, Preston Shipping, VP of Personnel  
Subject: Terms of Employment  
Date: February 6

At its regular monthly meeting on January 25, the contractor review committee at Preston Shipping agreed to \_\_\_\_\_ your consultant contract for an additional two-year period. The

**141.** (A) redeem

- (B) renew
- (C) recall
- (D) rehire

terms remain the same, except that your salary will be payable in 24 monthly installments as you requested.

Preston Shipping \_\_\_\_\_ to take this opportunity to thank you for the fine work your company

**142.** (A) will like

- (B) liked
- (C) would like
- (D) has liked

has done.

The review committee was especially \_\_\_\_\_ the work done in the Singapore offices.

**143.** (A) grateful for

- (B) loyal to
- (C) disappointed with
- (D) uneasy about

**Questions 144-146** refer to the following letter.

Barrington's Department Store  
Customer Service  
2557 Lansdowne Road  
New York, NY 10010

Dear Mr. Ortega:

Thank you for your telephone call of July 15, \_\_\_\_\_ about your Barrington's Department

- 144.** (A) inquire  
(B) inquires  
(C) inquired  
(D) inquiring

Store credit card account. This letter confirms that your account had a zero balance as of that day and was promptly closed at your request.

Please \_\_\_\_\_ this letter for your records. Should you ever decide to reopen an account with

- 145.** (A) reply to  
(B) retain  
(C) disregard  
(D) discuss

us, you may use it as proof of \_\_\_\_\_ account ownership. We at Barrington's have appreciated

- 146.** (A) future  
(B) open  
(C) prior  
(D) new

the opportunity to be of service to you. If we can be of any assistance in the future, please feel free to contact us.

Customer Service  
Barrington's Department Store

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**Questions 147-149** refer to the following letter.

News from De Medici Opera  
End of Season 5, May 31

Dear Friends of De Medici Opera:

Thank you very much for your financial support over the past year! De Medici Opera has just completed our most successful season yet. We are pleased to report that your generous

\_\_\_\_\_ made it possible for us to produce four operas instead of the usual three. We are also

**147.** (A) acquisitions

- (B) contributions
- (C) additions
- (D) benefits

thrilled to report that more shows sold out this past season than in any of our previous years! You made these exciting developments possible in our fifth season.

Now, won't you please take the time to support us with a donation for the \_\_\_\_\_ season?

**148.** (A) prior

- (B) current
- (C) upcoming
- (D) first

Please take a moment to fill out the enclosed donation form and mail it to us. Remember, our sixth season will begin on August 30.

\_\_\_\_\_ De Medici Opera, thank you once again.

**149.** (A) On behalf of

- (B) Due to
- (C) Inasmuch as
- (D) In spite of

Best wishes,

Irina Thomas

Director, De Medici Opera

**Questions 150-152** refer to the following advertisement.

### **Summer Volunteer Opportunity**

Community Cares Corporation offers community-based programs specializing in charities \_\_\_\_\_ provide a wide variety of services for area residents. Our programs range from

**150.** (A) whose

- (B) where
- (C) that
- (D) what

sponsoring youth activities to developing centers for retirees.

Community Cares Corporation works to promote volunteering as a powerful force for change, both for those who volunteer and for the wider community. We are looking for applicants with energy, enthusiasm, and a desire to make a \_\_\_\_\_. Sign up now for an opportunity to create

**151.** (A) profit

- (B) decision
- (C) living
- (D) difference

lasting memories and \_\_\_\_\_ valuable experience.

**152.** (A) gain

- (B) gaining
- (C) gained
- (D) gains

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## PART 7

**Directions:** In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

**Questions 153-154 refer to the following advertisement.**

The Mountain View  
in the heart of beautiful Basel, Switzerland

**GRAND OPENING**

Reduced rates – from September to November, all rooms are 20% reduced!  
Great location – within walking distance to old city center and museums  
Modern facilities – luxury suites, Internet access, fitness room  
Complimentary breakfast!

