

Contract Agreement Between Accounting Pros LLP and Global Trade Services

Issue Date: January 20, 2023
Due Date: February 20, 2023
Purchase Order Number: PO444555

Parties Involved

From:
Name: Accounting Pros LLP
Email: contact@accountingpros.com

To:
Name: Global Trade Services
Email: billing@globaltrade.com
Phone: +441234567890
Address: 100 Market St, London, UK SW1A 1AA

Scope of Services

The following services are to be provided by Accounting Pros LLP to Global Trade Services. Each service section shall be listed in a form that allows evaluation of the overall amounts as well as individual services rendered.

Description of Goods and Services	Quantity	Price per Unit	VAT (%)	Amount (£)
Annual Audit	1	£3000	20	£3600
Tax Return Preparation	2	£800	20	£1920
Consulting Services	5	£1200	20	£7200
Financial Reporting	3	£1000	20	£3600
Total Amount				£15776

It is vital to acknowledge that the total indicated above is reflective only of the services rendered during the contract period. The calculations for VAT are based on the current applicable rate of 20%, which is significant for each individual service outlined in the table.

Payment Terms

In accordance with the terms of engagement, Global Trade Services shall remit payment for the above services to the following account:

Bank Details: HSBC Bank, Account No: 123456789

The total balance due shall be £15776. Payment is due 30 days after the invoice date, making the payment deadline February 20, 2023, hence aligning with the due actions stated previously. Furthermore, it would be prudent for the client to reference the Contract No. AP-2023 on any transaction in aid of a smooth processing experience.

Other Considerations

In case of unforeseen circumstances which delay payment beyond the stated due date, it is crucial to establish that interest may be applicable, albeit the details of such conditions should be elaborated in subsequent agreements. More so, unless otherwise indicated in written form, all services provided shall remain confidential, extending to handling sensitive information concerning both organizations.

It's also worthy of noting that all communications concerning this contract shall be addressed through the channels provided above, ensuring swift resolution of any queries or grievances.

Additional Provisions

In light of good business practices, both parties hereby agree to maintain the spirit of transparency and fairness in all dealings. It is to be acknowledged that the obligations herein are not limited to the financial transactions alone but are inclusive of formal acknowledgements and commitments required by either party post-engagement.

To further clarify any misconceptions regarding services rendered and payments made, both entities will engage in regular communications, ensuring detailed records are maintained. A schedule of follow-up meetings after the due date may be beneficial—possibly every quarter—to assess performance and continue alignment with strategic goals.

Trivial Information and Formalities

To underscore the importance of this contractual arrangement, it is advisable to mention the significance of having thorough documentation. A single signature on any agreement signifies assent to the terms outlined and dictates the binding nature of this contract. Thus, both parties must uphold proper diligence in protecting their respective rights and responsibilities.

Inevitably, as part of the formal framework, it is crucial to adhere to reasonable office hours during communication exchanges. The premises for conduct outlined will be Monday through Friday, 9 AM to 5 PM, mirroring standard business operating procedures.

Closing Statement

This contractual document represents the intention for professional conduct, established communication, and the shared goal of satisfactory performance for both parties involved. Any re-interpretations or renegotiations must respect the timeline previously illustrated, ensuring that the commitments made herein are not only honored but also foster a long-term, mutually beneficial relationship. ``