



Gathering and Designing a Multi-Disciplinary Surgical Clinical Ward Handover System at the SAN Hospital

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Abstract

A hospital is a labyrinth of paper forms and corridor communication. In order to find their way, users must use considerable effort in order to receive and transfer information. The information system SANSURGIMS aims to make it considerably easier to access this information. Through requirements analysis and system design, the student has created a system that allows clinical staff to more efficiently transfer information from one shift to the next. This not only makes their work easier but also allows them to spend more time doing their real work, taking care of patients.

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Glossary

A Infection by Airbourne.

ACAT Age Care Assessment Team.

AD As Desired Diet (anything the patients wants to eat).

AIN Assistant in Nursing.

AMO Accredited Medical Officer.

Analgesia pain medication.

Anti-emetic medication against nausea.

Arthroplasty plastic surgery of a joint.

B Bowels.

BD twice a day.

BGL Blood Glucose Level.

Bolus a rounded mass of food or pharmaceutical preparation ready to swallow, or such a mass passing through the gastrointestinal tract.

BP Blood Pressure.

BSL Blood Sugar Level.

C infection by contact.

CF Clear Fluids.

CMO Career Medical Officer (doctor on call).

Comorbidity other illnesses that a patient has that are not part of the diagnosis but affect the health of the patient and possibly the treatment (ie. Diabetes, Hypertension).

Cont Continence (bowels).

CVC Central Venus Catheter.

D infection by droplet.

DW Dry Weight (weight of patient before breakfast).

Dx diagnosis.

EDD Estimated Date of Discharge.

EEN Endorsed Enrolled Nurse. Have completed further medication endorsement. Allowed to administer Schedule 2,3, and 8 medications via all routes except intravenous, epidural, intraventriular and intrathecal. Any medication which requires checking prior to administration must be checked with a RN or Midwife. Excluded also from administering fluids or medications via CVC, PICC and femoral lines as well implanted devices or arterial lines.

EN Enrolled Nurse. Nurses undertook 18/24 month course at TAFE or related health facilities). Even more restricted than EEN.

FF Full Fluids incl. milky drinks.

HITH Hospital in the Home.

Hx history.

iCIMS integrated Clinical Information Management System. A design application developed at the University of Sydney allowing the creation of information systems without the necessity of programming experience.

IDC In-Dwelling Catheter.

IM Intramuscular (routed into muscle tissue).

IVC/F Intravenous Cannula (a catheter that is inserted into a vein for supplying medications or nutrients directly into the bloodstream) / **Intravenous Fluids** (fluids given through a vein inserted catheter).

L Light Diet.

LOS Length of Stay of a patient.

MO Medical Officer.

MRN Medical Record Number.

MRO Methacillin Resistant Organism; an organism that shows resistance to Methicillin, a very strong antibiotic.

MRSA Multi Resistant Staphylococcus Aureus; any strain of Staphylococcus aureus that has developed resistance to beta-lactam antibiotics, which include the penicillins (methicillin, dicloxacillin, nafcillin, oxacillin, etc.).

N Neutropenic (very low white blood cell count). Caution must be taken by staff as they could pass something to a patient.

NBM Nil By Mouth.

NCR Nurse Care Record.

ND night shift.

NFR Not For Resuscitation. The patient does not want the clinical staff to use life saving measures.

NG Nasal-Gastric Tube.

NP Nurse Practitioner is a RN educated and authorised to function autonomously and collaboratively in an advanced and extended clinical role. Requires addition 1.5-2 years of study.

NUM Nursing Unit Manager.

PAC Pressure Area Care.

Palliative relieving or soothing the symptoms of a disease or disorder with effecting a cure.

Patient Handover List a printed list of all patients on the ward on which nurses note patient handover information. This list is referred to throughout the shift and also contains the nurses schedule. See Appendix B.3 for a scanned copy.

PEG Percutaneous Endoscopic Gastrostomy tube; tube that is inserted into the stomach to give nutrition.

PICC Peripherally Inserted Central Catheter.

PRN as required medication; these are not part of the patients regular medications).

QID four times a day.

RN Registered Nurse. a graduate nurse who has been legally authorized (registered) to practice after examination by a state board of nurse examiners or similar regulatory authority, and who is legally entitled to use the designation RN..

Rx treatment pertaining to medication / subscriptions.

S strict precaution (Infection Risk).

SC Shower Comode (in chair).

SC Fluids Subcutaneous Fluids; fluids administered just under the skin and not into a vein.

SH shower.

SP sponge bath in bed.

SPC Supra Pubic Catheter.

ST shower with trolley.

TB Towel Bath.

TDS three times a day.

TKVO To Keep Vein Open.

TL Team Leader.

TPN Total Parenteral Nutrition; all nutrition is given through a catheter.

U Urine OR MRO Risk (Unknown Status) mean a risk assumption has been made but not proven.

VTE Venous Thromboembolism; i.e. blood clot in the vein.

Warfarin anticoagulant medicine; nurses need to be aware of patients receiving this due to higher risk of bleeding and in case of bleeds.

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1. Introduction

1.1. Client Profile

Originally opened in Wahroonga on January 1 1903 as a 70 bed Sanitarium, the Sydney Adventist Hospital (SAH), known to the local residents as ‘The San’, is a not-for-profit hospital of the South Pacific Division of the Seventh-day Adventist Church. Today, the hospital is a private hospital offering acute care and currently has 358 licensed overnight beds. SAH is the largest single campus private hospital within NSW and was the first of its kind to be accredited by the Australian Council on Healthcare Standards. SAH is proud to have won the Australian Private Hospitals Association Award for Clinical Excellence in the category 70 beds and over in 2006.

The San prides itself on being the single biggest employer within the Hornsby-Kuring-gai area employing over 2,200 staff and around 700 accredited medical practitioners. Together, the SAN staff care for more than 50,000 inpatients and about 160,000 outpatients. The San is also known for its maternity wards and is proud to be bringing over 2,000 babies a year into the world. The SAN, being one of few private hospitals to offer emergency care, admits over 20,000 patients annually making it NSW’s largest and busiest emergency care department among private hospitals. The SAN offers medical services ranging from acute surgical, medical and obstetric care to complex cardiac and orthopaedic procedures. The SAN boasts cutting edge facilities that include a dozen operation theatre suites, 3 state-of-the-art Cardiac Catheterisation Laboratories and Australia’s first dual source CT scanner. The SAN is also responsible for operating the San Day Surgery Hornsby and Dalcross Adventist Hospital, located in Killara.

With the mission statement “Christianity in Action”, the SAN not only offers world class care to the patients within the hospital, but also to disadvantaged third world men, women and children as part of its HealthCare Outreach program. Since its inception in 1986, the HealthCare Outreach program has undertaken 100 trips to 13 different countries culminating in over 2,800 surgeries and lives saved.

1.2. Project Description and Scope

1.2.1. Project Description

The SAN Hospital Information System has to service many different clinical specialities and environments. This project will develop a prototype application in the form of a simulator of a novel HIT system for surgical patients. These patients typically have specific and predictable post-surgical outcomes and hospitalisation time-frames, as outlined in various surgical clinical pathways (e.g. Urology such as, Greenlight Laser Prostatectomy, Ear, Nose and Throat (ENT) and Plastics). Caring for these patients requires information systems for multidisciplinary nursing and allied health staff. Constructing a requirements document will be a complex task but give students the richest possible experience in understanding all the stages of requirements gathering, systems design and systems implementation. The project will use a research technology simulator that enables the process of requirements gathering and system design to be integrated as a single process and thereby enable validation of requirements by their implementation into a design simulator.

1.2.2. Scope

The project will commence with the gathering of requirements by meeting and interviewing various clinical staff fulfilling a variety of roles on the surgical ward, level 11. The student will also gather all paper based forms in use on the ward as references during the design process. Upon completion of the first phase of requirements gathering, a requirements document will be created and will represent the basis for design decisions. Throughout the rest of the semester the student will update the requirements document as necessary. The student will design forms, including the clinical handover, in the simulator as well as obtain end user feedback during the majority of the semester. Towards the end of the semester, the student will undertake user acceptance testing as well as evaluations of the work done. The project will conclude with a first draft of the clinical handover form and a presentation to SAN staff. The project will finish at the end of the academic semester.

1.3. Project Objectives

- Collect the requirements for a Clinical Handover for use by nurses, allied health and medical staff in the care of surgical patients
- Produce an accurate record of the information each worker needs access to in the form of a requirements document including process flows
- Design and develop a prototype which simulates an electronic clinical information system with handover processes for nurses, doctors and other clinical staff

1.3.1. Risks

Ref #	Probability	Impact	Description	Mitigation
R.1	High	Medium	Reduced performance through use of new technology	Increase allotted tool usage time
R.2	Low	High	Unable to complete project objectives due to simulator issues	frequent communication with simulator developers
R.3	Medium	Medium	Scope creep	Clearly outline scope at outset of project

1.3.2. Assumptions

Ref #	Description
A.1	The simulator will not need to connect to existing SAN applications
A.2	We will have access to a simulator developer
A.3	A project manager will be available to assist us in our work at the hospital
A.4	We are not developing a system for actual use

1.3.3. Issues

Ref #	Priority	Description	Owner
I.1	High	Simulator bugs & issues	Simulator Developer
I.2	Medium	Exposed to immense amount of information	Student
I.3	Medium	Sporadic staff availability	Student & PM
I.4	Low	Time constraints due to university courses	Student

1.4. Anticipated Outcomes / Results for the Project

1.4.1. First Draft Computerised Handover Form

At the conclusion of this project, the student should have designed a first draft of a computerised handover form. This draft does not need to contain all information required but should focus on the most important pieces of information especially in regards to nurses. It should convey all relevant design decisions and be capable of representing patients with varying degrees of complexity, the degree to which a patient is ill.

1.4.2. Understanding of IT/IS within the Health Domain

The student will have gained a general understanding of not only the health domain but also the role of IT IS systems within a hospital setting. The student should see the advantages of using computerised information systems to support the clinical staff in their daily work.

1.4.3. Requirements Analysis Complete

By the end of the semester, the student should have completed the requirements analysis for the project. This should include all relevant requirements up to the end of the academic semester. As part of the requirements analysis, the student should have created as-is and to-be process diagrams for the nurse to nurse handover.

1.4.4. Design of a Simulation of the Desired System

A designer tool was to be used to create a simulation of the information system that conformed to the collected requirements. The simulation will have been assessed by clinical staff for its conformance to the expressed requirements.

1.5. Benefits of the Project

1.5.1. Technology Evangelisation

Through the project, the student will be able to show the advantages and abilities of computerised information systems to clinical staff, in particular nursing staff. Although the clinical staff at the SAN are using applications to record information already, not all aspects of their daily work are digitised including handover. By working with staff throughout the semester, the student will be able to generate end-user buy-in and support for a computerised clinical handover.

1.5.2. Pilot Project

This project constitutes a pilot project in the sense that future students can build upon the achievements of this project. The foundation, both in regard to system design as well as end-user exposure, will provide future students with a lower entry barrier into the clinical domain and into the SAN.

1.5.3. End-User Driven Development

The project will expose the student to a new development methodology model in conjunction with a design tool. This will provide the student with the opportunity to compare and contrast traditional development methodologies with this newly created model.

1.5.4. Trialing the Designer Tool

This project will allow the student to use a health information system application called iCIMS which is intended for creating a simulator of the ideal system for the user. The project can thus be seen as a trial for the designer tool enabling the student to not only use a new technology but also to document bugs and suggest enhancements to the system. In essence, the student will run the application through its paces and note shortcomings as well as possible additional features allowing the application to go through a maturation process.

2. Process

2.1. Overview

In order to take full advantage of the tools employed in this project as well as the opportunity to work at the hospital, an iterative and incremental user driven development process was chosen. This allowed the student to take advantage of the tacit knowledge of clinical staff and allowed the end-user to actively participate in the design of the system. The iterative and incremental nature of the process allowed the student to start with one form and then incrementally add more forms as well as managing iterative changes in existing forms through user feedback. The ultimate goal of any project is to supply an outcome that will be accepted by the stakeholders, in this case the end users. User driven development enabled the designer to ensure that during all steps in the project the system met stakeholder needs and requirements. The active feedback gained from clinical staff enabled the designer to shape and form the system to meet user needs. It is important to note that sitting down with clinical staff was not always possible as their priority lies with patient care. In order to facilitate a continued design process throughout the semester a number of methods were employed. The student utilised participative observations, interviews as well as feedback notes to gain an adequate understanding of the user needs and requirements. The student's work at the SAN was supported by a project manager from the SAN, Hannah Chong, that facilitated first meetings with clinical staff as well as offering feedback on relevant project management aspects of the project.

2.1.1. Participative Observations

As this was the first time the designer had undertaken a IT project within the health domain it was important to learn how clinical staff worked. Participative observations facilitated this need through *shadowing* clinical staff during various points in their shift. This included sitting in on clinical handover, the process through which the nurse of the previous shift conveys patient information to the nurses of the oncoming shift. By sitting in on handover the designer was able to gain an understanding of the overall process of clinical handover as well as experience the shortcomings and inefficiencies first hand. This enabled the designer to relate to the clinical staff when discussing the system design.

The designer did not actively participate in handover, that is to say that the designer merely observed and did not give handover. Thus, the designer acted like a 'fly on the wall', remaining in the background looking on. This method proved vital to the project as it provided a first

hand experience of the current situation. One disadvantage of using participative observations was that the designer was overwhelmed at first by the sheer amount of information that he was exposed to. It took some time and effort on the part of the designer to sift through, filter and understand the information in order to make the most efficient use of it. As the project progressed this information overload continually decreased.

2.1.2. User Interviews

In order to supplement participative observations, user interviews were undertaken with various clinical staff fulfilling different roles within the hospital. This enabled the designer to understand the viewpoints of various staff in regards to what they do as well as their view on clinical handover. The interviews lasted between ten and fifteen minutes and were held casually. During the interviews, the designer asked specific questions about handover and the user's involvement. The interviews were held on the ward or in offices depending on the role of the staff being interviewed. The interviews also served the purpose of building a relationship with the clinical staff. The designer's aim was to go back to the interviewed staff throughout the project and attain their feedback on the system design. This social component was very important in order to elicit staff support especially nursing staff as their time was extremely limited. Not undertaking this social component would have made the work of the designer much more difficult.

2.1.3. Feedback Notes

During the course of the project, the designer met with clinical staff at various times in order to show them the current status of the design as well as to get answers to open questions. During each of these encounters, notes were taken in order to preserve the exchange allowing the designer to return to the notes at a later time to refresh his memory. In order to maximise the use of time with the clinical staff the designer was accompanied by a colleague who assisted with taking notes during the feedback sessions. This allowed the designer to focus on the staff and not waste time trying to write down information as well as facilitating a smooth flow during the meetings with staff.

2.2. Tools and Skills

From the beginning of the project, one of the key aspects was the use of the iCIMS. Having been created recently, the project was meant to trial the tool in a real world scenario. The main ideology behind iCIMS is to use a graphical interface to build a system thus avoiding the necessity for programming skills. This means that end-users could actively participate in designing the system by creating the system together with the designer. iCIMS aims to be applicable in any clinical situation and thus utilises Ockham's Razor of Design (Budd [2011]), which states that :

*“a design should use the minimal number of entities
with their maximal generalisations”*

In conjunction with using iCIMS, the designer utilised Trac, a bug and issue tracking system that also offers documentation functionality in the form of a wiki. Two separate instances of Trac were used because the iCIMS project had an existing instance. All bugs and issues were documented in the iCIMS instance of Trac and all project documentation was created in a separate instance of Trac available for the project. All relevant project information, such as interview notes, process flows, etc., was documented on the Trac instance. Apart from playing a vital role in the completion of the project academically, the wiki will also serve as a starting point for future designers continuing the project. This ensures that the designer's efforts are properly recorded and will allow future designers to more easily find their way on future projects.