*For more information or to book a room, please contact us at:*

**The Mountain View**  
Neue Gasse 34  
8008 Basel  
Switzerland  
41 44 555 41 67

Or visit us online at [www.mountainview.com](http://www.mountainview.com)

**153.** What is the purpose of this advertisement?

- (A) To announce a conference
- (B) To promote the opening of a museum
- (C) To introduce a new fitness center
- (D) To publicize a new hotel

**154.** What is NOT one of the attractive features offered?

- (A) Internet access
- (B) A free meal
- (C) A swimming pool
- (D) A convenient location

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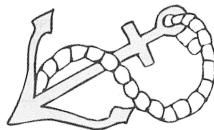
Questions 155-156 refer to the following advertisement.



**Captain Pete's**, Canada's favorite seafood restaurant chain, has an immediate opening for a Marketing Manager. Based in our corporate offices in Ottawa, this individual will have responsibility for all print and television advertising. **Captain Pete's** is a growing company, with 1,500 employees at 45 locations, including our latest openings in Sudbury and Sherbrooke.

*Requirements*

- \* Minimum 5 years managerial experience
- \* Working knowledge of Canada's media markets
- \* Bilingual in English-French



Interested parties should forward résumés to [hiring@captpete.com](mailto:hiring@captpete.com) or fax them to **980-555-6228**.

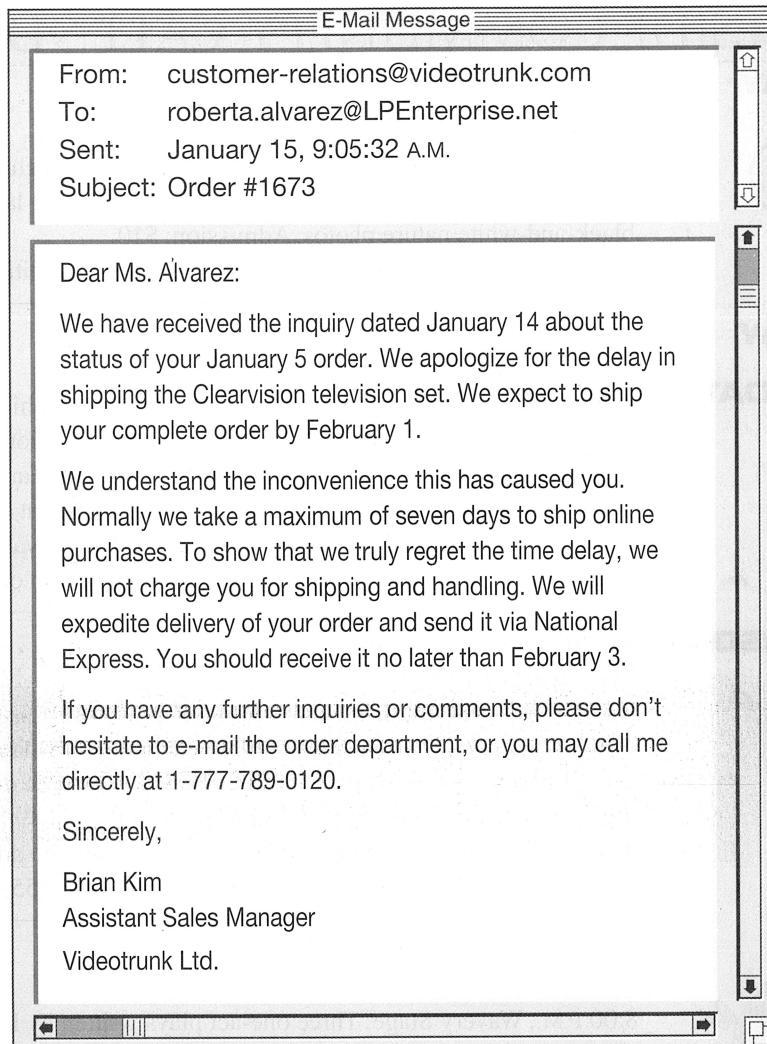
**155.** Where will the successful applicant work?

