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| BASETSANA MASINGI  BUSINESS INFORMATION TECHNOLOGY GRADUATE | **Phone:** 27 63 297 3866  **Email:** ameldamasingi@gmail.com  **LinkedIn:**<https://www.linkedin.com/in/basetsana-masingi-1b0612191/> | | | | |
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| Business IT graduate with experience in digital forensics in banking and junior scrum mastery in retail. Strong foundation in agile methodology, cybersecurity, business analysis, system software, software development. Passionate about utilizing this expertise to drive success in a dynamic organization. Adaptable, confident and ready to make valuable contributions to any team | | | | | |
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| **RELEVANT SKILLS** | | | | | |
| **TECHNICAL SKILLS** : Microsoft office suite | Microsoft PowerBI | Jira | Cybersecurity fundamentals | Digital forensics analysis | Technical support | Documentation and Reporting | Agile methodology | Microsoft Excel | | | | | |
| **SOFT SKILLS:** Analytical problem solving | Verbal and written communication | Collaboration and teamwork | Adaptability and flexibility **|** Attention to detai**l** | | | | | |
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| **PROFESSIONAL EXPERIENCE** | | | | | |
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| **Junior Scrum Master, hybrid Johannesburg**  *JD Group* | | *January 2024–Present* | | | |
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| * Liaising between the development team and product owner, facilitating communication and ensuring alignment with project goals and priorities * Facilitating daily stand-up meetings, sprint planning, sprint reviews, and sprint retrospectives. * Monitoring and tracking project progress using Agile tool Jira, ensuring transparency and visibility into tasks and sprint goals. * Supported the team in implementing Agile principles and practices, including Scrum framework, user stories, backlog grooming, and sprint backlogs | | | | | |
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| **Learner Digital Forensics**  *Standard bank* | | | *June 2023–December 2023* | | |
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| * Maintaining strict adherence to legal and ethical standards in the investigations, ensuring the preservation of evidence and chain of custody * Analysed digital devices, including laptops and mobile phones, and proficiently extracted emails. This contribution directly facilitated the resolution of over 10 cases, showcasing practical application and effectiveness during my learnership tenure using tools such as Cellebrite and Microsoft Purview * Demonstrated strong attention to detail and adherence to forensic best practices in documenting findings and preparing detailed forensic reports suitable for legal proceedings and organizational stakeholders. * Collaborated with cross-functional teams to support ongoing investigations and provide technical expertise on digital evidence handling and analysis. | | | | | |
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| **Campus Residence Secretary**  *Ikhayalethu day house, University of Johannesburg* | | | | *January 2022 – December*  *2022* | |
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| * Demonstrated exceptional organizational skills and attention to detail, proactively identifying and addressing any potential issues before they could impact the committee's operations. | | | | | |
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| **EDUCATION** | | | | | |
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| **University of Johannesburg**  *Diploma Business Information technology*  *Modules: business analysis, information systems, development software (python, html, css, C#,javascript, SQL), systems software, communication*  **Mosupatsela Secondary School**  *National Senior Certificate (matric)* *January 2016 - December2018*  **CERTIFICATES**  **Introduction to cybersecurity**  2023 Cisco  *Skills: Cybersecurity*  **Cybersecurity Essentials** 2023 Cisco  *Skills: Cybersecurity*  **Cognizant Agile Methodology Virtual Experience** March 2023 Forage  *Skills: Agile, waterfall methodology, scrum, comparative analysis*  **Google Technical Support** January2023  Coursera  *Skills: customer support, system administration, cyber security, operating systems*  **Project Management** June 2022  Project Management Institute  *Skills: project scope, risk management, project charter, Work breakdown structure* | | | | |  |