Apart from electronic tools, the designer needed to use communication and people skills in order to successfully undertake this project. Communication and people skills played a vital role as the designer was dealing with end-users that were very technology-adverse as well as having a low computer-literacy. Inter-personal skills allowed the designer to find common ground and terminology with which to communicate with end-users. It also allowed the designer to quell most reservations that clinical staff had towards the project or its purpose.

2.3. Scope and Schedule

Although the project description outlines that the designer undertake a design of the entire multi-disciplinary handover occurring at the SAN, this was deemed too big of a scope to handle within an academic semester. Figure 1 is a depiction that hints at the complexity and size of the entire clinical handover process.

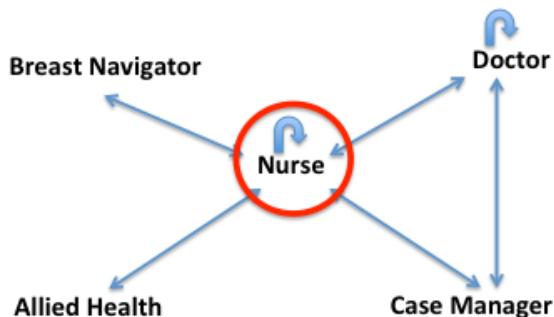


Figure 1: Clinical Handover Overview - All User Roles

As shown in figure 1, there are numerous roles involved in clinical handover each with their own needs and requirements. It was deemed infeasible to undertake requirements analysis, system design and evaluation for all clinical staff involved. The sheer amount of information, communication complexity as well as immense design effort lead to the decision to focus on the nurse role for this project, denoted by the red circle in the figure above. Furthermore, the scope was defined as focusing on the clinical handover between nurses as this was deemed most important in discussions with staff. The nurse to nurse handover is also the most structured handover between clinical staff lending itself to be best suited to this project.

With regards to scheduling, the project was divided into four major phases as depicted in figure 2. The week numbers are based on the academic semester timeframe.



Figure 2: Project Process and Schedule

Even though the project was divided into four phases, all phases were undertaken in parallel at most times. The separation merely depicts where the focus lay at each point in time. The schedule of four weeks for requirements gathering was a good estimate and allowed the designer to perform an adequate analysis thus enabling the designer to proceed to the design phase. The design phase's projected timeframe of three weeks was too short and was actually the focus of the designer's work until week twelve. This stems from the fact that the designer had numerous issues with the design tool in the form of bugs and it also took longer than expected to convert design ideas into reality within the design tool. This principally because the designer was not familiar with the design tool or its components prior to commencing the project.

Due to the extensive design phase, the usability and acceptance testing phase was pushed back into the weeks twelve and thirteen after the designer was at a point in the design that lent itself to such testing. Although the testing phase timeframe was reduced to two weeks and pushed to the very end of the academic semester, the designer nevertheless managed to obtain testing data in coordination with staff. Due to availability issues with staff, not all clinical staff could undertake the usability and acceptance testing. It should be noted that these availability issues did not stem from bad time or appointment management on behalf of the designer, but rather on issues surrounding staff being sick or having to take personal days off.

The last phase, the reporting phase, was the focus of week thirteen of the project having been pushed back in order to allow for usability and acceptance testing. This did not pose a major issue as the majority of the reporting phase was in the form of the academic report. The other portion of the reporting phase where the weekly status meetings with Prof. Jon Patrick and the documentation of information in the wiki throughout the semester. At the centre of all phases and indeed of the project lay the communication with clinical staff as well as the project manager Hannah Chong and Prof. Jon Patrick.

3. System Design

This chapter will describe SANSURGIMS, “SAN Surgical Information Management System”, which embodies the results of the project. The overarching goal of the project was to design a computer based handover prototype for clinical staff as outlined in 1.3. The prototype that was produced in the course of this project is the first attempt within the hospital to create a computerised handover and as such required the designer to analyse the current processes as well as undertake a requirements analysis of the handover process. The requirements analysis was accompanied by the gathering of all paper based forms used on the ward. Together, these three aspects represented the design drivers for the project. Each of these aspects is described in more detail in the following pages.

The surgical ward, located on level 11 of the SAN, contains 34 private rooms meaning that each room is only occupied by one patient. Patients that reside on this level are generally only at the hospital for a short time as their surgeries are most often pre-arranged. They arrive for their surgery one day before or even on the day and within two to three days leave the hospital again. The patients on level 11 are not very complex as most surgeries undertaken are elective. The ward is overseen by a NUM that is in charge of five to seven nurses of which at least one is a team leader. The ward also has a secretary that manages, among other things, patient transfers, bed occupancies and gives out information to staff and visitors. Most of the work done on the ward pertains to ensuring that patients are recovering quickly from their surgeries. Given the uncomplicated nature of patients, the nursing care is quite routine.

3.1. Handover Overview

Before undertaking any kind of design work, it was necessary for the designer to understand and analyse the current handover processes employed on the ward. The handover between nurses, in the formal sense, takes place three times a day, once for each shift. Handover is held at 7 am, 2 pm and 10 pm. The handover takes place in the staff lounge room on the ward. The purpose of the handover is to transfer information about the patients on the ward from one shift to the next. This is especially important in patient care because the handover process enables nurses to highlight important information about a patient that a nurse who is starting her shift **must** know in order to properly care for her assigned patients as well as to properly plan her shift. The information sources for any type of handover, not just the nurse to nurse handover, are diverse as are the communication channels employed as depicted in figure 3.

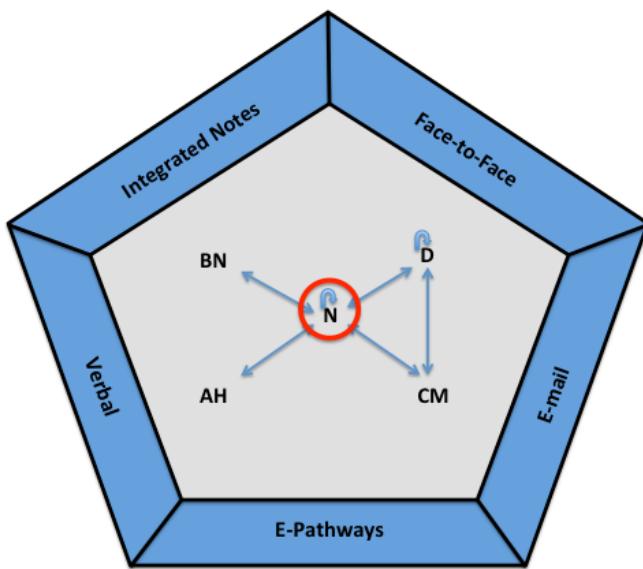


Figure 3: Clinical Handover Overview

There are five information sources that are also utilised as communication channels. Face-to-Face and verbal communication is the quickest and most efficient way of relaying information in a clinical setting. This is emphasised by the fact that clinical staff have very little time during their shift that is not devoted to patient care. Thus, communication usually occurs ad-hoc and spur of the moment whenever staff have a minute to spare. This includes communication with doctors, other wards and other nurses. Another advantage of using face-to-face and verbal communication is the fact that clinical staff can obtain immediate feedback to their questions or information exchange. This allows staff to quickly act on information instead of wasting time waiting. This is also one of the reasons why handover is being done in a verbal, usually face-to-face, manner on the ward.

As stated, handover should focus on highlighting vital patient information and thus, the nurses and other clinical staff still need to go back to documented information sources to obtain a complete picture of the patient. Such documented information includes a patient's integrated notes or e-pathways as is the case on the surgical ward. A patient's integrated notes is a folder containing all the information in regard to the patient such as filled out paper based forms, doctors orders, medication orders, etc. The integrated notes thus represent everything that is known about a patient. While most wards at the SAN still use paper based integrated notes, the surgical ward has moved to an electronic system called e-Pathways, which stores all patient information electronically. In essence, e-Pathways is the electronic equivalent of a patient's integrated notes. It should also be mentioned that these integrated notes are used by all clinical

staff that are charged with the care of the patient including case managers and, if relevant, breast navigators. This leads to the natural conclusion that it is also used as a communication medium between staff, albeit being a slow one. This is especially the case for any non-nursing staff as they are not on the ward at all times and the nurse caring for a patient might not be around at the time so information is written into the notes that the nurse needs to read. This in turn leads to the necessity that the nurse go through the integrated notes or e-Pathways of her patients several times a day to check for new information, something that is rather tedious and time consuming and takes the nurse away from her primary duty of patient care.

The last communication channel and source of information is e-mail. This channel is not used in regard to handover information but was added for completeness sake. E-mail is usually used by doctors or breast navigators between each other. It also depends on personal preference whether or not e-mail is used.

As can be seen by the variety of communication channels and information sources, it would be quite a difficult task to transform the current processes into an electronic form. Needless to say this would require a change, to which each staff member would react differently, in how handover is done and how information is handled within the hospital. This will be discussed further in 5.1.

3.2. Current Handover Process

This section will outline and describe the current handover process for a nurse to nurse handover taking place during a shift change. There are two points of concern with the current handover process that needed to be addressed by the prototype. The first point of concern is the fact that currently, nurses will add superficial information to their handover. This superficial information comprises any and all information that is not vital information about the patient. This unnecessary information ranges from repeating information to mentioning things such as “the patient is moody”. This is not only irrelevant information in regard to handover but it also consumes time during handover and forces the nurses of the in-coming shift to hear information that they must actively filter out.

The second aspect of concern is the fact that nurses on occasion only write down handover information for the patients they are responsible for. This means that the nurse is only aware of her own patients thus limiting her ability regarding other patients on the ward. A situation in which this limited knowledge of patients on the ward becomes an issue is for example when family members of a patient come onto the ward and request information about the person they want to see. If a nurse does not take down handover information for that patient then she cannot provide the family members the information they seek and instead has to say "I don't know, let me get someone who does". This negatively represents the work of the nurses and that of the hospital. Another kind of situation in which the lack of patient knowledge causes problems is if emergency action must be taken for a patient. If the nurse that is responsible for the patient in distress is not available, another nurse must take her place and action the necessary care. This can only be done if the nurse is aware of the relevant patient information. While this situation is rare it can happen and should be handled appropriately.

Before describing the current handover process, it is necessary to describe the two main roles that participate in the handover. The two roles are the Team Leader (TL) and the Nurses. The roles have the following responsibilities:

Team Leader	Nurse
<ul style="list-style-type: none">● looks after ward● checks to make sure registered nurses (RN) are fine● is also a nurse● calls out NFR status to all other nurses during handover● in contact with the Assistant Director of Nursing (ADON)	<ul style="list-style-type: none">● primary carer of patients● handover to next shift● administers medication● fills out patient forms such as Observation Chart and Nursing Care Record● the night shift creates roster

When the TL comes on duty, he or she will check each patient to see what their NFR status is. This is recorded in the patient's integrated notes, not on e-pathways. Before the start of each shift, the nurses of the in-coming shift meet in the staff room for handover. The handover usually last around 30 minutes. All of the nurses on the on-coming shift remain in the room during the entire handover.

The first thing that happens is that the TL tells all the nurses which of the patients are NFR. Afterwards, the TL assigns each nurse a set of patients for that shift, which the nurses mark on their Patient Handover List (see Appendix B.3). Then the nurses from the out-going shift come in, usually one by one, and verbally tell everyone in the room about the patients they were responsible for. Each nurse does her handover a little differently even though there are guidelines for the handover. They tell everyone the room number, patient name, short history, diagnosis, test results, medication changes, treatment changes, drug allergies as well as outstanding test results and tests/procedures that will occur that day. They report on any variances in vital signs, bowels or any complications that the patient has. They also mention how the patient is feeling, if they are annoyed, sleepy, disoriented and other general information such as non-critical allergies. If a patient is being discharged, the nurse will say where that patient is going and if the patient has left the hospital already, he or she is struck from the list by the in-coming nurses.

The nurse who is responsible for that patient on the next shift writes down the important information on her Patient Handover List. The nurse will also create a small schedule of up-coming tests and procedures so that she can plan her shift accordingly and not be pressed for time during the shift. Any nurse can ask questions about the patient and the out-going nurse will try to answer them. If a patient is not assigned to a nurse, that nurse will not write down the patient information. Should there be any doctor's notes or orders, then these are also mentioned during the handover process. When the out-going nurse is finished giving her handover she leaves the room and thus ends her shift. Should any information be missing, the on-coming nurse will check e-Pathways, the integrated notes or contact the relevant person in the hospital.

Figure 4 is a process diagram depicting how handover is currently undertaken based on the previous description.

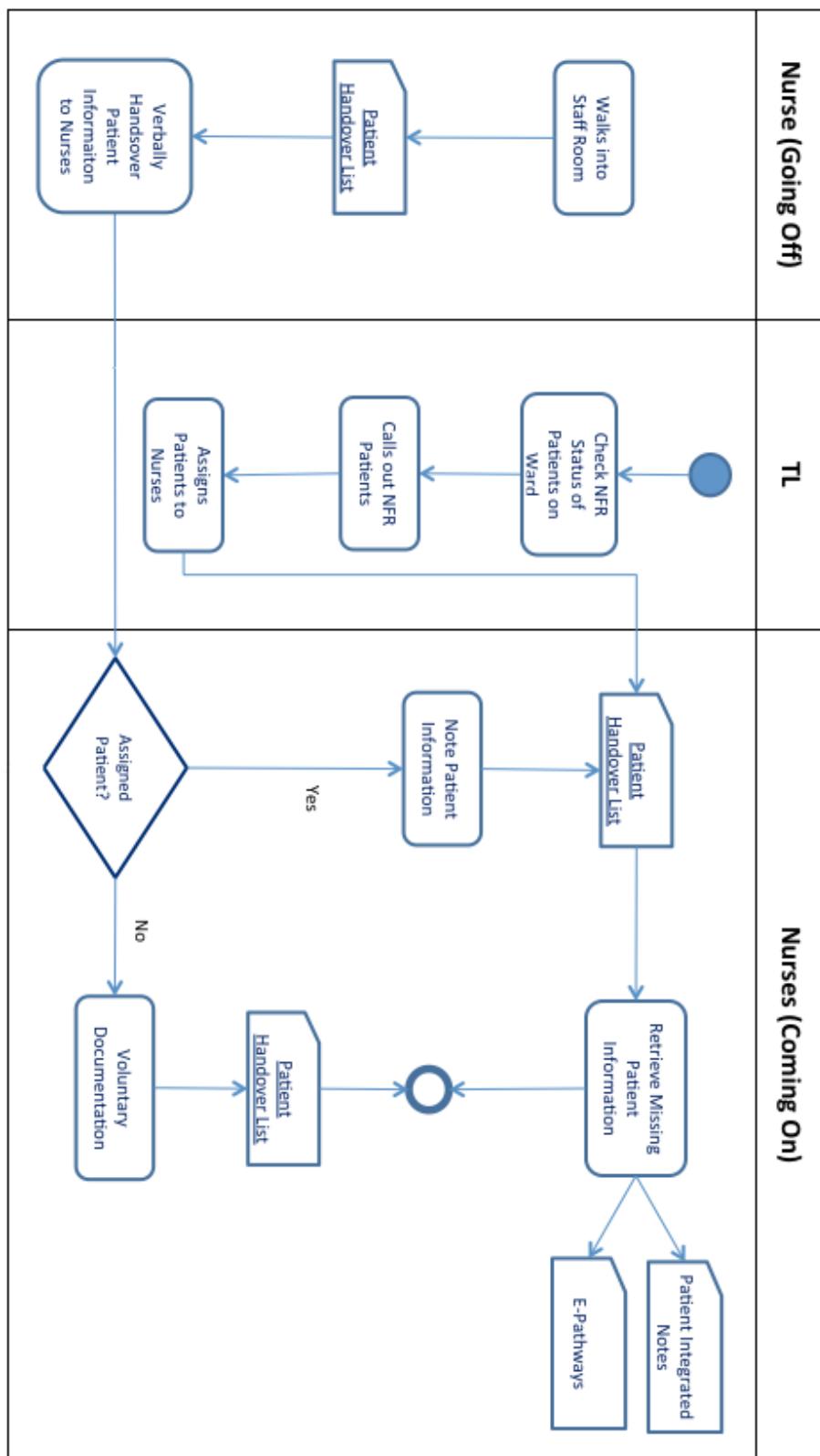


Figure 4: Current Nurse-to-Nurse Handover

3.3. Requirements Analysis

Simultaneously to understanding the current handover process, the designer undertook a requirements analysis for the handover. The designer interviewed various clinical staff fulfilling varying roles within the hospital. For a complete list of roles encountered during the requirements analysis see Appendix B.2. The interviews allowed the designer to better understand the various roles within the hospital as well as obtain the view on handover from the major roles involved. After having undertaken the interviews, the designer compiled a requirements document that was then verified by staff.