- (A) In a restaurant
- (B) In a television station
- (C) In an office building
- (D) In a seafood market

**156.** What is a stated requirement for the job?

- (A) Fluency in two languages
- (B) Ability to work well with others
- (C) Knowledge of computer software
- (D) A background in the food industry

**Questions 157-159** refer to the following e-mail.



**157.** When did the customer report a problem with the order?

- (A) January 14
- (B) January 15
- (C) February 1
- (D) February 3

**158.** What solution is being offered in the e-mail message?

- (A) The customer will receive a full refund.
- (B) The order will be received the next day.
- (C) The customer will be contacted by telephone.
- (D) There will be a reduction in the total cost.

**159.** Who is Mr. Kim's employer?

- (A) Clearvision
- (B) Videotrunk Ltd.
- (C) National Express
- (D) LP Enterprise

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Questions 160-162 refer to the following information.

## HILLSIDE COMMUNITY CALENDAR

### MONDAY



#### ART & MEDIA

##### *Astrid Geensen*

10:00 A.M., Wakovitson Gallery. Astrid Geensen, a Dutch photographer residing in Hillside County, discusses her latest black-and-white nature photos. Admission: \$10. For more information, visit [www.wakovitson.org/exhibition](http://www.wakovitson.org/exhibition).

### MONDAY and THURSDAY



#### SPECIAL EVENT

##### *Garment Museum Walking Tour*

11:00 A.M. This two-hour interactive introduction to fashion history includes a showroom visit, a tour of three functional design studios, and a stroll down the Fashion Walk of Fame. The tour meets in the museum lobby at 3920 Nassau Plaza at 89th Street. Admission: \$12 for adults, \$8 for students with valid school ID. For more information, visit [www.garment\\_museum.org](http://www.garment_museum.org).

### WEDNESDAY



#### MUSIC

##### *The Flying Fires*

6:30 P.M., Waterfront Stage at Memorial Park. Don't pass up an evening with this world-famous, highly energetic rock band in a benefit performance. All profits from ticket sales will be donated to the World Health Foundation. Enter Memorial Park at 49th Street and 2nd Avenue. Admission: \$35 in advance, \$40 at the door. To purchase tickets or for more information, call 530-555-4032.

### FRIDAY



#### SPECIAL EVENT

##### *Transformation*

8:00 P.M., Wavy Stage. Three one-act plays written by Hank Wilson, a recent graduate of Hillside College. Admission: No charge, but advance reservations are required. Call 530-555-3019.

**160.** What is scheduled to take place on Thursday?

- (A) A musical performance
- (B) A photography show
- (C) A museum tour
- (D) A one-act play

**161.** What is stated about the Flying Fires' concert?

- (A) It is a benefit concert.
- (B) It will last two hours.
- (C) It is the group's final performance.
- (D) It will be broadcast live.

**162.** Where will the free event be held?

- (A) At the Wakovitson Gallery
- (B) At the Garment Museum
- (C) At Hillside College
- (D) At Wavery Stage

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**Questions 163-164** refer to the following invitation.

You are invited to a special party celebrating the grand opening of Musienko's Furniture Store on October 2. Please come and preview our large selection of beautiful, handcrafted furniture. We carry everything from sofas and cabinets to bedroom sets.

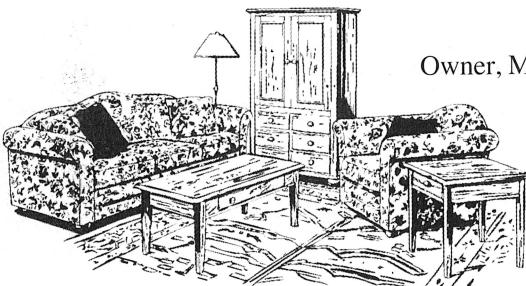
From 7 P.M. to 10 P.M. the store will be open only to invited guests. This is your opportunity to purchase any of the fine furniture we carry at a ten percent discount before the store opens to the general public on October 3.

In addition, all guests who return the enclosed reply card will be entered in a contest to win a brand-new set of dining-room chairs. Appetizers and soft drinks will be served.

