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# Contract Agreement

This Contract Agreement ("Agreement") is entered into as of October 10, 2023, by and between:

| From Name                        | To Name                                     |
|----------------------------------|---------------------------------------------|
| Creative Design Agency           | Tech Innovations LLC                        |
| Email: contact@creativdesign.com | Email: finance@techinnovations.com          |
|                                  | Phone: +49987654321                         |
|                                  | Address: 45 Innovation Way, Berlin, Germany |

Reference Number: CDA-2023  
Purchase Order Number: PO123456  
Due Date for Payment: November 10, 2023

## Scope of Services

### Services Rendered

Below are the services offered by Creative Design Agency to Tech Innovations LLC:

| Description of Goods and Services | Quantity | Price Per Unit (in €) | VAT (%) | Amount (in €) |
|-----------------------------------|----------|-----------------------|---------|---------------|
| Brand Identity Design             | 1        | 5000.00               | 19      | 5950.00       |
| Social Media Marketing            | 3        | 1200.00               | 19      | 4284.00       |
| Total Before Tax                  |          |                       |         | 10234.00      |

### Payment Terms

The total amount, which includes all applicable taxes and fees, sums up to a grand total of €10,234.00. In order to adhere to the payment policy, a payment after a grace period of 30 days from the due date shall incur a late fee, adhering to the Additional Information stipulation noted.

### Payment Methods

Payments are to be made to the following bank account:

- Bank Name: Deutsche Bank
- Account Number: 123456789

Please ensure that all payment transactions include the reference number CDA-2023 to avoid any confusion.

## Additional Information

### Communication and Promotions

For any inquiries related to this contract, please connect through the following contact points:

- Phone: +49301234567
- Email: info@creativdesign.com

- Website: [Creative Design Agency](#)

The parties acknowledge that informal communications can provide clarity to ensure effective collaboration, while the formal channels as mentioned should always be prioritized for official correspondence.

## Service Recurrence

It is essential to note that the services mentioned will repeat on a frequency of 1 month, continuing for a total duration of 1 year from the date of this Agreement. Hence, the parties agree to a recurring arrangement that solidifies the ongoing business relationship.

## Governing Terms and Conditions

As part of this contract, both parties agree to the following overarching guidelines:

1. Non-Disclosure Agreement: Both parties shall maintain confidentiality concerning any proprietary information exchanged during the service period.
2. Liability Limitation: Should a dispute arise related to the execution of the services, liability shall be limited to the total amount payable under this contract.
3. Dispute Resolution: Any disagreements that may not be resolved through direct negotiations shall proceed to mediation before any legal actions are taken, encouraging a harmonious resolution process.

## Conclusion

In witness whereof, the undersigned parties have executed this Agreement as of the date first above-written. The importance of maintaining a professional atmosphere through proper adherence to both formal and informal lines of communication cannot be overstated. By confirming this binding agreement, both Creative Design Agency and Tech Innovations LLC look forward to a fruitful collaboration.

Signature: \_\_\_\_\_

**Name:** \_\_\_\_\_

*Title:* \_\_\_\_\_

**Date:** \_\_\_\_\_

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