

SCHOOL RULES

Students of Army Public School, Narangi must adhere to the following rules and set a good example of their conduct and behaviour.

- (a) 100% attendance is mandatory for appearing in the School Exam/Board Exam.
- (b) Attending the Morning Assembly is compulsory. Disciplinary action will be taken against defaulters.
- (c) Those who come late to the school or remain absent must bring leave note from the parents giving reasons for coming late or being absent.
- (d) Those who come by school buses or under their own arrangements, must promptly leave their bags etc. in their respective class rooms and report for the Assembly.
- (e) Proper decorum should be maintained in the school buses as well as during morning assemblies.
- (f) Students must wear clean and neat uniform as per the approved pattern. No relaxation is acceptable in this

regard. Students are not allowed to wear jewellery or make up.

- (g) School uniform is not permitted to be used in any other activity except in matters of school.
- (h) Due care must be taken of the school property by all students. They are not allowed to scratch or spoil the charts and educational material displayed in the corridor/ classrooms. They will not damage the school furniture and the smart boards.
- (i) Waste paper and waste material must be disposed in the waste paper bins, kept for this purpose.
- (j) Students must be courteous and gentle in manner. They should pay respect to all teachers and elders.
- (k) Students are not to bring money or other valuable items to school. The school will not be responsible for loss of personal items.
- (l) Use of mobile phone in school is strictly prohibited and is liable to be confiscated and destroyed if found.
- (m) Chewing gums, pan-masala, smoking, inhaling (glue) dendrite, whitener (erazex) and spitting on walls are strictly prohibited inside the school campus.
- (n) Lines should be orderly while changing classes and at dispersal.
- (o) A sense of fellow feeling is expected between all members of school community.
- (p) Carrying any material which may be classified as obscene is strictly prohibited.

- (q) The school counsellor can be approached for any problem faced by the students.
- (r) Fines will be imposed on students violating school rules :
- Late coming Rs. 500
 - Truancy Rs. 500
 - Any student involved in bullying will be punished by law.
 - Wilful damage to school property Rs. 1,000
- (s) Cycles must be kept in the cycle stand under lock and key. Motor cycles are prohibited.
- (t) Books (other than text books/reference books of library and magazines) brought to school without permission will be confiscated.
- (u) Parents and guardians are requested not to visit their wards or teachers in the classrooms without the permission of the Principal.
- (v) During school timings students should not leave the school premises without the permission of the Principal.
- (w) Use of language other than English is prohibited.
- (x) The school must be notified of any change of address, telephone number or the details of emergency contacts as soon as possible in writing.
- (y) A student returning to school, after suffering from infection or contagious disease should produce a doctor's certificate permitting him/her to do so. Students suffering from the following diseases must observe prescribed period of quarantine before returning to class.

Chicken Pox	3 weeks
Measles	2 weeks
Mumps	2 weeks
Jaundice	3 weeks

- (z) Students should switch off the lights and fans before leaving their classrooms.

RESPONSIBILITIES TOWARDS SCHOOL IN THE CLASS

- Students should regularly submit school work.
- Students should go to respective classes on time.
- While changing classes, students should maintain corridor discipline.
- Students should seek the permission of the teacher to leave class early.
- To ensure safety, students are not allowed to play in the classrooms.

RESPONSIBILITIES TOWARDS FRIENDS

- Students should help a friend in need - studies or otherwise.
- Students should not resort to bullying on the bus or in the school.
- Students should speak softly and only in English, with friends and others, while in school.
- Students should not meddle with the personal belongings of others.
- Students should take care of juniors in school and on bus.
- Students should help friends or classmates to follow the right direction if he or she wavers.