To attend this exclusive event and be entered in the drawing, please return the replay card by September 25. The drawing will take place on September 30, and I will announce the winner at the party.

We hope to see you there!

Galena Musienko  
Owner, Musienko Furniture Store



**163.** What will happen on October 2?

- (A) The winner of a prize will be announced.
- (B) A new business will open to the general public.
- (C) There will be a furniture-making demonstration.
- (D) Invitations to a celebration will be mailed out.

**164.** What does the invitation NOT offer to guests?

- (A) A discount on furniture
- (B) Refreshments
- (C) A chance to win products
- (D) Free delivery

Questions 165-168 refer to the following notice.

## WASTE PREVENTION—HOW YOU CAN HELP

### Photocopies

- Eliminate unnecessary photocopies by storing documents on a shared directory.
- Create a central filing system instead of maintaining duplicate files.
- Invest in a program that allows fax transmission directly from your computer.
- Redesign forms and reports to reduce margins (and the number of copies required).
- Prepare executive summaries for lengthy documents. Provide full document only on request.
- Use e-mail and voice mail for interoffice messages.
- Post information on a bulletin board instead of making copies.

### Equipment

- Rent (rather than buy) equipment that is used only occasionally.
- Buy high-quality equipment; it usually lasts longer and requires fewer repairs.
- Buy remanufactured office equipment that comes with an extended warranty.
- Schedule regular maintenance to prolong the life of equipment.
- Recycle usable parts from outdated equipment.

### Donations

- Donate old office furniture and equipment or surplus supplies to local schools.
- As an alternative to recycling, donate magazines to hospitals or clinics.

165. What is the main topic of the notice?

- (A) Recycling
- (B) Waste reduction
- (C) Equipment maintenance
- (D) Interoffice communication

166. What is NOT a suggested way to reduce photocopying?

- (A) Post a list of guidelines for photocopying
- (B) Use a shared-document directory
- (C) Write executive summaries
- (D) Decrease margins on documents

167. What is suggested as a way to make equipment last longer?

- (A) Turning off equipment when not in use
- (B) Purchasing a supply of replacement parts
- (C) Having equipment serviced regularly
- (D) Replacing older models with newer ones

168. According to the notice, where can companies donate reading material?

- (A) To an employee lounge
- (B) To a local school
- (C) To a public library
- (D) To a hospital

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Questions 169-172 refer to the following letter.



Eastern Styles, Inc.  
25 Mission Blvd.  
Fullerton, CA 92837

February 15

Tsurumi Ito  
11 Almont Street  
Los Angeles, CA 90103

Dear Ms. Ito:

Our records indicate that you have not ordered from our seasonal catalogs in the last twelve months. As a company dedicated to maintaining our relationships with previous customers, we would like to offer you a 20 percent discount on all telephone or mail orders, available for 30 days from the date of this letter.

You may be interested to know that in January we introduced a brand-new line of casual attire, including several comfortable and fashionable new items under 50 dollars. These attractive outfits appear in both our winter and spring catalogs.

To take advantage of this special offer, just mention reference code ES005 when ordering. If you would like a copy of our latest catalog or if your address has changed over the last six months, please call us at 415-555-9990, and one of our representatives will be delighted to assist you. We hope to hear from you soon!

Sincerely,

*Brenda Mason*

Brenda Mason  
Vice President of Customer Relations

169. What product does the company sell?

- (A) Telephones
- (B) Sporting equipment
- (C) Clothing
- (D) Books

170. What is suggested about Ms. Ito?

- (A) She has purchased goods from the company in the past.
- (B) She moved to Los Angeles during the last year.
- (C) She used to work for Brenda Mason.
- (D) She has requested a mail-order catalog.

171. How long is the offer valid?

- (A) Until February 15
- (B) For 30 days
- (C) For 6 months
- (D) Until the end of the year

172. What is NOT suggested in the letter?

- (A) The letter was sent to all previous customers.
- (B) The company has telephone sales representatives.
- (C) The catalog sometimes contains new products.
- (D) The company publishes more than one catalog a year.