The designer based his requirements model on that of the Business Analyst Body of Knowledge (IIBA [2009]). The requirements were split into business, stakeholder, pre-requisite, functional and non-functional requirements. Pre-requisite requirements are requirements that must be fulfilled in order to design a clinical handover and refer to various paper based forms obtained throughout the project. The requirements are documented in Appendix B.1.

It should be noted that the requirements gathered and documented are an attempt to fully document handover requirements and thus are not limited to requirements that can be currently fulfilled by iCIMS. An example where this is the case is with printing the handover information. Ideally, a patient list with all relevant handover information for each patient would be printed, resembling the current patient handover list. Unfortunately this is not possible at this time due to bugs within iCIMS that cause display issues. Thus, the only handover that can be printed at this time is the handover per patient. Printing out the handover per patient form would not aid the nursing staff in their work as each patient would reside on a separate printed page. Nurses would have to carry around seven to fifteen pages worth of patient information, which is not something that is feasible. Instead, the information system containing the handover should be able to print a handover list such as the one currently employed by the nurses.

3.4. Form Gathering

As part of the requirements analysis the designer collected all forms in use on the ward in order to identify the sources of the information that is ultimately handed over between shifts. The designer collected over twenty forms during the requirements analysis and subsequently identified the ten most important forms for handover. This was done in order to keep within the scope of the project and to reduce the number of forms to a number that could be managed by the designer in regard to analysis and digitisation. Of all the forms collected, the following

ten forms were deemed most important by the designer in conjunction with clinical staff, in no specific order:

1. Nursing Care Record Form
2. Fluid Balance Chart Form
3. Intravenous Fluid Orders Form
4. Pain & Symptom Assessment Form
5. Patient History Form
6. Adult Observation Chart
7. Medication Chart Form
8. Temporary Transfer/Handover Form
9. Patient Handover List Form
10. Patient Mobility Form

Apart from forms 5 and 8, all forms are filled out at least once a day and thus hold the most up to date information on the patient. In order to better understand the forms and how the relevant information is documented, the designer also gathered filled-in versions of these forms. A very important issue to raise here is the fact that because the forms are paper based, they are filled out by hand leading to issues of legibility. The designer, on numerous occasions, encountered this problem and had to seek assistance from the relevant staff member to clarify noted information. The issue of legibility was also raised by clinical staff themselves, not only in regard to doctors but to all staff, and is something that they wished to be addressed. The filled-in forms also allowed the designer to enter realistic data into the prototype in order to present the functionality to clinical staff.

Another issue that should be noted in regard to forms is the fact that most of the time, certain parts of forms were not filled out because they were not relevant for that patient. This presented the designer with the problem that diverse variations of information was not available for all parts of forms. Unfortunately, it was unrealistic to ask clinical staff to provide such information for all possible situations because that would have required them to use a considerable amount of their time to generate the information, time that they did not have.

Nevertheless, the designer managed to adequately design the prototype based on the available information.

3.5. Design Process

As described in 2.1, the designer utilised an incremental and iterative user driven development model. The realisation of the development model with iCIMS is depicted below.

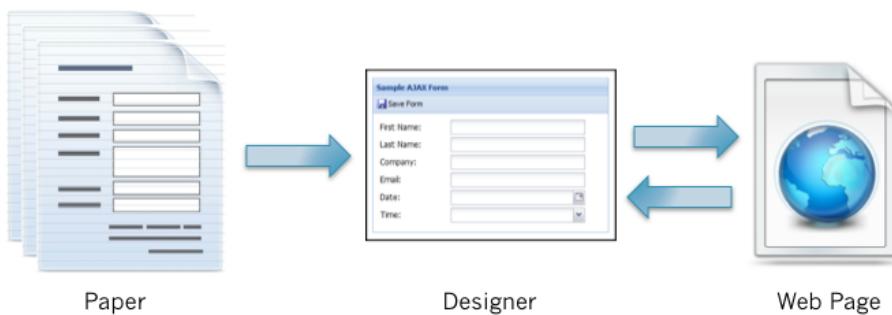


Figure 5: Design Process

The first step undertaken was to digitise the paper forms within SANSURGIMS. This meant attempting to copy the form's design and layout one to one. The reason why the forms were copied one to one was so that the designer did not influence the design of the system and that the clinical staff could partake in all design steps. The one to one copy of the form also allowed the clinical staff to more easily identify the form being displayed in the system. It also allowed the designer to more easily elicit staff feedback because the staff were not confused by looking at something totally new. After seeing the digital copy of the form, the clinical staff could then identify shortcomings of the forms themselves and, together with the designer, undertake changes to the forms. The digitised forms were displayed in the web browser and it was based on the web page display that the clinical staff gave feedback and suggestions.

This process allowed the designer to incrementally add new forms into the designer and iteratively shape and mould these forms as desired with the help of the clinical staff. In order to make this more clear, Appendix B.4 depicts the design application. It begins by showing the paper form and then showing how the same form is represented in the designer and finally how it is shown in a web browser. It should be noted that the example form has been modified to meet clinical staff needs based on design choices.

While undertaking the design steps with the clinical staff during the semester, the designer SANSURGIMS

was confronted with several design decisions. These stemmed partly from the requirements gathered and partly from the necessity to create a handover that was relevant and usable by numerous nursing staff. The major design decisions are outlined below.

3.5.1. Handover by Exception

Due to the fact that staff were highlighting the irrelevant content issue mentioned in 3.2 as well as the issue of handover duration, it was proposed that handover should be done by exception rather than by rule. This means that handover should focus on variances and abnormalities of a patient as well as information that directly affects the nurse's scheduling during her shift. This is opposed to handing over by rule in which all information about the patient is shared regardless of whether that information is critical or not. Clinical staff reasoned that a handover by exception would alleviate both the irrelevant content issue as well as the lengthy handover issue. The designer found the staff's reasoning logical and thus proceeded to create a handover by exception in which variances and abnormalities were at the centre.

While seeming reasonable and logical, the design decision had a major pitfall that was not discovered until user testing was undertaken. The pitfall pertains to the fact that not all nursing staff have equal experience. This means that junior or student nurses will not necessarily know what is normal and what is abnormal for a patient whereas senior nurses and nursing management would, given their extensive experience. The system however must cater to both experienced and unexperienced nurses. A solution proposed by the clinical staff who noted this shortcoming was to create another handover form where all of the "normalities" of the patient were displayed, the information that was not out of the ordinary. This would enable the experienced staff to see what they wanted to see in the handover by exception and also allow less experienced nurses to retrieve normal information on the patient in the handover displaying normalities.

3.5.2. Viewing a Patient at a Glance

Clinical staff mentioned that they would like to view a patient at a glance meaning that they would like to see all relevant information without having to switch screens. The clinical staff wanted to move away from looking at disconnected patient information, in various screens, to seeing all of the patient information at once allowing for connections to be made between pieces of information. This design concept was raised by several clinical staff members and is reflected in the handover form created for this project.

3.5.3. Minimal Scrolling

Another design decision that affected the overall design of all forms within SANSURGIMS was the issue of scrolling. As clinical staff were not computer literate, the situation could occur where staff would miss information simply because it was further down the screen and required scrolling down. In order to mitigate this risk, it was deemed necessary to create forms that required as little scrolling as possible. Unfortunately, scrolling could not always be avoided such as when a ward patient list that was simply too long was required to be displayed as a table. Wherever possible however, scrolling was eliminated leading to information being split into separate parts and only one part being visible at any given time. A good example of this design choice is reflected in the Nursing Care Record, (Figure 12 in Appendix B.4). Instead of having a long scrollable form, the existing sections on the paper form were turned into separate forms within SANSURGIMS and each linked to with a button.

3.6. Digital Handover Process

The culminations of the system design were the patient tracking list, patient handover, over 35 digital forms as well as a new handover process. The new handover process involving SANSURGIMS is described below followed by a description of the tracking list and handover forms. It should be noted that an assumption was made with regards to data entry. As the surgical ward is already employing e-pathways, the digital equivalent to a patient's integrated notes, it is assumed that data entry and retrieval will occur through e-pathways and that SANSURGIMS takes that data and presents it in the form of the handover.

During the shift, the TL will check the patient's NFR status on the ward. While doing so, the TL will update the patient information in the system. Likewise, nurses undertaking their care of patients for whom they are responsible will update relevant forms and information in the system.

At the end of a shift, the nurse will go through his or her patients and ensure that all relevant information has been filled in. At the end of the shift, the TL will assign the patients on the ward to the nurses on the in-coming shift.

At the beginning of their shift, the in-coming nurse will log into the system and be presented with a list of the patients on the ward. He or she then filters that list to display only the patients that have been assigned to themselves. He or she then goes through the patient han-

dovers one by one by clicking on the handover button for each patient on the screen. The handover screen will then display all relevant information to the nurse allowing her to obtain a picture of the patient. The relevant information includes: drains, lines, tubes, fluid input, drain volume, voiding, removal of drains/catheters, relevant doctor orders, discharge plan, patient history summary, outstanding test results, test appointments, infection risk, NFR, procedures, allergies, medications (anticoagulant, antibiotics, analgesics), fall risk and vital sign variances.

Should the nurse require more information, she can navigate to relevant forms in the system that contain all of the information about the patient including the information that was not displayed during handover. This kind of information includes any non-variance information as well as peripheral information about the patient. The nurse can re-visit the handover screen for a patient at any time allowing her access to a big picture depiction of the patient.

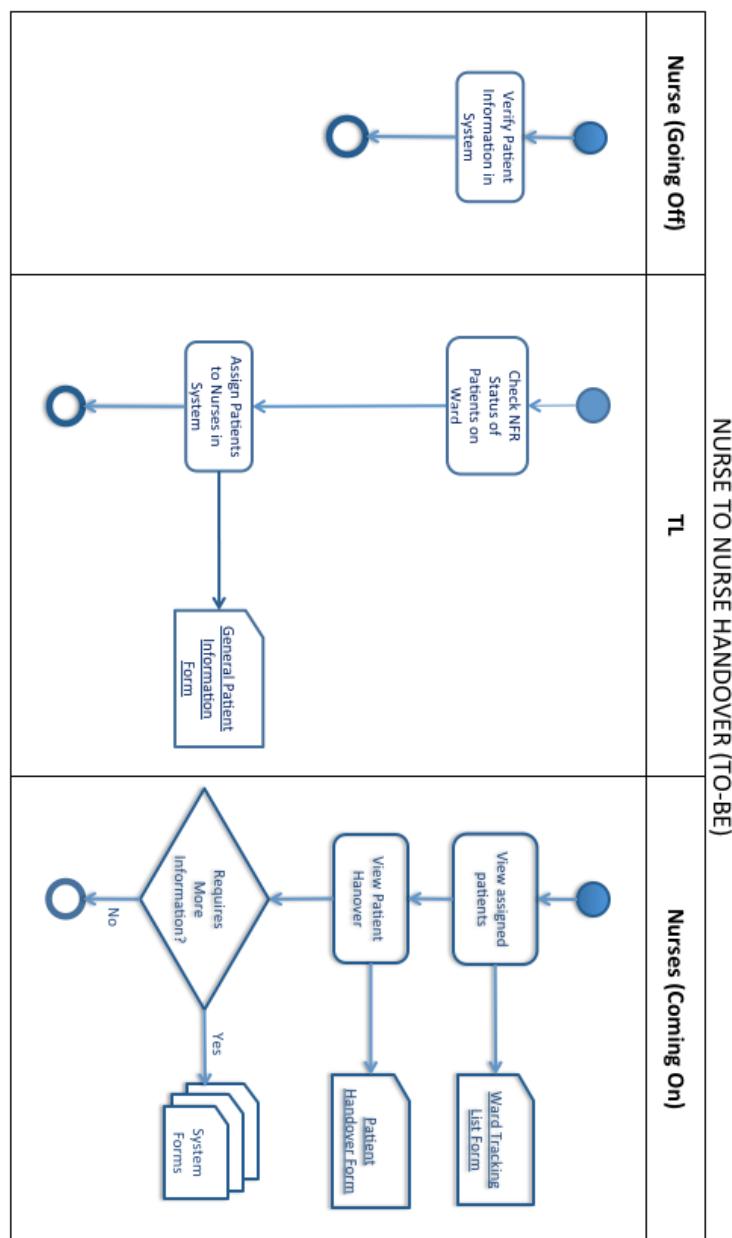


Figure 6: Updated Nurse-to-Nurse Handover

The process outlined above is what the handover could like once it is based solely on a paperless system. While being a rather utopian view of the future of the clinical domain, it does reflect what **can** be done. Obviously such a drastic change in any process will entail a quite substantial change in the way staff do things during their shift. This is quite a significant undertaking especially with end-users that are considered computer inexperienced which will create a greater barrier to change having to use a computer systems. In order to reduce the barrier to change acceptance, it would be necessary to allow for the printing of the handover information during a shift. The paper printout would act as a bridging mechanism between the purely paper based handover and the paperless handover. Indeed, clinical staff repeatedly asked about whether it would be possible to print the handover out. The printed list is viewed as a life line for the nurses and as such would need to be retained until the last possible moment. Due to constraints within the project and iCIMS, a printable version of the handover was not designed but the designer did realise the importance of this information medium and as such is reflected in Appendix B.1 as part of the handover requirements.

Having outlined the new process, a description of the SANSURGIMS forms and workflow follows. The initial screen within SANSURGIMS is the ward patient tracking list (Appendix B.8.1). This displays all patients currently residing on the ward and includes information such as the infection control (IC), bed number, full name, age, estimated date of discharge, attending and consulting doctors as well as the attending nurse. For each patient, there is a button that will go to that patient's handover, denoted by "Handover", and another button will take the user to the general patient information (Appendix B.8.5), denoted by "i", which is where the tracking list information, among other things, is stored. The tracking list serves as a ward overview as well as the starting point for any actions taken for a patient.

Clicking on the "Handover" button will lead the user to the handover associated with that patient. Depending on the complexity of the patient, various variances and abnormalities are displayed. Clinical staff are able to assess the complexity of the patient at a glance solely based on the information displayed on the handover form. Appendix B.8.2 to B.8.4 provide example handovers for patients ranging from non-complex patients to very complex patients.

