

# Contract Agreement Between Digital Marketing Agency and E-Commerce Solutions LLC

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### 1. Parties to the Agreement

This Agreement is made between Digital Marketing Agency, located at [contact@digitalmarketing.com](mailto:contact@digitalmarketing.com), hereinafter referred to as "Provider," and

E-Commerce Solutions LLC, reachable at 123 Market Rd, London, UK, EC1A 4SD, and whose billing communications should be directed to [billing@ecommercellc.com](mailto:billing@ecommercellc.com). In terms of telecommunication, the Provider can be reached at +441632960962 for promotional queries, while E-Commerce Solutions LLC can be contacted via +441632960961 for any financial discussions.

The contact points outlined above shall ensure efficient channeling of communications through the duration of this interaction. It is understood that electronic communication may constitute valid correspondence under applicable laws.

### 2. Effective Date and Duration

The commencement of this arrangement shall take effect from September 15, 2023, which marks a significant milestone in this collaboration. The final obligations must be resolved by October 15, 2023. It is essential to note that any discrepancies or disputes arising from misunderstandings must be clarified within a reasonable timeframe not exceeding 30 days post issuance of notice.

This contract's validity hinges upon the execution of services as outlined in subsequent sections, with the possibility of extension upon mutual agreement, subject to evaluation of performance and deliverables.

### 3. Scope of Services

Item No	Description of Services	Quantity	Price per Unit (in €)	Amount (in €)
1	Social Media Management	3	800	2880
2	Email Marketing Campaign	5	600	3600
3	Google Ads Management	2	1200	2880
4	Content Creation	4	300	1440

The above table details the services to be provided and encapsulates aspects that demonstrate the breadth of deliverables. Furthermore, the *suggested amendments* to the services or additional offerings may be deliberated after

satisfaction of the primary obligations.

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#### 4. Financial Obligations

The total operational cost of the services provided under this agreement amounts to a grand total of €10,920.00. This figure incorporates a value-added tax (VAT) of 20%, amounting to €1920, thereby necessitating careful financial planning and adherence to the timeline stipulated.

It is understood that payments shall be required within 30 days from the due date, ensuring that liquidity is maintained without unnecessary delays. Thus, the balance due from E-Commerce Solutions LLC totals €10,920.00 and evaluations of payment performance will be periodically reviewed.

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#### 5. Additional Fund Considerations

The following bank details have been provisioned for monetary transactions:  
HSBC Bank, Account No: 123456789. It is critical that any discrepancies regarding the processing of funds be communicated promptly to avert interruptions in service.

It is paramount that additional provisions regarding potential late payments be communicated, as failures to submit timely payments may attract a reconsideration of terms or potential suspension of services until rectified.

Furthermore, the Contract Reference for future correspondences shall be denoted as DM-2023-09 for ease of identification and queried analytics.

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#### 6. Communication Details

Any required communication regarding promotional queries may be directed to promo@digitalmarketing.com, or via phone at the promotional contact number previously provided. Maintaining lines of communication is foundational to the partnership and subsequent expeditions into new projects or initiatives.

Both parties shall ensure that updates and notifications regarding operational changes or essential clarifications are carried out respectfully and promptly. In this context, response timeframes of less than 72 hours during business days should ideally be adhered to for optimal efficiency.

Notably, a physical address is available for correspondence, reinforcing the importance of traditional communication methods that may invariably aid in clarifying substantial matters.

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#### 7. Miscellaneous Provisions

This contract embodies not just the tenor of the transactions provided herein but also delineates a framework for mutual respect and collaborative engagement beyond the immediate financial exchange. Non-material issues pertaining to daily operational dynamics may arise and will be addressed through amicable discussion.

Moreover, digital advancements and technological methodologies employed by the Provider will play a pivotal role in delivering the quality of services expected by E-Commerce Solutions LLC. Both parties agree to uphold confidentiality regarding shared information unless legally obligated to disclose.

By signing below, both parties acknowledge and accept the terms and conditions discussed herein, thereby binding themselves to this agreement structured under the guidance of mutual cooperation.

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Digital Marketing Agency\_\_ **Date:** \_\_\_\_\_

E-Commerce Solutions LLC\_\_ **Date:** \_\_\_\_\_

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This document should be reviewed thoroughly prior to any action. Each party retains a copy for reference and future compliance with the stated obligations.