**Questions 173-175** refer to the following excerpt from an article.

Job seekers should bear in mind certain idiosyncrasies of the pyramid structure of the labor market. Most available jobs are at the entry level. There are a fair number of middle-level jobs but proportionally few top-level jobs. This means there is stiff competition for high-ranking jobs. Candidates interested in these jobs must often move to another geographic region to locate a job matching their qualifications. Although few candidates show enthusiasm for uprooting their lives to relocate for a job, many prefer this to accepting a local job that they feel is below their experience. Studies also show that more often than not, employees who feel overqualified in their current position will end up getting bored quickly and will leave the company.

**173.** What does the article say about high-level jobs?

- (A) They are hard to find.
- (B) They can be stressful.
- (C) They involve overtime work.
- (D) They require special training.

**174.** According to the article, what are candidates reluctant to do?

- (A) Change companies frequently
- (B) Seek advice from colleagues
- (C) Move to another area
- (D) Compete for high-paying jobs

**175.** According to the article, what is a result of hiring overqualified employees?

- (A) Excessive competition for jobs
- (B) Salary costs that exceed the budget
- (C) A scarcity of new positions
- (D) The frequent loss of staff

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**Questions 176-180** refer to the following article.

## **Public Opinion Divided over Water**

**Samplena** — In Tuesday's City Council meeting, Agricultural Union spokesman John Perchain requested that the city's proposed water diversion project be further investigated before being approved. The new plan would use a 60-kilometer-long pipeline to transport drinking water from the Palehook River. City developers say the water is necessary to support a growing population. Local farmers are worried that the new pipeline would deprive them of water needed for crops. Perchain summed up their concerns, saying, "After four years in a row of below-average rainfall, we need more water for irrigation, not less."

Perchain pointed out that while only 15% of the region's gross product stems directly from the sale of farm goods, agriculture sustains the economy in other ways. Farmers are the main customers of the tractors manufactured

in the Samplena industrial district. Also, the transportation of agricultural products to other areas of the country maintains Samplena's key position in the trucking industry.

This is not the first time that water has been an issue of concern for the Samplena City Council. Last year a plan to build a chemical processing plant in the area was approved by a narrow margin after protests that the factory's manufacturing process would use over 200,000 liters of water a day. Situated on a low, naturally arid plain, Samplena has summer temperatures that average 35 degrees Celsius. "Something must be done to balance the demand for the area's water resources," Perchain concluded on Tuesday. "Everyone will suffer in the long run if farms are deprived of water for irrigation." City Council officials declined comment. They are scheduled to meet on Thursday to review the Agricultural Union's request.

**176.** Why does Mr. Perchain object to the city's project?

- (A) It is not large enough to support the increase in population.
- (B) It was approved without proper authorization.
- (C) It was not researched by his organization.
- (D) It will divert resources from the people he represents.

**177.** What is stated about the Samplena area?

- (A) Its economy is based mainly on farm goods.
- (B) The rainfall is lower this year than last year.
- (C) The number of inhabitants is increasing.
- (D) It is surrounded by mountains.

**178.** According to Mr. Perchain, why is agriculture important for Samplena?

- (A) The farming industry contributes to other economic activities of the area.
- (B) Agricultural products cannot be imported to the area efficiently.
- (C) Samplena imports 15 percent of its agricultural products from abroad.
- (D) Farming is an important part of the history and culture of Samplena.

**179.** What does the article NOT give as a use for water?

- (A) Providing drinking water
- (B) Cooling buildings
- (C) Processing chemicals
- (D) Irrigating farms

**180.** The word "sustains" in paragraph 2, line 4, is closest in meaning to

- (A) prolongs
- (B) allows
- (C) supports
- (D) proves

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**Questions 181-185** refer to the following advertisement and application form.