4. Evaluation

During the course of the project, feedback was repeatedly sought from clinical staff in regards to the progression of SANSURGIMS. This feedback was not only valuable to the student in regard to designing but also necessary in order to ensure continued alignment with requirements and staff needs. Towards the end of the project, this staff feedback was complimented with a questionnaire in order to attain quantifiable values that would lend themselves to analysis. The student's view of SANSURGIMS was not included in any evaluation because end-users make much better judges when used in conjunction with measurement instruments as they, the end-users, tend to see things more in regards to strategic benefits for the organisation as opposed to the more system-benefit centric view of an IS professional (Mirani and Lederer [1998]). This leads to an overarching statement of IS Success and is said best by Seddon et al. [1999]:

"IS Success is [...] conceptualized as a value judgement made by an individual, from the point of some stakeholder."

4.1. Testing Procedures

As mentioned above, the evaluation of the system was undertaken in two forms. The first form of evaluation, direct user feedback, was utilised during the majority of the project lifespan. The student met with clinical staff repeatedly and presented them with the current system. The student was accompanied by another student during these feedback sessions that was responsible for assisting in note taking. This way, the student was able to give the clinical staff his full attention and facilitate a constructive session.

The second form of evaluation undertaken was the use of a questionnaire at the end of the project (Appendix B.5). The questionnaire first asked the clinical staff member to navigate to the handover for a specific patient and then answer specific questions about that patient. The task was used to determine how well the user could navigate the system and if he or she could find information in an acceptable time frame. After completing the small tasks, the clinical staff usually gave feedback in regard to the handover form on their own accord. After their feedback was noted, the clinical staff member was asked to answer the questions on the questionnaire. The objective of the questionnaire was to present the staff member with a small number of questions to which he or she only needed to circle the statement that most corresponded with their view. It was very important that the questionnaire be short and easy to fill out

in order to not give the clinical staff the feeling that reviewing the system was a very time consuming matter. This plays an important role in regards to obtaining subsequent feedback. If staff feel that reviewing the system is too time consuming they might refrain from giving feedback.

4.2. Test Results

The continual feedback received from various clinical staff included a range of responses. These ranged from being very positive about the work being done to citing short comings of SANSURGIMS or even misconceptions introduced by the student. The feedback was always perceived as constructive and the student believes that these responses were earnest views of the system.

In regards to the questionnaire, the responses were mostly positive. There were some issues with navigating the system where clinical staff did not see the handover button on the right side of the table and instead opted to click on the row within the table. Others were uncertain when using the system and paused for one to two seconds before clicking the button. A third group of users were more confident in using the system and did not hesitate. The questions in the tasks were answered in a timely manner for the most part with only one user taking considerably longer to find the information. This stemmed from the fact that the user was taking longer to orientate themselves within the system than other users. The average rating in the questionnaire by question is displayed below:

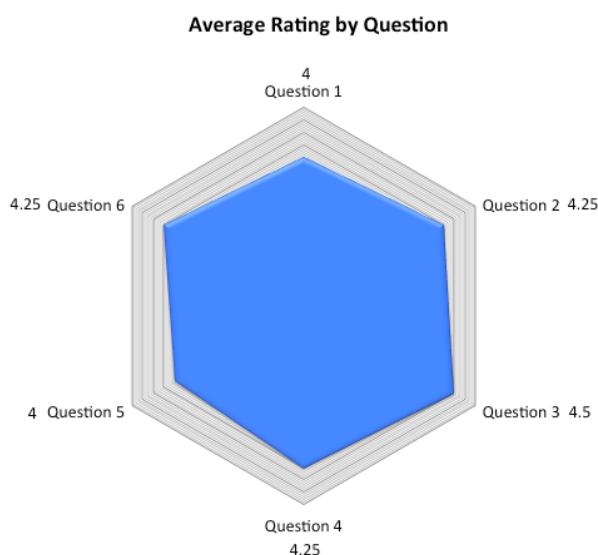


Figure 7: Questions Results - Averaged

4.3. Interpretation of Results

While staff feedback was viewed as earnest and constructive in regards to SANSURGIMS, it nevertheless needs to be taken with a grain of salt. This stems from the fact that there are numerous influences acting on a stakeholder and each will affect how the stakeholder views and acts during the project. In regards to the clinical staff, one could argue that time pressures and the fact that they were not consulted on whether to have such a project be undertaken on their ward or not lead to a lack of full support. The staff was very helpful, but the amount of support might have been greater if staff were able to allocate some of their time to SANSURGIMS. This of course is quite difficult to achieve given the nature of the staff's work. The feedback given still allowed the student to design a system that was received positively by the staff.

The positive reception by staff is further supported by the results of the questionnaire questions as depicted above. All questions, on average, were answered with a score of 4 and above. This means that there was no information overload, it was easy to find information, the information had a logical order, the colours were informative, SANSURGIMS would increase handover efficiency and the system was easy to navigate. There is one caveat to the positive results of the questionnaire; the student was only able to have four members of clinical staff fill out the questionnaire. This was due to time constraints on the part of the student as well as the staff and unforeseen personal circumstances ranging sick staff to staff not being available for an extended period of time due to their absence from the hospital. The small sample size greatly weakens the proposition of the results, that SANSURGIMS is meeting staff needs and requirements effectively. That is not to say that the opposite is true, but there is no objective proof to support that conclusion at this point in time.

Even though the testing and validation measures are lacking, the student still believes that a system was built that meets staff requirements and would serve the goals of a digital handover. SANSURGIMS can be viewed as a successful pilot project into this domain and has potential that warrants a continuation of the work by other students.

The strengths of the work lie within building a relationship with the staff and introducing them to a digital information system in which they hold the power to make decisions. It allowed a good portion of the clinical staff to come to the realisation that a digital handover would make their work easier and cause them less headaches in terms of the quality of handover and the medium through which it is communicated.

The weakness of the system is that it focused on aggregating information into a handover form and thus neglected data entry. Forms were created for data entry, but these were only created as a first draft version and not continually updated. These forms were not directly shown to staff all the time, but all were shown at least once. The forms served merely as a way to adequately design the handover form. This also meant that no evaluation was undertaken on these forms due to the fact that they were first drafts as well as time constraints.

The reasoning behind this choice was that the data entry was more of a pre-requisite rather than an integral part of the actual handover, the main part of the project. Another reason why the data aggregation was favoured was because the surgical ward was already utilising another application for most of its work documentation. If implemented on the ward, SANSURGIMS would integrate with that application and pull the data from there rather than from forms created within SANSURGIMS. Thus, the student chose to make a strategic long term decision during the design phase that would position SANSURGIMS in such a way as to mitigate redundant design should it ever be integrated into the ward.

4.4. Methodology

The design methodology used in this project was a new experience for the designer in terms of melding design and requirements validation as well as incorporating end-user feedback from the outset. One of the issues that arise when using this methodology is the fact that one of its strengths is also one of its weaknesses. The strength of the methodology lies within integrating end-users in the design process from the very beginning allowing them to feel in control and take ownership of the design. This tight integration of end-users, however, requires that end-users allocate considerable time to the design of the system. This is in stark contrast with the situation that the designer found himself in at the hospital. Staff had very limited time and could only spare minutes at a time in a sporadic manner. It was unrealistic to sit down with them and have them design the system along with the designer in order to truly leverage the strength of the methodology. This then becomes an issue of compromise and is reflected upon in 5.1.2. Ultimately, a more traditional execution of the methodology had to be used where the designer designed the system and then showed it to clinical staff to obtain feedback, which he then incorporated into the design. Thus, the design and the feedback were almost completely disjoined temporally.

5. Reflection

5.1. Difficulties

During the undertaking of the project, the student was faced with a number of difficulties which are described in detail in the following sections.

5.1.1. Design Thinking

One of the cornerstones of using iCIMS is a fundamental change in design thinking. Throughout university, students are taught a design approach that consists of requirements gathering, concept creation, development and testing. These are the main aspects of any design methodology and each is the focus at a given point in any methodology. Designing with iCIMS changes that. iCIMS, in essence, melds all of these concepts into a single concept. While the user is designing he or she is also testing their design thinking and modifying the design on the fly based on requirements and needs. It was difficult to truly turn away from standard software practices and undertake “pure” designing by just creating forms and changing them based on feedback. Several times during the project, the student would catch themselves thinking about prototyping the forms or creating mockups or even how they would create said form *the old fashioned way*, through programming. This change in thinking caused some uneasiness or even doubt at times.

5.1.2. The Golden Middle

After having gathered the requirements for the project, it became evident that different stakeholders had different needs. These sometimes opposed each other forcing the designer to attempt to find the golden middle, a compromise that would satisfy both sides. A very good example of this is the fact that senior staff wanted a handover by exception but junior staff required a handover that contained all of the information. These are two opposing views for which an adequate solution must be found. Finding that solution is not always easy and proved a challenge in some cases. This was also applicable to situations surrounding the project itself where hospital stakeholder views were at odds with academic views. These kinds of issues are especially challenging for a student because they require a great deal of attention in order to solve successfully. Another example of having to find the golden middle is in regard to staff design time. Clinical staff had very little time but the methodology calls for a considerable time investment on behalf of the end-user. The designer needed to find an effective compro-

mise between enlisting staff time and effort for design and utilising the full strength of the methodology.

5.1.3. iCIMS

One of the major difficulties encountered during the project was the fact that the student was pushing iCIMS as far as it would go and was thus exposed to major growing pains of the tool. Several times during the semester, the student was faced with limitations on the part of the tool that required rethinking a design often causing a considerable loss of time. The growing pains of the tool also exposed numerous issues and bugs that slowed the student down and sometimes even brought his work to a grinding halt. Major issues included the tool's performance when viewing forms in the web browser as well as features not working as intended or even breaking as a result of bug fixes undertaken by the development team. This is further supported by the fact that over 40 bug tickets were created during the semester of which most are still open. As it stands now, iCIMS requires a formal testing and development process. This would alleviate the majority of issues within iCIMS and allow for the true potential of the tool to be realised.

5.1.4. Time

Another issue rather than difficulty that arose during the project was the issue of time. Because of the type of work the nurses were doing during their shifts they had little time to spare. Meetings could not be planned ahead of time and were undertaken in an ad-hoc manner; going up to the ward and seeing if the nurse was available. It is quite understandable that the nurses had little time but it nevertheless made the project more difficult. Time was also somewhat of an issue on the student side. It was not possible for the student to go to the hospital every day during the week because of other academic obligations. This limited the time the student had to accomplish tasks at the hospital.

5.2. Lessons Learned

Industry projects lend themselves very well to students learning valuable lessons for their future endeavours. This project was no different. Something that especially stood out was the fact that communication is key. The student had undertaken an industry project in a prior degree that also put emphasis on communication. Communication is key because both the student as well as the SAN staff come from two very different “worlds” but must work together to produce a successful outcome.

Another lesson learned is the fact that nothing is free. The student had to invest time and effort into introducing himself to staff and presenting the objectives of the project. Only after clinical staff were somewhat familiar with the student could the real design work begin because the staff became more comfortable around the student and were more willing to offer their time and feedback. The student was fortunate enough to be guided by a very enthusiastic nurse at times that not only showed him around but also helped introduce him to the staff. These social relationships play a vital role in the success of a project.

A further valuable lesson learned is the fact that nothing great ever comes easy. Even though there were many difficulties with iCIMS and a great deal of time problems, the project was still successful and shows promise for the future. Having to deal with a domain as complex and information rich as a hospital has shown how much computer information systems can do to support and improve the work of staff. It is a stoney road that leads to a digital clinical handover, but it is a road worth taking.

5.3. Future Suggestions

In the future, showing more presence while working at a client's site would allow for a better interaction with client users. By interacting more with the staff on a regular basis, it would form a bond that could be used to more effectively enlist the help of the users in designing a solution that meets their needs and requirements. Improving soft skills is vital to any successful undertaking and would thus be the focus of future improvements.

6. Conclusion

6.1. Strengths and Weaknesses

The strengths of the project lie in the fact that it has laid the foundation for continued development of the digital handover. The project has successfully shown the clinical staff that a digital handover would improve the way they work. As such, the project was successful as a pilot project. The handover design created has been received positively by the staff and allows for continued refinement that could lead to direct use on the ward.

The major weakness of the project is that it only delivered a first draft of the handover. It would have been better to have gone through two or three more major versions of the handover, including the handover form containing all of the patient information for junior nurses, in order to finish the project with a more mature handover. For some staff it came as a surprise that we were wrapping up the project after the first draft, not by choice but rather because the semester ended. Being able to show a more mature handover as well as having created the second version would have left the project in a stronger position to be continued next semester.

6.2. A Second Time

If the project would be undertaken a second time, the student would definitely spend more time on the ward building social relationships with the clinical staff. The student would also ask for access to iCIMS from the beginning in order to understand how it works. The requirements gathering could be done during the days at the hospital and the familiarisation with iCIMS could be done on the student's own time. This would allow for issues with the tool to be identified earlier as well as allowing for more design time. A bigger focus would be given to getting **all** relevant forms into the system and evenly working on data entry forms and the handover forms so that a complete system could be shown to staff, even if down the road the data entry forms are replaced with a connection to existing SAN applications. Documentation of the project as well as issue and bug tracking were done quite well and the student would not change anything in that regard.

6.3. Future Work

Future work on SANSURGIMS should include the creation of the normative handover, for use by junior staff, as well as the refining and adding of data entry forms. Future work should also include much more extensive usability and acceptance testing in order to adequately verify the success of the design. After having reached a significantly mature level of the nurse to nurse handover, future students could begin work on handovers including doctors, breast navigators, case managers and allied health. This work would culminate in a truly multi-disciplinary handover and reflect the overarching goal of the SAN in regards to improving handover. A further area of work that needs to be undertaken is change management in regards to handover. With the move to a computerised handover the work processes for clinical staff would change drastically and thus must be managed. The clinical staff needs to be supported in the transition from the current paper based system to SANSURGIMS in order to ensure positive uptake and effective use of the new system. A last point of work that could be undertaken is the actual connection to current SAN applications in order to draw data from them to populate the handovers. Each of these tasks is quite an undertaking and would most likely result in them becoming sub-projects of their own.

6.4. Concluding Remarks

Overall, the project was a great experience. It allowed the student to work in a unique domain with great potential. It allowed the student to grow as a professional and to be part of what looks like a promising computer information system application. The student gained valuable knowledge in regards to inter-personal relationships, communication, requirements gathering and people skills in general. The project challenged the student in a way that only a real world project can. The student would do the project again, if asked, because for all its hardships it offered a unique and very valuable learning experience.

