

# Contract Agreement

Issue Date: September 10, 2023  
Due Date: October 10, 2023  
P.O. Number: PO999000

## Parties Involved

From	To
Company Name: Media Productions LLC	Company Name: Creative Arts Group
Email: info@mediaproductions.com	Email: billing@creativeartsgroup.com
Phone Number: Not applicable	Phone Number: +16504321000
Address: Not applicable	Address: 25 Art Ave, New York, NY 10001

This contract (hereinafter referred to as "Contract") is entered into by and between Media Productions LLC and Creative Arts Group. The primary purpose of this Contract is to define the terms and conditions under which services will be provided, along with associated financial obligations. Further, the Parties acknowledge that any changes or modifications must be documented in writing and signed by both Parties.

## Services Description and Financial Overview

Below, you can find a detailed breakdown of the provided services along with their corresponding financial details. The total amount due from the Client (Creative Arts Group) shall reflect these services along with VAT forthcoming.

Description of Goods and Services	Quantity	Price per Unit	Amount
Video Production	3	\$2,500	\$8,250
Editing Services	2	\$800	\$1,760
Sound Design	1	\$1,200	\$1,200
Scriptwriting Services	4	\$500	\$2,200
Subtotal			\$10,500
VAT (10%)			\$894
Total Amount			\$11,500

Note that the due date for any payments resulting from this agreement is set explicitly to 30 days after the issue date of this Contract, which positions the balance due as of October 10, 2023. In cases where payment is processed thereafter, the involved parties commit to ensure that communication regarding such timing occurs promptly.

## Bank Details and Payment Terms

Bank details for payment processing are outlined below. The Client must adhere strictly to the given time frames mentioned above to avoid late fees, should applicable terms exist.

- Bank: Citibank
- Account Number: 444555666

Payments must be made in full within the specified timeframe; when calculating the total balance due, one should

consider the potential ramifications of a failure to meet this stipulation. In such instances, if the due date is missed, an additional period may be proposed for settlement, alongside any fees incurred as a result of such delays.

## Additional Conditions and Considerations

While this Contract outlines the primary objectives and expectations, it is also essential to consider the myriad of additional factors that may arise throughout its term. For instance:

1. Referral Obligations: Media Productions LLC retains rights to request referrals from Creative Arts Group pertaining to future projects. Such requests should be met in good faith and within reasonable boundaries.
2. Communication Channels: It is paramount for both Parties to engage through effective channels. Both agree to reply to inquiries within two business days unless otherwise communicated.
3. Miscellaneous Provisions: Should portions of this Contract be found invalid or unenforceable, the remaining provisions will continue to hold and be binding, ensuring that the overarching intent of the Parties is maintained.

In summary, while the core of this document addresses the transactions at hand, the subtle nuances surrounding communication, cooperation, and future engagement remain vital sections of the contract value.

## Final Thoughts

In signing below, both Parties affirm their acceptance of the terms and conditions outlined in this Contract. The signatures serve not only as a confirmation but also as a representation of mutual respect for one another and the commitment to uphold the ethical standards associated with this business engagement.

By embracing this agreement, Creative Arts Group acknowledges its total balance of \$11,500 is due no later than October 10, 2023. The Client's cooperation and prompt attention to this financial responsibility are greatly appreciated as we aim to foster a long-lasting relationship.

Media Productions LLC

*Signature:* \_\_\_\_\_

**Date:** \_\_\_\_\_

Creative Arts Group

*Signature:* \_\_\_\_\_

**Date:** \_\_\_\_\_