### Call for Applications

LANGO Corporation is looking for an energetic, talented individual to direct its international training department. We are a New York-based pharmaceutical company with offices in Madrid, Rome, Tokyo, and Sydney. The ideal candidate will have a bachelor's degree or higher in a science discipline, as well as some experience (two years minimum) working in the health services profession. Fluency in Spanish or Italian is required. Some Japanese competency is desirable, but not mandatory. Application forms can be printed from our Web site at [www.langocorp.com](http://www.langocorp.com) or obtained by writing to us directly. Please send completed forms, including references, to

Recruiting Department, Lango Corp.,  
58 West Bradley Avenue, New York City, NY  
Reference #7681.

LANGO Job Application Form		Job Reference
		#7681
Name	Sophie Beauchamp	
Address	1582 Baydale Avenue, New York, NY 10025	
Telephone	212-555-2951	
Email address	sbeauchamp@email.net	
Education	Bannon University, Master of Arts in Spanish Language and Literature American Polytechnic University, Bachelor of Science in Biology	
Employment	Senior Researcher, Drexel Health Institute (Dietary Studies Division), 2004-present Nursing Assistant, Bannon Hospital, 2001-2003 French Instructor, Alton Preparatory School, 1999-2001	
References	Dr. James Chen, Drexel Health Institute, <a href="mailto:jchen@dhinst.med">jchen@dhinst.med</a> Dr. Kimberly Suzuki, Drexel Health Institute, <a href="mailto:suzuki@dhinst.med">suzuki@dhinst.med</a> Dr. Marietta Fellini, Bannon Hospital, <a href="mailto:fellini@bannon.net">fellini@bannon.net</a>	

**181.** What position is being advertised?

- (A) Training director
- (B) Spanish-language instructor
- (C) Medical assistant
- (D) Recruiting manager

**182.** What is NOT mentioned as a requirement for the position?

- (A) A university education
- (B) Knowledge of another language
- (C) Willingness to travel
- (D) Experience in a health profession

**183.** How should applications be submitted?

- (A) By e-mail
- (B) By regular mail
- (C) By fax
- (D) In person

**184.** What part of Sophie Beauchamp's background fulfills the job's language requirement?

- (A) Her work as a language teacher
- (B) Her experience working in other countries
- (C) Her degree from Bannon University
- (D) Her current employment at Drexel Health Institute

**185.** What is probably true about Dr. Fellini?

- (A) She worked with Sophie Beauchamp at a medical facility.
- (B) She was in the same master's program as Sophie Beauchamp.
- (C) She has applied for a position at Lango Corporation.
- (D) She works with Dr. Kimberly Suzuki.

**GO ON TO THE NEXT PAGE**

**Questions 186-190** refer to the following e-mail message and flight timetable.

**From:** gabagnale@fort.tymas.co.uk  
**To:** afletcher@fort.tymas.co.uk  
**Date:** April 4  
**Subject:** Athens Small Business Conference  
0 Flights.doc

Dear Alan,

Regarding our trip to the conference in Athens, I have looked for flights on the Internet and found a few possibilities (see attachment). You had indicated that you wanted to fly to Thessaloniki, but this might not be the best plan. Although it is a cheaper flight, we'd then have to take a bus to Athens, which would take a long time. I'd prefer to fly directly to Athens. Also, a morning departure would be ideal because we would have time in the afternoon to see the city before the conference starts the next morning. Have a look at the flights and let me know which one you want to take.

We also need to reserve hotel rooms. The conference organizers informed me that the Eleutherios Hotel has no rooms left until the beginning of May. That is disappointing because it would be very convenient to stay at the same hotel where the conference is being held. But there are other options. The Volos Hotel and the Parthenicus Hotel are within walking distance. If they are full, there is the Pelionya Hotel. Would you mind arranging this for us? The hotel phone numbers are on the conference Web site. We will need rooms for five days. The conference runs from April 26-28, but we should try to arrive in Athens on April 25 and leave on April 29.