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B. Appendix

B.1. Handover Requirements

Assumptions

- A1: The adding of patients to the ward list is automatic and will be undertaken by the admission system (this is out of scope)
- A2: Handover should be done by exception rather than the rule, this means that the handover should focus on variances
- A3: Resuscitation is not part of the clinical handover
- A4: We can make up data such as Doctor Names, etc
- A5: We can use abbreviations if they are standard abbreviations
- A6: In regards to the Discharge Plan, we can simply put the Discharge Destination and assume that all relevant information resides in another system that we are linking to
- A7: In regards to test results, we can assume that we are linking to a different system where all the relevant data is present and we merely have to show the status of the test

Business Requirements

- B1: Increase efficiency in conducting Clinical Handovers by reducing human errors
- B2: Increase productivity in conducting Clinical Handovers by reducing time in accessing patient information
- B3: Reduce redundancy in delivering Clinical Handover information for the staff on the next shift
- B4: Reduce time in doing handovers by providing nurses, doctors and allied health access to an electronic copy of patient's information
- B5: Create a uniform handover for clinical staff

Stakeholder Requirements

- S1: A user must be able to access patient information of any patient on the ward
- S2: A user must see the critical patient information first when accessing that patient's information in the system
- S3: The status of the patient in terms of current location, procedure or activity should be accessible by the user
- S4: A user has to be informed of changes in the patient's information for:
 - test results
 - variances in observations
 - change of medicine whether in dose or type
 - change in patient treatment
 - ward transfer
 - basic patient information
- S5: A patient must be displayed as a whole on a screen
- S6: Users have to know which Nurse/Doctor(s) is assigned to a patient
- S7: Users need to know, at all times, which patient they are looking at
- S8: Nurses and Doctors should see the patients they are responsible for first
- S9: Nurses and Doctors must be able to view a complete list of patients on a ward
- S10: Nurses and Doctors must be made aware of variance incidents of prior shift
- S11: The end users care about color so the forms need to be pleasing to the eye
- S12: In terms of handover, the nurses want to know the following:
 - Any tubes, lines, drains
 - The rate of the IV (ml/hour)
 - If the patient has voided or not
 - If the patient has a catheter or not and whether the catheter has been removed
 - What drains a patient has or what drains have been removed

- The volume that has drained
- How much blood is going (blood transfusion)
- Relevant Dr's orders
- Discharge plans & management
- Short summary of patient history
- Allergies
- Upcoming procedures
- Upcoming tests
- Outstanding test results
- Patient Mobility
- Patient Fall Risk
- Medications patient is on
- Whether the patient has NFR status
- Infection control

Pre-requisite Requirements

The following requirements are necessary in order to design a complete clinical handover:

- PR1: The system must contain the same information as the Resuscitation & Treatment Directive form
- PR2: The system must contain the same information as the Nursing Care Record form
- PR3: The system must contain the same information as the Fluid Balance Chart form
- PR4: The system must contain the same information as the Intravenous Fluid Orders form (Medication/Order by a Dr.)
- PR5: The system must contain the same information as the Initial Admission Assessment form
- PR6: The system must contain the same information as the Initial Pain & Symptom Assessment form

- PR7: The system must contain the same information as the Prescription & Observation Chart for Continuous Subcutaneous Infusions via Syringe Driver form (Medication)
- PR8: The system must contain the same information as the Patient History form
- PR9: The system must contain the same information as the Adult Observation Chart form
- PR10: The system must contain the same information as the Medication Chart form
- PR11: The system must contain the same information as the Temporary Transfer/Han-dover form
- PR12: The system must contain the same information as the Patient Handover List form
- PR13: The system must contain the same information as the Patient Mobility Assessment form
- PR14: The system must contain the same information as the Nursing Risk Screening & Assessment form

Functional Requirements

- F1: The system must display the patient's critical information on the handover screen
 - critical information is any and all of the following:
 - short concise patient history including comorbidities
 - patient age, name, MRN, POD and EDD
 - diagnosis
 - whether the patient is NFR or not
 - admitting and consulting DRs
 - medications that impact the care for the patient
 - outstanding procedures
 - outstanding test results
 - any and all variances in tests results or observations
 - important allergies such as those to medications or materials used in the hospital (eg. latex)

- F2: The system must be able to print out a "Handover List" with the critical patient information on it:
 - Bed/Room #
 - Patient Name
 - Age
 - MRN
 - POD
 - EDD
 - Admitting Doctor
 - Consulting Doctor
 - Diagnosis
 - Medications
 - * Antibiotics
 - * Anticoagulants
 - * Antielgesic
 - Diet
 - IVs in patient and their rate
 - Drains in patient
 - Allergies
 - Medical History / Comorbidities
 - Small space for notes
 - Infection Status
 - NFR Status
 - Observation Frequency
 - Outstanding Test Results
 - Urine and Bowel voiding
 - Wounds
 - Operation Information (Theater, Time, NBM)

- O2 Status
 - Fluid Restrictions
 - Blood Glucose Level
 - Discharge Information
 - Test result status
- F3: The system must be able to print out a filled schedule for the patients a nurse is responsible for
 - F4: The system must be able to display a schedule of all procedures or time restrained actions the nurse must undertake for her patients
 - F5: The system must allow a user to assign each nurse a set of patients for the shift
 - F6: The system must log all user action for reference as well as auditing purposes
 - F7: The system must allow the user the opportunity to add notes to a patient's information
 - F8: The system must "highlight" variances for the user
 - F9: The system must allow a user to enter information in regards to:
 - observations
 - transfers
 - notes
 - form data
 - F10: The system should be able to qualify a user based on their role
 - F11: The system must timestamp all printouts
 - F12: The system should differentiate between allergies in regards to clinical treatment and other allergies (eg. latex allergy vs. shellfish allergy)
 - F13: The system must be able to store multiple procedures for each patient with the varying operation dates and times
 - F14: The system must be able to store complications that arose during a patient's operations

- F15: The system should inform the user of the status of test results at the following various stages
 - blood drawn
 - ready to be read (result available)
 - result acknowledged
- F16: The system must display a list of all patients on the ward
- F17: The system must allow the user to access handover information at any time during the shift
- F18: The system must visually differentiate between patients who are NFR and those who are not
- F19: The system must visually identify the infection control for each patient
- F20: The system must alert the user in the handover if infection control for the patient is necessary
- F21: The system must alert the user in the handover if there are vital sign variances for the patient
- F22: The system must provide a patient history summary in the handover
- F23: The system must provide the discharge destination of the patient to the user
- F24: The system must display the status of test results
- F25: The system must alert the user in the handover of any medically relevant allergies of the patient
- F26: The system must alert the user in the handover of any complications arising from surgery
- F27: The system must inform the user in the handover of the patient's dietary needs
- F28: The system must be able to store visual impairments of patients (eg. Glaucoma or Macular Degeneration)
- F29: The system must alert the user in the handover to any visual impairments the patient has

Non-Functional Requirements

- NF1: A clinical handover supported by the system cannot take longer than 30 minutes in regards to one nurse and her assigned patients
- NF2: The system must adhere to the Australian National Privacy Principles
- NF3: The system must adhere to the Federal Standard 6 "Clinical Handover"
- NF4: A user must be able to access a patient's information within 30 seconds
- NF5: Users with reduced vision must be able to use the system

B.2. User Roles

Roles	Responsibilities
Breast Navigator	<ul style="list-style-type: none"> ● autonomous in their activities ● regular communication with NUM/TL/Nurses ● social care ● documents social or emotional notes for nurses ● share information between each other ● reports directly to medical admin ● undertakes follow ups with patients after treatments such as chemotherapy
Case Manager	<ul style="list-style-type: none"> ● monitors patients length of stay ● undertakes social activities with patients and their family ● works towards a discharge plan with the patient ● coordinates patient care with clinical staff ● reports to Director of Medical Services ● is in charge of patient's discharge plan ● initiates referrals to RehabHospitals ● ensures that the estimated date of discharge is met

Roles	Responsibilities
Career Medical Officer	<ul style="list-style-type: none"> ● has 12 hour shifts ● responsible for one of three areas: ICU, Acute Care or all Wards ● fulfills doctor role ● responsible for handling urgent matters that require review if responsible doctor is not reachable ● checks ward book for routine tasks and problems written by nurses ● arranges consultations with specialists ● handover to each other as well as to specialists ● verbal, face-to-face contact with TL, NUM and ADON
Doctor	<ul style="list-style-type: none"> ● verbal, face-to-face communication with all staff ● sees patients ● decides patient treatments ● undertakes referrals to other parts of the hospital ● checks in with only his/her patients ● requisitions tests for patients ● does handover whenever/wherever he/she finds the necessary people

Roles	Responsibilities
Nurse	<ul style="list-style-type: none"> ● primary carer of patients ● handover to next shift ● administer medication ● fill out patient forms such as Observation Chart and Nursing Care Record ● the night shift creates roster
Nursing Unit Manager	<ul style="list-style-type: none"> ● communicates with the TL ● management role ● oversees the entire ward ● does not undertake any patient care ● meets with staff in regards to patients/problems/how staff are doing ● responsible for the staff roster and ward budget ● handles patient complaints
Team Leader	<ul style="list-style-type: none"> ● looks after ward ● checks to make sure registered nurses (RN) are fine ● is also a nurse ● calls out NFR status to all other nurses during handover ● in contact with the Assistant Director of Nursing (ADON)

Roles	Responsibilities
Volunteer	<ul style="list-style-type: none"> ● in charge of putting flowers in rooms ● undertakes light patient care for example bed baths
Ward Secretary	<ul style="list-style-type: none"> ● manages inter-hospital transfers ● manages calls into the ward and gives out information ● manages a discharge board ● handles patient pickup for external transport ● handles communication with patient's family ● ensures all paperwork is done ● updates whiteboard for pharmacists, physios, cleaners and therapists ● manages bedflow ● information liaison on the ward
Wardsmen	<ul style="list-style-type: none"> ● assist with transport of patients to other wards ● assist with full care of patient ● checks black clipboard on ward for information

B.3. Patient Handover List

Figure 8: Patient Handover List - Front Page

Figure 9: Patient Handover List - Back Page

B.4. Nursing Care Record Transformation

NURSING CARE RECORD

Patient ID label: **MRN** **Surname** **Given Names** **DOB**

Complete the Nursing Care Record:

- If the patient's condition deviates from 'normal' a 'V' is to be recorded in the corresponding box on the Nursing Care Record and the variance detailed in the Integrated Progress Notes (MR 17D). Include your follow-up nursing actions & whom you notified of each variance.
- As per Bold Code letters
- Do NOT tick
- COMPLETE & SIGN every shift

Complete both sides of form each shift

Reason for admission:	Surgery/Procedure:	Co-morbidities:								
Special Intervention / Procedures										
Sensory deficits.....	Date	Date	Date	Date						
Special precautions.....	ND	AM	PM	ND	AM	PM	ND	AM	PM	
Previous VTE.....										
Communication:	Questions & concerns addressed, Yes/No. If Yes, document in Integrated Progress Notes (MR17D)									
Patient										
Family/Carer										
Observations:	Specify frequency: Document on appropriate chart. List other relevant observations									
Vital signs										
Pain assessment										
O ₂ Saturation										
Weight	Daily									
	Weekly (specify day.....)									
Blood glucose level										
Night duty rounds	1/24			1/24			1/24			
Mental status										
Psychological status										
Circulation Check SCD AES										
Fluids & Nutrition: Refer to Nutrition Screening Score (MR26A). Document fluid intake on DFBC or SFBC										
IV Fluids										
TKVO, Hydration, TPN, Drug or SC fluids										
Fluid restrictions (mls)										
Oral diet NBM, CF, FF, L, AD etc										
Self or Assisted										
NG / PEG feeds										
Continuous, Intermittent										
NG/ PEG Flush, Bolus										
IV/SC Cannula:	Peripheral IV cannula to be resited at least every 72 hours									
Site: (eg. left arm, right leg)										
Type CVC, Peripheral, PICC, SC										
Checked Inserted (...../.....)										
Resited / Discontinued										
Heparin Lock (...../.....)										
N/Saline Flush TDS										
Pain Management:	Specify PCA, PCEA, Epidural, IM, PO, PR, SC, Topical, Syringe Driver, Pain Pump									
Mode/s:										
Oxygen Therapy:	Specify flow rate (L/min.) Wash all masks daily. Ensure equipment is labelled									
Nasal prongs										
Hudson mask										
Venturi mask										
Rebreather mask										
Deep breathing / Coach frequency										
GP 1321 Revised SAH form V1 May 09										
Complete remainder of assessments for each shift over page										

NURSING CARE RECORD

MR 26CB

Figure 10: Paper based Nursing Care Record - Front Page

NURSING CARE RECORD (Continued)		Patient ID label											
<p>Complete the Nursing Care Record:</p> <ul style="list-style-type: none"> • If the patient's condition deviates from 'normal' a 'V' is to be recorded in the corresponding box on the Nursing Care Record and the variance detailed in the Integrated Progress Notes (MR 17D). Include your follow-up nursing actions & whom you notified of each variance • As per Bold Code letters • Do NOT tick • COMPLETE & SIGN every shift 		MRN Surname Given Names DOB											
Complete both sides of form each shift													
Date Date Date Date													
		ND	AM	PM	ND	AM	PM	ND	AM	PM	ND	AM	PM
Wound Management:		Describe treatment regime on Complex Wound Management Chart (MR26D)											
Site/s..... Dressing frequency:													
Pressure Care:		Complete Pressure risk score on admission, daily or with change in patient condition on Nursing Risk Screening & Assessment (MR26AC). List problem areas & treatment on Progress Notes (MR17D)											
Repositioning Self (or frequency)													
Drains:		Document amount of drainage on DFBC (MR19B) and /or drain chart											
Drain type/s													
Drain site/s													
Drain check frequency:													
Free drainage, Wall Suction, VACUUM													
Elimination:		Document bowel actions on Observation Chart & aperients, enemas & suppositories on Medication Charts											
Catheter type Urethral, Supra-Pubic													
Frequency of measuring													
Stoma (specify type)													
Urinary/Faecal Incontinence													
Incontinence aids (type)													
Nasogastric Free Drainage, Irrigation & Aspiration Continuous low tube Suction													
Post Operative Void Yes/No													
Hygiene:		Specify shower, shower commode, towel bath, sponge or shower trolley & level of assistance required											
SH, SC, TB, SP, ST													
Self, Assisted, Dependant													
Oral Care Self (or frequency)													
Activity:		Complete Falls Risk on admission, daily or with change in patient condition. Patient Mobility Assessment (MR26AD) daily & Falls Prevention Form (MR26AC) each shift.											
Ambulation Self (or frequency)													
Walking aids (specify)													
Strict bed rest / Toilet Privileges													
Leg Exercises Self (or frequency)													
Designation													
Print Name													
Signature													

Figure 11: Paper based Nursing Care Record - Back Page

Page Dimension X:1130 Y:850 Update

Label

Input Field

Button

Data Field

Panel

Table

Radio Button

Check Box

Combo Box

undown Tim

ountdown Ba

Clock

Chart

Picture

Reason for admission:

Date

Shift

Special intervention/Procedures

Communication

Fluids Nutrition

IV/SC Gamma

Pain Management

Oxygen Therapy

Wound Management

Pressure Care

Drains

Elimination

Hgiene

Activity

Nursing Care Record Entry

<< Page 1 >>

1. Page 1 Go to Page

Create New Page Reorder Pages

Generate Page Delete Page

(Charged) Thu 23:44

Save Done

Page version No. 19 Create Date: 2023-07-27 07:52 Author: Print_Band Print History version 19 Go to Version

Figure 12: Designer based Nursing Care Record

The yellow section in the middle will be replaced by form content to which the buttons link. The user clicks on a button on the left and the relevant form section is displayed in the yellow section.

Login: <input type="text"/> <input type="button" value="Login"/>		<input type="button" value="Create User"/>																														
Home Trauma SANONCIMS SANSURGIMS SANTHIMS SANEDIMS Demonstration NEDIMS																																
<h2>Surgical Ward Clinical Handover System</h2> <h3>Nursing Care Record Entry</h3>																																
600032 Rae Greenhouse 07/06/1946																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Reason for admission:</td> <td style="width: 40%;">Surgery/Procedure:</td> <td style="width: 30%;">Co-morbidities:</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>			Reason for admission:	Surgery/Procedure:	Co-morbidities:	<input type="text"/>	<input type="text"/>	<input type="text"/>																								
Reason for admission:	Surgery/Procedure:	Co-morbidities:																														
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Shift	<input type="text"/>	Special precautions																														
		Previous VTE																														
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IV/SC Canula		<input type="text"/>																														
Fluids & Nutrition	Site	<input type="text"/>																														
IV/SC Cannula	Type	<input type="text"/>																														
Pain Management	Inserted	<input type="text"/> <input type="checkbox"/> Checked																														
Oxygen Therapy	Action taken	<input checked="" type="radio"/> Resited <input type="radio"/> Discontinued																														
Wound Management	Drains	<input type="checkbox"/>																														
Pressure Care	Elimination	<input type="checkbox"/>																														
Drains	Heparin Lock	<input type="checkbox"/>																														
Hygiene	N/Saline Flush TDS	<input type="checkbox"/>																														
Activity																																
<input type="button" value="Save"/> <input type="button" value="Done"/>																																

Figure 13: Web based Nursing Care Record

B.5. Clinical Handover Questionnaire

Tasks

Level 6

1. Go to the SANONCIMS system
2. View the Handover of Mauricio Patricia (Patient)
 1. What medications is the patient on?
 2. What is the patient's O₂ Saturation (SpO₂)?