Regards,  
Greg Abagnale

### Flight Information for April 25

Depart 6:20 Arrive 11:55	London – Athens, Sonic Jetlines, SJ 3829
Depart 12:20 Arrive 17:55	London – Athens, Sonic Jetlines, SJ 3835
Depart 14:00 Arrive 19:10	London – Thessaloniki, Thasos Air, TY 2120
Depart 16:35 Arrive 22:10	London – Athens, Ipsarion Wings, II 9029

**186.** What does Greg advise against doing?

- (A) Arriving a day early in Athens
- (B) Flying to Thessaloniki
- (C) Sightseeing in Athens
- (D) Booking flights on the Internet

**187.** Which flight would Greg most likely prefer?

- (A) SJ 3829
- (B) SJ 3835
- (C) TY 2120
- (D) II 9029

**188.** Where will the conference be held?

- (A) At the Eleutherios Hotel
- (B) At the Volos Hotel
- (C) At the Parthenicus Hotel
- (D) At the Pelionya Hotel

**189.** What does Greg ask Alan to do?

- (A) Contact the conference organizers
- (B) Send him a telephone number
- (C) Extend his stay in Athens
- (D) Make hotel reservations

**190.** When does the conference end?

- (A) On April 25
- (B) On April 26
- (C) On April 28
- (D) On April 29

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**Questions 191-195** refer to the following e-mail and schedule.

To: All Griffin Corporation Employees  
From: Sally Kleinman, Director, Employee Relations  
Re: Employee Fitness Center  
Sent: Thursday, November 1, 9:46 A.M.

Dear Colleagues:

As you know, Griffin Corporation recognizes the importance of having an excellent exercise facility on the premises. Over the past three years, we have worked hard to improve the employee fitness center: we have purchased new exercise equipment, renovated the locker rooms, and begun offering "Welcome Aboard!", a safety training course.

Two months ago, you responded enthusiastically to a survey about this fitness facility. Based on your recommendations, changes are planned for the fitness center. They will take effect on December 1. First of all, as requested, the fitness center will stay open three extra hours Monday through Thursday. Also, a new series of classes—most of them suggested by you—will begin. Finally, those of you who have been using the center will be pleased to hear that popular personal trainer Joseph Santiago will be promoted to manager of the fitness center.

We encourage more employees to take advantage of all the fitness center has to offer. Membership will continue to be subsidized and will remain at \$15 per month. In addition, and for a limited time only, we are now offering a special rate for new members: members who sign up before December 1 will only be charged \$10 per month for the next six months. Please contact Joseph Santiago to sign up at this new reduced rate.

Best Regards,  
Sally Kleinman

### GRiffin EMPLOYEE FITNESS CENTER: NEW SCHEDULE

(as of December 1)

Hours of Operation	
Monday	6:00 A.M.–9:00 P.M.
Tuesday	6:00 A.M.–9:00 P.M.
Wednesday	6:00 A.M.–9:00 P.M.
Thursday	6:00 A.M.–9:00 P.M.
Friday	6:00 A.M.–9:00 P.M.
Saturday	6:00 A.M.–9:00 P.M.
Sunday	CLOSED ALL DAY



Group Classes			
Monday	Weight lifting	12:00 –	1:00 P.M.
Tuesday	Aerobic workout	6:00 –	7:00 P.M.
Wednesday	Kickboxing	12:00 –	1:00 P.M.
Thursday	Step aerobics	6:00 –	7:00 P.M.
Friday	Yoga	7:00 –	8:30 A.M.
Saturday	Cross training	9:00 –	10:30 A.M.
Sunday	CLOSED ALL DAY		

#### Reminders

1. Please do not use equipment for more than 30 minutes if other members are waiting to use it.
2. Members may bring one guest per visit. Guests under 18 must be accompanied by a member at all times.
3. Registration is not required for classes, but class size is limited to 15 participants. Please arrive early to secure a place. Coats and bags should be left in the locker room so that all class participants have plenty of space.
4. New members are required to complete a "Welcome Aboard!" class before using any equipment.
5. Members must carry their membership card at all times while in the center.

- 191.** What is the purpose of the e-mail?
- (A) To notify employees about a new fitness center
  - (B) To inform employees of changes at a fitness center
  - (C) To request suggestions for new fitness center classes
  - (D) To complain about problems at a fitness center
- 192.** What is indicated in the e-mail?
- (A) Joseph Santiago will teach safety training courses.
  - (B) Sally Kleinman is a new employee of Griffin Corporation.
  - (C) Griffin Corporation employees have asked for extended hours of operation at the fitness center.
  - (D) Griffin Corporation employees can take group fitness classes for free.
- 193.** What will happen at the fitness center on December 1?
- (A) Membership fees will increase.
  - (B) New exercise equipment will be delivered.
  - (C) Each Griffin Corporation employee will have a fitness evaluation.
  - (D) New exercise classes will begin.

- 194.** What are members of the fitness center asked not to do?
- (A) Bring guests who are under eighteen years old
  - (B) Use equipment for which they have not signed up
  - (C) Leave classes early
  - (D) Bring bags to classes
- 195.** What must new members do before using the fitness center?
- (A) Get a health certificate from a doctor
  - (B) Attend a training session on safety
  - (C) Register with a personal trainer
  - (D) Pay for a year's membership

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**Questions 196-200** refer to the following letter and warranty document.

May 8

Warranty Division  
Kellen Clockmakers Limited  
34 Edenton Avenue  
Dublin 2  
IRELAND

Dear Sir or Madam:

As my Kellen watch (model X57A) was clearly in need of repair, I recently took it to Le Bon Temps, one of the shops on your list. To my surprise, my request for the repairs to be billed to your warranty service was declined in spite of the fact that there are still two years remaining in the coverage period. As there are no other authorized service centers for Kellen in my area, I decided to pay for the repairs myself.

Given these circumstances, I would like to be reimbursed for the expenses I incurred for repairing my watch. Following are the charges billed by the service center:

Parts:	New hour hand	€ 8
	New calendar	€ 13
Labor:	2 hours @ € 20	€ 40
Battery:		€ 5
Total:		€ 66

I have included a copy of the receipt I got for the repairs, as well as a copy of my warranty certificate. Please let me know if you need any additional information.

Regards,

**Marc Bernard**

Marc Bernard  
25 rue du Roux  
44200 Nantes  
FRANCE

## Warranty Certificate

Thank you for purchasing the Kellen X57A digital watch. We are proud of our reputation for excellence and our long history of providing fine timepieces to Europe and the rest of the world.

To maximize the performance of our products, Kellen clocks and watches are made with the highest-quality materials available. However, should the product malfunction within five (5) years of the date of purchase due to a mechanical defect, we will cover the cost of repairs. Please note, however, that this warranty covers the cost of parts and labor only. Shipping, insurance, and batteries may not be claimed under this warranty.

In the event that the product requires repair or some other service, please take or ship it to one of Kellen's authorized service centers. The centers are equipped to provide customers with a wide variety of repairs and services that are performed according to Kellen's professional standards. Please see the enclosed list of centers for the one nearest you.

- 196.** Why did Mr. Bernard write the letter?
- (A) To request a replacement for his broken watch
  - (B) To request a copy of his warranty certificate
  - (C) To ask for repayment of his expenses
  - (D) To complain about an error on his bill
- 197.** In the letter, the word "declined" in paragraph 1, line 3, is closest in meaning to
- (A) rejected
  - (B) weakened
  - (C) descended
  - (D) modified
- 198.** What does Mr. Bernard say about Le Bon Temps?
- (A) It provided the service at a discounted rate.
  - (B) It is an authorized service center.
  - (C) It performed unnecessary work.
  - (D) It finished the job quickly.
- 199.** What did Kellen Clockmakers include with the product warranty?
- (A) A warranty registration form
  - (B) A catalog of new products
  - (C) A list of service centers
  - (D) A list of instructions for shipment
- 200.** What expense reported by Mr. Bernard will the warranty NOT cover?
- (A) The cost of labor
  - (B) The cost of a new hour hand
  - (C) The cost of a new calendar
  - (D) The cost of a replacement battery

Stop! This is the end of the test. If you finish before time is called, you may go back to Parts 5, 6, and 7 and check your work.