Level 11

1. Go to the SANSURGIMS system
2. View the Handover of Hogans Zelma (Patient)
 1. What medications is the patient on?
 2. Does the patient require assistance?

Questions

1. Is it too much information?
 1. too much information
 2. alot of information
 3. contains unneeded information
 4. contains the right information but needs improvement
 5. just the right amount of information
2. Is it easy to find information?
 1. cannot find information
 2. very difficult to find information
 3. can find information but take a long time
 4. can find information
 5. very easy to find information

3. Is the information logical to you?
 1. very unordered
 2. very cluttered
 3. somewhat cluttered
 4. mostly ordered
 5. very ordered
4. Are the colours informative?
 1. distracts from information
 2. does not give any extra information
 3. highlighting useful
 4. adds extra information
 5. highlights vital information
5. Does this form make handover more efficient for you?
 1. does not help at all
 2. as efficient as current handover process
 3. not sure
 4. improves efficiency
 5. greatly improves efficiency
6. Is it easy to navigate?
 1. unable to navigate
 2. confusing to navigate
 3. navigate with problems
 4. able to navigate
 5. very intuitive

B.6. SANSURGIMS Data Flow

Data flow within SANSURGIMS is quite simple. The data entry forms are all used to supply the handover form with data. The only forms in SANSURGIMS that do not feed information into the handover form are the General Patient Information Form, the Tracking List Form and various table forms. These tables forms are used merely for listing all instances of the data entry forms. They do not contribute any data or information themselves. Figure 14 shows how all data flows from the data entry forms to the handover.



Figure 14: Data Flow within SANSURGIMS

B.7. SANSURGIMS Work Flow

The following sections outline workflows within SANSURGIMS based on forms.

B.7.1. Handover

The user starts on the ward tracking list and proceeds to select a patient handover by clicking on the “Handover” button in the row that corresponds to that patient. The user will be shown the handover form and if the user requires, he or she can obtain more information by navigating to specific clinical forms through the button menu at the bottom of the page. The user returns to the handover form by clicking on the “Done” button on the clinical form page. When the user has all of the information he or she needs, they return to the tracking list via the “Tracking List” button.

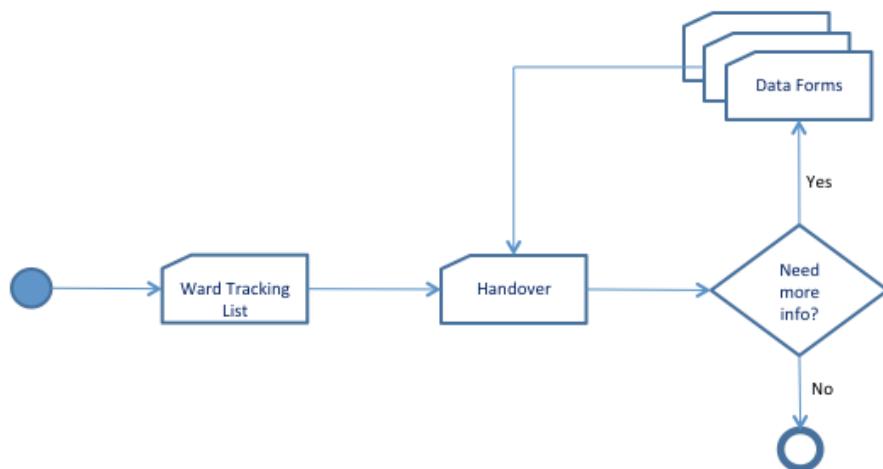


Figure 15: Handover Workflow within SANSURGIMS

B.7.2. General Patient Information

The user starts on the ward tracking list and proceeds to select a patient's general information by clicking on the "i" button in the row that corresponds to that patient. The user will be shown the patient's general information and is able to edit this information to reflect updates to the patient. Once finished, the user returns to the ward tracking list by clicking on the "Done" button.



Figure 16: General Patient Information Workflow within SANSURGIMS

B.7.3. Data Entry

The user starts on the ward tracking list and proceeds to select a patient's handover by clicking on the "Handover" button in the row that corresponds to that patient. The user will be shown the handover form and can find buttons to various clinical forms at the bottom of the form. By clicking on the button corresponding to the form the user requires, he or she will be transferred to that form in order to enter information pertaining to the patient. Once the user is finished entering data, the user saves and return to the handover form by clicking on the "Done" button. The user can proceed to another clinical form or finish his or her work by clicking on the "Tracking List" button to return to the ward tracking list.

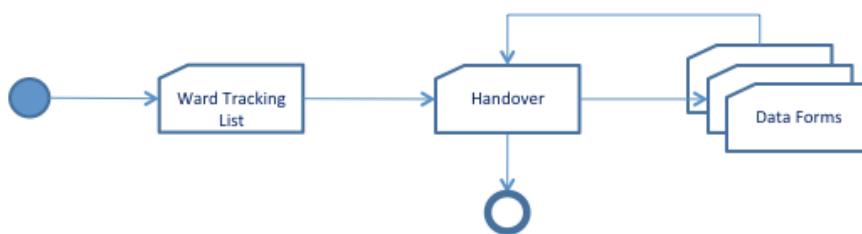


Figure 17: Data Entry Workflow within SANSURGIMS

B.8. SANSURGIMS Screenshots

B.8.1. Patient Tracking List

Surgical Ward Clinical Handover System												
Ward Tracking List												
IC	Bed	Title	First Name	Surname	Age	MRN	POD	EDD	Admitting Dr	Consulting Dr	Procedure	Attending Name
(None) 1103		Vlars	Darren	48	600030	0	08/06/2012	Dr Gregory	Dr Josie	GREENLIGHT LASER	Vicki Laverty	 Handover
(R) 1101		Hogans	Zelina	83	600033	1	22/04/2012	Dr Kenneth	Dr Josie	LAP CHOLE	Paz (Pazvalwetsa) Matsvimbo	 Handover
(None) 1105		Greenhouse	Rae	66	600032	3	30/05/2012	Dr Jameson	Dr Charles	GREENLIGHT LASER	Louise McKenzie	 Handover
N 1108		Steinhauer	Eearlene	77	600034	0	31/05/2012	Dr Charles	Dr Kenneth	R MASTECTOMY	Terry Madden	 Handover
(None) 1102		Allster	John	80	600004	0	10/06/2012	Dr Charles	Dr Sam Kuo	RADICAL	Vicki Laverty	 Handover
(None) 1106		Dunstan	Nannie	90	600005	0	09/06/2012	Dr Charles	Dr Jameson	SURGICAL REMOVAL 4X	Vicki Laverty	 Handover
(None) 1112		Heider	Lorrie	50	600006	2	10/06/2012	Dr Josie	Dr Trevor	R URETEROSCOPY	Rita Edbrooke	 Handover
(None) 1121		Grossen	Clinton	43	600007	0	09/06/2012	Dr Kenneth	Dr Patrick	SURGICAL REMOVAL 1X	Rita Edbrooke	 Handover
(None) 1116		McLean	Beatrice	70	600001	1	10/06/2012	Dr Charles	Dr Jameson	R MASTECTOMY	Janet Kemp	 Handover
None												

Figure 18: Patient Tracking List

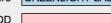
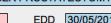
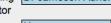
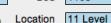
B.8.2. Non-complex Patient Handover

Login:

Surgical Ward Clinical Handover System

Clinical Handover

600032		Rae	Greenhouse	07/06/1946
--------	---	-----	------------	------------

Procedure: GREENLIGHT LASER PROSTATECTOMY
 POD:  EDD: 
 Admitting Doctor:  Bed: 
 Discharge Plan:  Location: 

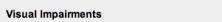
Visual Impairments:  macular degeneration

Figure 19: Handover - Non-complex Patient

B.8.3. Somewhat Complex Patient Hanover

Login:

Surgical Ward Clinical Handover System



Clinical Handover		B
600034	Eearlene	Steinhauer
		25/08/1934
Procedure: R MASTECTOMY POD: 0 EDD: 31/05/2012 Admitting Doctor: Dr Charles Cope Bed: 1108 Discharge Plan: Rehab Location: 11 Level 11		
N		
Comorbidities: Asthma		
Medications: PARACETAMOL		Fluids & Nutrition: AD
Non Prescription TODO		

Figure 20: Handover - Somewhat Complex Patient

B.8.4. Very Complex Patient Handover

Login: Login Create User Home Trauma SANONCIMS SANSURGIMS SANTHIMS SANEDIMS Demonstration NEDIMS

Surgical Ward Clinical Handover System

[Tracking List](#)

Clinical Handover					
		600033	Zelma	Hogans	09/09/1928
LOW RESPS INFORM DR	NFR	Procedure LAP CHOLE POD 1 EDD 22/04/2012 Admitting Doctor Dr Kenneth Vaux Bed 1101 Discharge Plan Home Location returns XR Radiology 1645			(R)
NO POST OP VOID	WEIGHT Ax 2 LH	Allergies Shellfish Penicillin	PRESSURE RISK	Comorbidities Diabetes Asthma	TEMP 39 BP 160 HEART RATE 180 SpO2 80 % On Room Air
Drains T-Tube Free Right Abdomen TDS	Medications ZYLOPRIM; PARACETAMOL Non Prescription TODO	Fluids & Nutrition AD Assistance Required TKVO Fluid Restriction 2500 mL PEG	Intermittent		
Hygiene Dependent Oral BD Body TB	Visual Impairments Glaucoma Partial Blindness	IV/SC Canula Site Left Arm Peripheral Inserted 27/05/2012 Not Checked Hep Lock 27/05/2012 TDS N/Saline Flush Not Resited	Oxygen Therapy Nasal Prongs 1.2 L/min Elimination Urethral TDS Incontinent Pads Stoma Colostomy NSG FD		

Figure 21: Handover - Very Complex Patient

B.8.5. General Patient Information Form

Login:

Surgical Ward Clinical Handover System



General Patient Information

600033	Zelma	Hogans	09/09/1928	<input type="button" value="Refresh"/>																																													
Ward Information <table> <tr> <td>Bed</td> <td>1101</td> <td>Admitting Doctor</td> <td>Dr Kenneth Vaux</td> </tr> <tr> <td>Infection Control</td> <td>(R)</td> <td>Consulting Doctor</td> <td>Dr Josie Rutovitz</td> </tr> <tr> <td>EDD</td> <td>22/05/2012</td> <td>Attending Nurse</td> <td>Paz (Pazvaiwetsa) Matsvi</td> </tr> <tr> <td>Location</td> <td>XR Radiology</td> <td>Discharge Plan</td> <td>Home</td> </tr> <tr> <td>returns</td> <td>1645</td> <td colspan="2"></td> </tr> </table>					Bed	1101	Admitting Doctor	Dr Kenneth Vaux	Infection Control	(R)	Consulting Doctor	Dr Josie Rutovitz	EDD	22/05/2012	Attending Nurse	Paz (Pazvaiwetsa) Matsvi	Location	XR Radiology	Discharge Plan	Home	returns	1645																											
Bed	1101	Admitting Doctor	Dr Kenneth Vaux																																														
Infection Control	(R)	Consulting Doctor	Dr Josie Rutovitz																																														
EDD	22/05/2012	Attending Nurse	Paz (Pazvaiwetsa) Matsvi																																														
Location	XR Radiology	Discharge Plan	Home																																														
returns	1645																																																
Patient Information <table> <tr> <td><input checked="" type="checkbox"/> NFR</td> <td>Mental Status</td> <td colspan="3"></td> </tr> <tr> <td>Allergies</td> <td>Medication</td> <td>Penicillin</td> <td>Visual Impairments</td> <td>Glaucoma</td> </tr> <tr> <td></td> <td>Food</td> <td>Shellfish</td> <td></td> <td>Partial Blindness</td> </tr> <tr> <td><input type="button" value="Add"/></td> <td colspan="4"><input type="button" value="Add"/></td> </tr> <tr> <td>Comorbidities</td> <td colspan="4">Diabetes</td> </tr> <tr> <td></td> <td colspan="4"><input type="button" value="Add"/></td> </tr> <tr> <td>Procedure</td> <td colspan="4">LAP CHOLE</td> </tr> <tr> <td>Operation Day</td> <td>20/05/2012</td> <td>Operation Time</td> <td>2147</td> <td>Post-Op Days</td> </tr> <tr> <td colspan="5" style="text-align: center;"> <input type="button" value="Save"/> <input type="button" value="Tracking List"/> </td> </tr> </table>					<input checked="" type="checkbox"/> NFR	Mental Status				Allergies	Medication	Penicillin	Visual Impairments	Glaucoma		Food	Shellfish		Partial Blindness	<input type="button" value="Add"/>	<input type="button" value="Add"/>				Comorbidities	Diabetes					<input type="button" value="Add"/>				Procedure	LAP CHOLE				Operation Day	20/05/2012	Operation Time	2147	Post-Op Days	<input type="button" value="Save"/> <input type="button" value="Tracking List"/>				
<input checked="" type="checkbox"/> NFR	Mental Status																																																
Allergies	Medication	Penicillin	Visual Impairments	Glaucoma																																													
	Food	Shellfish		Partial Blindness																																													
<input type="button" value="Add"/>	<input type="button" value="Add"/>																																																
Comorbidities	Diabetes																																																
	<input type="button" value="Add"/>																																																
Procedure	LAP CHOLE																																																
Operation Day	20/05/2012	Operation Time	2147	Post-Op Days																																													
<input type="button" value="Save"/> <input type="button" value="Tracking List"/>																																																	

Figure 22: General Patient Information Form

B.8.6. Pain and Symptom Assessment Entry Form

Login:

Surgical Ward Clinical Handover System

Pain & Symptom Assessment Entry

600034 **Eearlene** **Steinhaue** **25/08/1934**

Date Time

Pain

Face Scale Numerical Scale

Nausea / Vomiting Yes No

Pain Descriptor Site of Pain
Medication Resps
Dose
Route

Figure 23: Pain and Symptom Assessment Entry Form

B.8.7. Pain and Symptom Assessment Table Form

Login:

Surgical Ward Clinical Handover System



Pain & Symptom Assessment Table

600034		Eearlene	Steinhauer	25/08/1934
--------	--	----------	------------	------------

Date / Time	Resp.	Pain Scale	Pain Descriptor	Medication	Dose	Route	Comments		Signature	
							Nause / Vomiting	Site of pain / breakthrough medication		
										<input type="button" value="Edit"/>

Figure 24: Pain and Symptom Assessment Table Form

B.8.8. Nursing Care Record Entry Form

Login:

Surgical Ward Clinical Handover System

Nursing Care Record Entry



600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>	Special precautions <input type="text"/>	
Shift <input type="button" value="▼"/>	Previous VTE <input type="text"/>		
<ul style="list-style-type: none"><input type="checkbox"/> Communication<input type="checkbox"/> Fluids & Nutrition<input type="checkbox"/> IV/SC Cannula<input type="checkbox"/> Pain Management<input type="checkbox"/> Oxygen Therapy<input type="checkbox"/> Wound Management<input type="checkbox"/> Pressure Care<input type="checkbox"/> Drains<input type="checkbox"/> Elimination<input type="checkbox"/> Hygiene<input type="checkbox"/> Activity			
<input type="button" value="Save"/> <input type="button" value="Done"/>			

Figure 25: Nursing Care Record Entry Form - Start Page

Login:

Surgical Ward Clinical Handover System



Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
Previous VTE <input type="text"/>			

Communication

Patient

Family/Carer

Figure 26: Nursing Care Record Entry Form - Communication

Login:

Surgical Ward Clinical Handover System



Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
Previous VTE <input type="text"/>			

Fluids and Nutrition

IV Fluids <input type="text"/>	Eating <input checked="" type="radio"/> Self <input type="radio"/> Assisted
Fluid Restrictions (mls) <input type="text"/>	Feeds <input checked="" type="radio"/> <input type="radio"/> NG <input type="radio"/> PEG
Oral Diet <input type="text"/>	Frequency <input checked="" type="radio"/> Continuous <input type="radio"/> Intermittent
Special Delivery <input type="text"/>	

[Communication](#)
[Fluids & Nutrition](#)
[IV/SC Cannula](#)
[Pain Management](#)
[Oxygen Therapy](#)
[Wound Management](#)
[Pressure Care](#)
[Drains](#)
[Elimination](#)
[Hygiene](#)
[Activity](#)

Figure 27: Nursing Care Record Entry Form - Fluids and Nutrition

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600034	Eearlene	Steinhauer	25/08/1934
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
<input type="text"/> Special Intervention/Procedures <input type="text"/>			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
Previous VTE <input type="text"/>			

IV/SC Cannula

Site <input type="text"/>	Type <input type="text"/>
Inserted <input type="text"/>	<input type="checkbox"/> Checked
Action taken <input checked="" type="radio"/>	<input type="radio"/> Rested
Heparin Lock <input type="text"/>	<input type="button" value="▼"/>
N/Saline Flush TDS <input type="checkbox"/>	

- Communication
- Fluids & Nutrition
- IV/SC Cannula
- Pain Management
- Oxygen Therapy
- Wound Management
- Pressure Care
- Drains
- Elimination
- Hygiene
- Activity

Figure 28: Nursing Care Record Entry Form - IV/SC Cannula

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600034	Eearlene	Steinhauer	25/08/1934
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>	Shift <input type="button" value="▼"/>	
Special precautions <input type="text"/>		Previous VTE <input type="text"/>	
<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> <input type="button" value="Communication"/> <input type="button" value="Fluids & Nutrition"/> <input type="button" value="IV/SC Cannula"/> <input style="background-color: green; color: white; border: none; font-weight: bold; font-size: inherit; padding: 2px; margin-bottom: 2px;" type="button" value="Pain Management"/> <input type="button" value="Oxygen Therapy"/> <input type="button" value="Wound Management"/> <input type="button" value="Pressure Care"/> <input type="button" value="Drains"/> <input type="button" value="Elimination"/> <input type="button" value="Hygiene"/> <input type="button" value="Activity"/> </div> <div style="flex: 3;"> Pain Management Mode/s <input type="button" value="▼"/> Save <input type="button" value="Done"/> </div> </div>			

Figure 29: Nursing Care Record Entry Form - Pain Management

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
Previous VTE <input type="text"/>			
<div style="border: 1px solid #ccc; padding: 5px;"> Oxygen Therapy <div style="margin-top: 10px;"> <input type="checkbox"/> Nasal Prongs <input type="text"/> L/min <input type="checkbox"/> Hudson Mask <input type="text"/> L/min <input type="checkbox"/> Venturi Mask <input type="text"/> L/min <input type="checkbox"/> Rebreather Mask <input type="text"/> L/min <input style="width: 150px; height: 20px; margin-top: 5px;" type="button" value="Deep Breathing/Coach Frequency"/> </div> <div style="margin-top: 10px; text-align: center;"> <input type="button" value="Save"/> <input type="button" value="Done"/> </div> </div>			
<div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Communication <input type="checkbox"/> Fluids & Nutrition <input type="checkbox"/> IV/SC Cannula <input type="checkbox"/> Pain Management <input type="checkbox"/> Oxygen Therapy <input type="checkbox"/> Wound Management <input type="checkbox"/> Pressure Care <input type="checkbox"/> Drains <input type="checkbox"/> Elimination <input type="checkbox"/> Hygiene <input type="checkbox"/> Activity </div>			

Figure 30: Nursing Care Record Entry Form - Oxygen Therapy

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600034	Eearlene	Steinhauer	25/08/1934				
Reason for admission:	Surgery/Procedure:	Co-morbidities:					
<input type="text"/> Special Intervention/Procedures <input type="text"/>							
Date <input type="text"/>	Sensory deficits <input type="text"/>						
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>						
Previous VTE <input type="text"/>							
<div style="border: 1px solid #ccc; padding: 5px;"> Wound Management <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Site/s</td> <td><input type="text"/></td> </tr> <tr> <td>Dressing Frequency</td> <td><input type="text"/></td> </tr> </table> </div>				Site/s	<input type="text"/>	Dressing Frequency	<input type="text"/>
Site/s	<input type="text"/>						
Dressing Frequency	<input type="text"/>						
<input type="button" value="Save"/> <input type="button" value="Done"/>							

Figure 31: Nursing Care Record Entry Form - Wound Management

Login:

Surgical Ward Clinical Handover System



Nursing Care Record Entry

600034	Eearlene	Steinhauer	25/08/1934
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>	Shift <input type="button" value="▼"/>	
Special precautions <input type="text"/>		Previous VTE <input type="text"/>	
<div style="border: 1px solid #ccc; padding: 5px;"> Pressure Care Reposition <input type="button" value="▼"/> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="button" value="Save"/> <input type="button" value="Done"/> </div> </div>			
<div style="display: flex; justify-content: space-between;"> <input type="button" value="Communication"/> <input type="button" value="Fluids & Nutrition"/> </div> <div style="display: flex; justify-content: space-between;"> <input type="button" value="IV/SC Cannula"/> <input type="button" value="Pain Management"/> </div> <div style="display: flex; justify-content: space-between;"> <input type="button" value="Oxygen Therapy"/> <input type="button" value="Wound Management"/> </div> <div style="display: flex; justify-content: space-between;"> <input type="button" value="Pressure Care"/> <input type="button" value="Drains"/> </div> <div style="display: flex; justify-content: space-between;"> <input type="button" value="Elimination"/> <input type="button" value="Hygiene"/> </div> <div style="display: flex; justify-content: space-between;"> <input type="button" value="Activity"/> </div>			

Figure 32: Nursing Care Record Entry Form - Pressure Care

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
Previous VTE <input type="text"/>			

Communication Fluids & Nutrition IV/SC Cannula Pain Management Oxygen Therapy Wound Management Pressure Care Drains Elimination Hygiene Activity	Drains Drain Type/s <input type="text"/> Drain site/s <input type="text"/> Check Frequency <input type="text"/> <input type="button" value="Save"/> <input type="button" value="Done"/>
--	--

Figure 33: Nursing Care Record Entry Form - Drains

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
	Previous VTE <input type="text"/>		

Communication

Fluids & Nutrition

IV/SC Cannula

Pain Management

Oxygen Therapy

Wound Management

Pressure Care

Drains

Elimination

Hygiene

Activity

Elimination

Catheter Type

Frequency of measuring

Stoma (specify type)

Incontinence Urinary Faecal

Incontinence Aids (type)

Nasogastric Tube

Post Operative Void

Figure 34: Nursing Care Record Entry Form - Elimination

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
Previous VTE <input type="text"/>			
<div style="border: 1px solid #ccc; padding: 5px;"> Hygiene <div style="margin-top: 10px;"> <div style="display: flex; justify-content: space-around;"> Oral Care <input type="button" value="▼"/> Patient Ability <input type="button" value="▼"/> Body Hygiene <input type="button" value="▼"/> </div> <div style="margin-top: 10px; text-align: center;"> <input type="button" value="Save"/> <input type="button" value="Done"/> </div> </div> </div>			
<div style="display: flex; justify-content: space-between; font-size: small; margin-top: 10px;"> Communication Fluids & Nutrition </div> <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 1px;"> IV/SC Cannula Pain Management </div> <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 1px;"> Oxygen Therapy Wound Management </div> <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 1px;"> Pressure Care Drains </div> <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 1px;"> Elimination Hygiene </div> <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 1px;"> Activity </div>			

Figure 35: Nursing Care Record Entry Form - Hygiene

Login:



Surgical Ward Clinical Handover System

Nursing Care Record Entry

600032	Rae	Greenhouse	07/06/1946
Reason for admission:	Surgery/Procedure:	Co-morbidities:	
Special Intervention/Procedures			
Date <input type="text"/>	Sensory deficits <input type="text"/>		
Shift <input type="button" value="▼"/>	Special precautions <input type="text"/>		
	Previous VTE <input type="text"/>		

Activity

Ambulation

Privileges

Leg Exercises

Walking aids (specify)

Figure 36: Nursing Care Record Entry Form - Activity

B.8.9. Nursing Care Record Table Form

Login:

Surgical Ward Clinical Handover System



Nursing Care Record Table

600034  **Eearlene** **Steinhauer** **25/08/1934**

Date	Shift	
------	-------	--

Figure 37: Nursing Care Record Table Form

B.8.10. Patient History Form

Created by Jenny Kongkalai in SANONCIMS.

Login:

Surgical Ward Clinical Handover System



Patient History Form

Traceback (most recent call last): File "/home/ycheng/GCIMS/icimtrial/WorkflowEngine/DatabaseConnector.py", line 2084, in
p 600034 m hic = getDemographic(mm, xPath[0]) File
",/home/ycheng/GCIMS/icimtrial/WorkflowEngine/DatabaseConnector.py", line 1752, in getDemographic cursor = execute(sql) File
"/home/ycheng/GCIMS/icimtrial/WorkflowEngine/DatabaseConnector.py", line 2537, in execute raise RuntimeError("Database operation failure, please
Endocrinology | Cardiovascular | Respiratory | Gastrointestinal | Haematology | Neurology | Genitourinary
Musculoskeletal | Gen.Health | Previous Hx | Other | Prosthetics | Diet/Allergies | Medications

Figure 38: Patient History Form

B.8.11. Patient Mobility Assessment Form

Login:



Surgical Ward Clinical Handover System

Patient Mobility Assessment

600034	Eearlene	Steinhauer	25/08/1934					
Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	If prior assessment is unchanged, only signature and date is required below			
ON BED	Patient Ability	Equipment Required	Patient Ability	Equipment Required	Patient Ability	Equipment Required	Date	Sign
Sitting up / Lying Down	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
Moving up the bed	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
Turning in the bed	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
Sitting on side of bed	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
OFF BED	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Bed to chair	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
Chair to bed	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
Chair to chair	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
Bed to trolley to bed	<input type="button" value=""/>	<input type="button" value=""/>	<input type="text"/>	<input type="text"/>				
OTHER	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Mobility (Specify no. of staff required)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Signature	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				

Other relevant history

Figure 39: Patient Mobility Assessment Form

B.8.12. Observation Chart Entry Form

Login:

Surgical Ward Clinical Handover System

Observation Chart Entry

600034 Earlene Steinhauer 25/08/1934

Date <input type="text"/>	Time <input type="text"/>	Frequency <input type="button" value="▼"/>	
BP <input type="text"/> / <input type="text"/>	Pulse <input type="text"/>	Temp <input type="text"/>	Resps <input type="text"/>
HR <input type="text"/>	O2 Sat <input type="text"/> %	On <input type="button" value="▼"/>	BGL <input type="text"/>
Weight <input type="text"/>	O2 Flow <input type="text"/> L	By <input type="button" value="▼"/>	
Bowels <input type="checkbox"/> Voided	Urinalysis <input type="text"/>		

Figure 40: Observation Chart Entry Form

B.8.13. Observation Chart Table Form

Login:

Surgical Ward Clinical Handover System



Adult Observation Chart Table

600034		Eearlene	Steinhauer	25/08/1934
--------	--	----------	------------	------------

Date	Time	Temperature	Blood Pressure	Heart Rate	Respiratory Rate	SpO2	O2	Pain Score	Weight	Bowels	Urinalysis	
												<input type="button" value="Edit"/>

Figure 41: Observation Chart Table Form

B.8.14. Action Record Entry Form

Login:

Surgical Ward Clinical Handover System



Action Record Entry

600034	Eearlene	Steinhauer	25/08/1934
--------	----------	------------	------------

Date Time

Problem
Severity
Notified

Action Management Changed
 Continue Current Management

Signature

Figure 42: Action Record Entry Form

B.8.15. Action Record Table Form

Login:

Surgical Ward Clinical Handover System

**Action Record Table**

600034		Eearlene	Steinhauer	25/08/1934
--------	--	----------	------------	------------

Date	Time	Problem	Severity	Notified	Action	Signature
------	------	---------	----------	----------	--------	-----------

Figure 43: Action Record Table Form

B.8.16. Nurse Risk Screening and Assessment Form

Created by Jenny Kongkalai in SANONCIMS.

Login:

Surgical Ward Clinical Handover System



NURSING RISK SCREENING AND ASSESSMENT

600034 **Eearlene** **Steinhauer** **25/08/1934**

Braden Pressure Risk Assessment		Signature	Score 0
Sensory Perception	Ability to respond meaningfully to pressure related discomfort	<input checked="" type="radio"/> Completely Limited <input type="radio"/> Very Limited <input type="radio"/> Slightly Limited <input type="radio"/> No Impairment	
Moisture	Degree to which skin is exposed to moisture	<input checked="" type="radio"/> Constantly moist <input type="radio"/> Very moist <input type="radio"/> Occasionally moist <input type="radio"/> Rarely moist	
Activity	Degree of physical activity	<input checked="" type="radio"/> Bedfast <input type="radio"/> Chairfast <input type="radio"/> Walks <input type="radio"/> Walks frequently occasionally	
Mobility	Ability to change and control body position	<input checked="" type="radio"/> Completely immobile <input type="radio"/> Very limited <input type="radio"/> Slightly limited <input type="radio"/> No limitations	
Nutrition	Usual food intake pattern	<input checked="" type="radio"/> Very poor <input type="radio"/> Probably inadequate <input type="radio"/> Adequate <input type="radio"/> Excellent	
Friction & Sheer	Degree of risk of friction and sheer	<input checked="" type="radio"/> Problem <input type="radio"/> Potential problem <input type="radio"/> No apparent problem <input type="radio"/> None	

Falls Risk Assessment		Signature	Score 29
<input checked="" type="radio"/> 5 <input type="radio"/> 0	Age	Age> 70 Years	
<input checked="" type="radio"/> 6 <input type="radio"/> 0	History	History/ admission diagnosis related to falls or seizures	
<input checked="" type="radio"/> 1 <input type="radio"/> 0	Diagnosis	Haemoglobin < 90, cerebrovascular accident (CVA & TIAs), congestive cardiac failure	
<input checked="" type="radio"/> 10 <input type="radio"/> 0	Mentation	Disorientation: Confusion/Agitation History Dementia: Impaired memory/ Vague/ Unable to follow instructions	
<input checked="" type="radio"/> 1 <input type="radio"/> 0	Sensory	Significantly impaired sight, hearing or sensation	
<input checked="" type="radio"/> 3 <input type="radio"/> 0	Mobility	Impaired coordination or unsteady gait/ Limb weakness/ prolonged bedrest/ uses walking aid	
<input checked="" type="radio"/> 1 <input type="radio"/> 0	Medications	On one or more medications: Sedative / Narcotics/ Diuretics	
<input checked="" type="radio"/> 1 <input type="radio"/> 0	Continence	Incontinence/ change in continence status eg. removal of catheter	
<input checked="" type="radio"/> 1 <input type="radio"/> 0	Surgical	Less than 24 hours post op.	

THE PATIENT HAS A BRADEN PRESSURE ASSESSMENT OF 0 AND A FALLS RISK OF 29.

Done

Save

Figure 44: Nurse Risk Screening and Assessment Form

B.8.17. Admin Screen Form

Login:

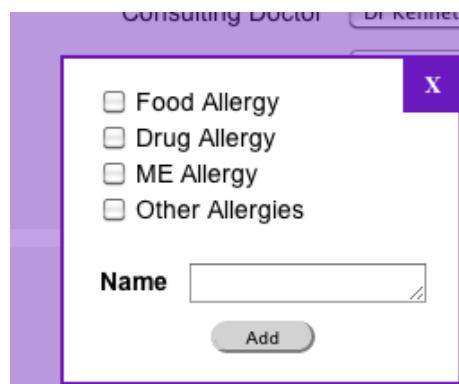
Surgical Ward Clinical Handover System



Misc	Personnel	Pain	Medical
<input type="button" value="24Hour Mngmt"/> <input type="button" value="Ward Mngmt"/>	<input type="button" value="Nurse Mngmt"/> <input type="button" value="Doctor Mngmt"/>	<input type="button" value="Pain Descriptor Mngmt"/> <input type="button" value="Numerical Pain Scale Mngmt"/> <input type="button" value="Face Rating Scale Mngmt"/>	<input type="button" value="Diagnosi"/> <input type="button" value="Procedures"/> <input type="button" value="Medications"/> <input type="button" value="Routes"/>

Figure 45: Admin Screen Form

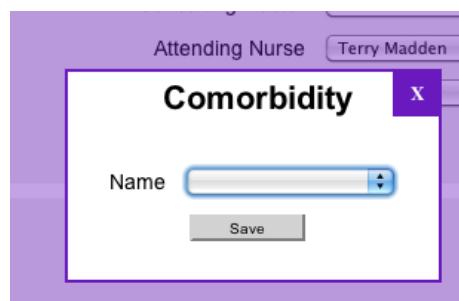
B.8.18. Allergy Form



The screenshot shows a software interface for managing allergies. At the top, it says "Consulting Doctor Dr Kenneth". Below that, there's a list of checkbox options: "Food Allergy", "Drug Allergy", "ME Allergy", and "Other Allergies". There is one checked box next to "Food Allergy". Below the checkboxes is a text input field labeled "Name" with a placeholder "John Doe" and a small "X" icon to its right. At the bottom is a grey "Add" button.

Figure 46: Allergy Form

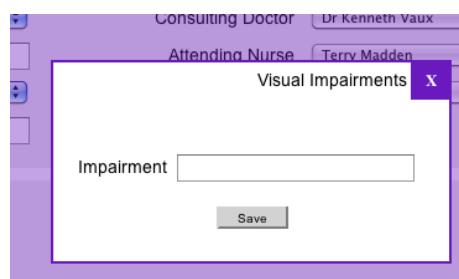
B.8.19. Comorbidity Form



The screenshot shows a software interface for managing comorbidities. At the top, it says "Attending Nurse Terry Madden". Below that, the title "Comorbidity" is centered in a bold font. There is a text input field labeled "Name" with a placeholder "John Doe" and a small "X" icon to its right. At the bottom is a grey "Save" button.

Figure 47: Comorbidity Form

B.8.20. Visual Impairments Form



The screenshot shows a software interface for managing visual impairments. At the top, it says "Consulting Doctor Dr Kenneth Vaux" and "Attending Nurse Terry Madden". Below that, the title "Visual Impairments" is centered in a bold font. There is a text input field labeled "Impairment" with a placeholder "John Doe" and a small "X" icon to its right. At the bottom is a grey "Save" button.

Figure 48: Visual Impairments Form

B.8.21. Fluid Balance Chart Entry Form

Login:



Surgical Ward Clinical Handover System

Fluid Balance Chart Entry

600034  **Eearlene** **Steinhauer** **25/08/1934**

Date Time Daily Restriction mL

Input		Output	
Oral Input	<input type="text"/> mL	Irrigation In	<input type="text"/> mL
IV Input	<input type="text"/> mL	Irrigation Out	<input type="text"/> mL
<input type="text"/>	<input type="text"/> mL	Urine	<input type="text"/> mL
<input type="text"/>	<input type="text"/> mL	<input type="text"/>	<input type="text"/> mL
<input type="text"/>	<input type="text"/> mL	<input type="text"/>	<input type="text"/> mL
<input type="text"/>	<input type="text"/> mL	<input type="text"/>	<input type="text"/> mL
Total In	0 mL	Total Out	0 mL

Figure 49: Fluid Balance Chart Entry Form

B.8.22. Fluid Balance Chart Table Form

Login:

Surgical Ward Clinical Handover System



Fluid Balance Chart Table

600034		Eearlene	Steinhauer	25/08/1934
--------	--	----------	------------	------------

Date	Time	Oral	IV	Input				Total in	Output				Total out	
				Optional 1	Optional 2	Optional 3	Optional 4		Irrigation In	Optional 1	Optional 2	Optional 3	Optional 4	

24 Hr
Balance

Figure 50: Fluid Balance Chart Table Form

B.8.23. Emergency Order Entry Form

Login:

Surgical Ward Clinical Handover System

Emergency Order Entry



600034	Eearlene	Steinhauer	25/08/1934
--------	----------	------------	------------

MUST BE SIGNED BY DOCTOR WITHIN 24HRS OR ORDERING

Date <input type="text"/>	Date <input type="text"/>
Time <input type="text"/>	Commenced Time <input type="text"/>
No <input type="text"/>	Commenced <input type="text"/>
Volume <input type="text"/> ml	
Fluid <input type="text"/>	
Additive <input type="text"/>	
Rate <input type="text"/>	
Dr <input type="button" value="▼"/>	Dr Signature <input type="text"/>
Name <input type="text"/>	RN Signature <input type="text"/>
RN Signature <input type="text"/>	

Figure 51: Emergency Order Entry Form

B.8.24. Intravenous Fluid Order Entry Form

Login:

Surgical Ward Clinical Handover System

Intravenous Fluid Order Entry

600034 Eearlene Steinhauer 25/08/1934

Date: <input type="text"/>	Date: <input type="text"/>
No: <input type="text"/>	Commenced: <input type="text"/>
Volume: <input type="text"/> ml	Time: <input type="text"/>
Fluid: <input type="text"/>	Commenced: <input type="text"/>
Additive: <input type="text"/>	
Rate: <input type="text"/>	

Dr Signature:
RN Signature:

Figure 52: Intravenous Fluid Order Entry Form

B.8.25. Intravenous Fluid Orders and Emergency Orders Form

Login:

[Home](#) [Trauma](#) [SANONCIMS](#) [SANSURGIMS](#) [SANTHIMS](#) [SANEDIMS](#) [Demonstration](#) [NEDIMS](#)

Surgical Ward Clinical Handover System



[Back to Handover](#)

Intravenous Fluid Orders & Emergency Orders

600034		Earlene	Steinhauer	25/08/1934
--------	--	---------	------------	------------

Intravenous Fluid Orders

Date	No	Volume	Fluid	Additive	Rate	Dr Signature	Date Commenced	Time Commenced	RN Signature
------	----	--------	-------	----------	------	--------------	-------------------	----------------	--------------

Emergency Orders

Date	Time	No	Volume	Fluid	Additive	Rate	Dr Name per RN Signature	Dr Signature	Date Commenced	Time Commenced	RN Signature

Figure 53: Intravenous Fluid Orders and Emergency Orders Form

B.8.26. Once Only, Pre-Medication and Nurse Initiated Medicines Form

Login:

Surgical Ward Clinical Handover System

Once Only, Pre-Medication & Nurse Initiated Medicines

600034  **Eearlene** **Steinhauer** **25/08/193**

Date Prescribed <input type="text"/>	Prescriber/Nurse <input type="text"/>
Medication <input type="text"/>	Initiator Given by <input type="text"/>
Route <input type="text"/>	Time Given <input type="text"/>
Dose <input type="text"/>	Pharmacy <input type="text"/>
Date/Time of dose <input type="text"/> / <input type="text"/>	

Figure 54: Once Only, Pre-Medication and Nurse Initiated Medicines Form

B.8.27. Telephone Order Entry Form

Login:

Surgical Ward Clinical Handover System



Telephone Order Entry

600034	Earlene	Steinhauer	25/08/193
Date <input type="text"/>	Nurse Initial 1 <input type="text"/>		
Time <input type="text"/>	Nurse Initial 2 <input type="text"/>		
Medication <input type="text"/>	Doctor <input type="text"/>		
Route <input type="text"/>	Date <input type="text"/>		
Dose <input type="text"/>			
Frequency <input type="text"/>			
Time <input type="text"/>	Given by <input type="text"/>		

Figure 55: Telephone Order Entry Form

B.8.28. Medication Chart Form

Login:

Surgical Ward Clinical Handover System



Medication Chart

600034		Eearlene	Steinhauer	25/08/1934
--------	--	----------	------------	------------

ONCE ONLY, PRE-MEDICATION & NURSE INITIATED MEDICINES

Date Prescribed	Medication (Generic Name)	Route	Dose	Date/Time of dose	Prescriber/Nurse Initiator (NI)	Given by	Time Given	Pharmacy

TELEPHONE ORDERS

(To be signed within 24 hours of order)

Date Time	Medication (Generic Name)	Route	Dose	Frequency	Nurse Initials	Doctor	Date	Record of Administration		

Figure 56: Medication Chart Form

B.8.29. Temporary Transfer/Handover Ticket To Ride Form

Login:



Surgical Ward Clinical Handover System

**Temporary Transfer/Handover
Ticket to Ride**

600034	Eearlene	Steinhauer	25/08/1934																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; vertical-align: top; padding: 5px;"> Situation </td> <td style="width: 75%; padding: 5px;"> Take to: <input type="text"/> Date <input type="text"/> Time <input type="text"/> Procedure <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Resuscitation & Treatment Directive <input checked="" type="radio"/> Y <input type="radio"/> N Infection risk (comment if applicable) <input checked="" type="radio"/> Y <input type="radio"/> N <input type="text"/> Diabetic <input checked="" type="radio"/> Y <input type="radio"/> N Patient radioactive or has had a bone scan in the last 6 hours? <input checked="" type="radio"/> Y <input type="radio"/> N Chemotherapy risk (Spill Kit) <input checked="" type="radio"/> Y <input type="radio"/> N Assistance required with mobility <input checked="" type="radio"/> Y <input type="radio"/> N Confined to bed <input checked="" type="radio"/> Y <input type="radio"/> N On haemodialysis <input checked="" type="radio"/> Y <input type="radio"/> N Medications given eg. sedation, anticoagulants <input checked="" type="radio"/> Y <input type="radio"/> N within last 2 hours </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Background </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Assessment </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Recommendation </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Vital signs stable <input checked="" type="radio"/> Y <input type="radio"/> N Vital signs frequency <input type="text"/> IV Fluids running @ <input type="text"/> Oxygen via: <input type="checkbox"/> N/A <input type="text"/> l/min <input type="checkbox"/> Nasal Prongs @ <input type="text"/> l/min <input type="checkbox"/> Hudson Mask @ <input type="text"/> l/min <input type="checkbox"/> Rebreather Mask @ <input type="text"/> l/min Orientated <input checked="" type="radio"/> Y <input type="radio"/> N NG tube <input type="checkbox"/> N/A <input type="checkbox"/> free drainage <input type="checkbox"/> 4/24 aspiration <input type="checkbox"/> low suction Spine precautions <input checked="" type="radio"/> Y <input type="radio"/> N </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Additional comments <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> Form completed by: Signature <input type="text"/> name & phone no. <input type="text"/> Phone <input type="text"/> Escorting staff member <input type="text"/> Receiving staff member <input type="text"/> Phone <input type="text"/> </td> </tr> <tr> <td colspan="2" style="text-align: center; padding: 5px;"> <input type="button" value="Save"/> <input type="button" value="Done"/> </td> </tr> </table>				Situation	Take to: <input type="text"/> Date <input type="text"/> Time <input type="text"/> Procedure <input type="text"/>	Resuscitation & Treatment Directive <input checked="" type="radio"/> Y <input type="radio"/> N Infection risk (comment if applicable) <input checked="" type="radio"/> Y <input type="radio"/> N <input type="text"/> Diabetic <input checked="" type="radio"/> Y <input type="radio"/> N Patient radioactive or has had a bone scan in the last 6 hours? <input checked="" type="radio"/> Y <input type="radio"/> N Chemotherapy risk (Spill Kit) <input checked="" type="radio"/> Y <input type="radio"/> N Assistance required with mobility <input checked="" type="radio"/> Y <input type="radio"/> N Confined to bed <input checked="" type="radio"/> Y <input type="radio"/> N On haemodialysis <input checked="" type="radio"/> Y <input type="radio"/> N Medications given eg. sedation, anticoagulants <input checked="" type="radio"/> Y <input type="radio"/> N within last 2 hours		Background		Assessment		Recommendation		Vital signs stable <input checked="" type="radio"/> Y <input type="radio"/> N Vital signs frequency <input type="text"/> IV Fluids running @ <input type="text"/> Oxygen via: <input type="checkbox"/> N/A <input type="text"/> l/min <input type="checkbox"/> Nasal Prongs @ <input type="text"/> l/min <input type="checkbox"/> Hudson Mask @ <input type="text"/> l/min <input type="checkbox"/> Rebreather Mask @ <input type="text"/> l/min Orientated <input checked="" type="radio"/> Y <input type="radio"/> N NG tube <input type="checkbox"/> N/A <input type="checkbox"/> free drainage <input type="checkbox"/> 4/24 aspiration <input type="checkbox"/> low suction Spine precautions <input checked="" type="radio"/> Y <input type="radio"/> N		Additional comments <input type="text"/>		Form completed by: Signature <input type="text"/> name & phone no. <input type="text"/> Phone <input type="text"/> Escorting staff member <input type="text"/> Receiving staff member <input type="text"/> Phone <input type="text"/>		<input type="button" value="Save"/> <input type="button" value="Done"/>	
Situation	Take to: <input type="text"/> Date <input type="text"/> Time <input type="text"/> Procedure <input type="text"/>																				
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Background																					
Assessment																					
Recommendation																					
Vital signs stable <input checked="" type="radio"/> Y <input type="radio"/> N Vital signs frequency <input type="text"/> IV Fluids running @ <input type="text"/> Oxygen via: <input type="checkbox"/> N/A <input type="text"/> l/min <input type="checkbox"/> Nasal Prongs @ <input type="text"/> l/min <input type="checkbox"/> Hudson Mask @ <input type="text"/> l/min <input type="checkbox"/> Rebreather Mask @ <input type="text"/> l/min Orientated <input checked="" type="radio"/> Y <input type="radio"/> N NG tube <input type="checkbox"/> N/A <input type="checkbox"/> free drainage <input type="checkbox"/> 4/24 aspiration <input type="checkbox"/> low suction Spine precautions <input checked="" type="radio"/> Y <input type="radio"/> N																					
Additional comments <input type="text"/>																					
Form completed by: Signature <input type="text"/> name & phone no. <input type="text"/> Phone <input type="text"/> Escorting staff member <input type="text"/> Receiving staff member <input type="text"/> Phone <input type="text"/>																					
<input type="button" value="Save"/> <input type="button" value="Done"/>																					

Figure 57: Temporary Transfer/Handover Ticket To Ride Form