

Tezpur University
Information and Guidelines for candidates for Admission to the B.Tech programme under
North East (NE) Quota

Date: 30th September 2020

The candidates who have submitted applications for admission to BTech programme for the academic session 2020-21 should note the following:

1. These guidelines are meant for the seats reserved for candidates of North East (NE) states.
2. Candidates are shortlisted based on JEE (Main) 2020 (Jan/Sep) ranking. Presently, the List -A comprising 884 candidates is released. Subsequent Lists (List - B, C, etc.) may be released if the seats remain vacant.
3. The marks (aggregate percentage) criteria at 10+2 or equivalent level is given below:
 - i) Minimum requirement in Physics, Chemistry, Math is pass marks
 - ii) Minimum requirement in aggregate is 60% for Open/EWS/OBC(NCL) and for SC/ST/PWD is 55%.
4. Some candidates are not considered for shortlisting for one or more of the following reasons:
 - a. Not fulfilling the percentage criteria in 10+2 or equivalent as mentioned in point 3 above
 - b. Candidates applying from states of origin other than NE states.
5. Candidates in the lists notified herewith must upload the following documents in the admission portal (*where they submitted their applications for B.Tech programme*) on or before 3rd October 2020,
 - a) Signed **undertaking for willingness to take part** in the online counseling cum admission process
 - b) Permanent Residency Certificate (PRC) as a proof that he/she is from NE states
 - c) 10+2 or equivalent examination pass certificate
 - d) Category Certificate (if applicable)

Candidates failing to upload the specified documents will not be invited to participate in the counselling and admission process.

6. The Counselling for the admissions shall be conducted online via Google Meet Platform, between 9.00am and 6.30pm, as per schedule below:

07/10/2020 (Day-1): Open and PWD category Merit List and Wait List-1

09/10/2020 (Day-2): EWS category Merit List and Wait List-1, OBC-NCL Merit List and Wait List-1

12/10/2020 (Day-3): SC Merit List and Wait List-1, ST Merit List and Wait List-1, PWD Merit List.

7. There will be sessions of counselling, in batches in Rank order, of those candidates who upload the specified documents within the specified deadline. The names in batches and the tentative session timings will be notified on the web portal one day prior to the date of counseling and admissions. **Candidates are strongly advised to visit the Tezpur University admissions web portal (in <http://www.tezu.ernet.in/>) and the School of Engineering website (<http://www.tezu.ernet.in/soe/>) for the updates.**
7. Helpline numbers: +91 03712-275298/273500 (For general enquires during counselling process).

Note the following points before you sit for counselling process

a)	Provisional Admission only	<p>All admissions will be provisional.</p> <p>Immediately after receiving the notification for counseling candidates of List Set-A are advised to upload the undertaking, 10+2 marksheet, PRC, Caste certificate (if any) in admission portal as mentioned in point 5 above.</p> <p>Original documents will be verified again, once the admitted students are invited to the campus in person. Only after satisfactory verification of the documents the admission shall be confirmed.</p>
b)	Eligibility criteria	<p>Eligibility shall be decided on JEE main exam CRL ranking, minimum eligibility marks at 10+2 as were mentioned in the prospectus.</p> <p>Caste/Category Certificate must be valid. Permanent Residence Certificate (PRC) and Certificates supporting Non- Creamy Layer (NCL) and Economically Weaker Section (EWS) status must be as per the prescribed format of GoI and should not be expired on the date of admission.</p>
c)	Date of counselling cum admission	<p>The counselling and admission process will be conducted from 7th Oct through 12th Oct, 2020 as per schedule (See Point 6).</p>
d)	Counselling cum Admission process	<p>The counselling cum admission process will be held online (using Google Meet).</p> <p>Candidates from List Set-A who uploads the specified documents shall be sent a link to connect with the admission/counselling panel/board/committee via "Google Meet" platform. They can either use a laptop/Desktop with webcam, or a smartphone to join the meeting to have a face to face session with the counselling committee.</p> <p>All students called for the scheduled day will be initially connected in a google link for "Registration Desk" activities. The Registration Desk will help the candidates to connect with the counselling committees providing another google meet link. The candidates will initially be muted in the meeting.</p> <p>Only one candidate will be interacted with, at-a-time and asked about his/her preference/choice of branch of study by the committee and seat will be allotted based on availability as per rank and category of the candidate.</p> <p><i>(In an extreme circumference if a candidate fails to connect due to network/technical issues, he/she may call the given help lines number(s) to inform about the difficulty faced. He/ she shall be contacted by other means when his/her turn comes.)</i></p> <p>The entire process of admission through video conferencing session shall be recorded. The candidates are required to agree to this condition to take part in the admission/counselling process. In case if you do not agree please email your concern at "bssc2020tu@gmail.com".</p>

e)	Fees payment	<p>Once the candidate confirms/accepts the available seat, he/she shall be required to make the fees payment in FULL through the online admission portal via UPI transaction (Bhim App/ Google Pay/ Paytm etc.)/debit card/ATM transaction/net banking DURING THE ONLINE COUNSELLING PROCESS ONLY.</p> <p>The payment must be made from a SINGLE ACCOUNT and not from multiple accounts.</p> <p>If an applicant wishes to make payment through net banking, it is advised to ADD the Tezpur University bank account as a beneficiary account at least one day before the admission. This is STRONGLY suggested because of the fact that quick money transfer via net banking allows only a limited amount of fund transfer which is not likely to cover the fees amount.</p> <p>Only after the receipt of the fees in full, a payment receipt will be sent to mobile number and the email id of the candidate and his/ her provisional admission will be complete.</p>
f)	Fee structure	<p>Total fee for B.Tech programme with/without hostel will be acquainted in the online payment portal . For your information please see TU website.</p> <p>http://www.tezu.ernet.in/academic/2020/September/mod_Fees_All_Normal_2020.pdf</p>
g)	Internet Connectivity	<p>The candidates are requested to arrange for good internet connectivity during the admission counselling process.</p> <p>If the network connectivity appears to be poor at the place of residence, the candidates are STRONGLY ADVISED to travel to a nearby place/urban area where network connectivity is expected to be stable.</p> <p>The University and the admission committee will not be responsible for any network connectivity issue at the candidate's end.</p> <p>In extreme circumstances, some extra time may be given to the candidate if he/she still fails to have internet connection.</p>
h)	Technical Issues	<p>If for some reason, a candidate is unable to join in Google Meet, he/she shall be contacted via other modes of video conferencing/call (Whatsapp, Duo etc.) using the contact details furnished in the application form.</p> <p>As a last option the applicant may be called via phone.</p> <p>In very special cases, if a candidate is unable to make the payment, online, during the counselling process, he/she may be allowed to make the payment at a bank counter, through "SBI Collect", within 24 hours. Failing to complete the payment, the candidate will forfeit the allotted seat.</p>
i)	Online arrangement	<p>The candidates are required to join the online meeting in the specified Google meet link. It is essential to have a google (Gmail) Account to join the meeting via "Google Meet".</p> <p>The software/app is available in the Google Play store for android smartphone and in the App store for iphones. In case of a laptop or desktop with a webcam connected with internet facility, it can be used via any browser like Google chrome/Mozilla</p>

		<p>Firefox/Internet Explorer/ Microsoft Edge/Safari etc. using the link that will be shared with the applicants on the day of the admission.</p> <p>Students who have not used it earlier, are advised to have a self-demo before sitting in the admission counseling. Good demos are available in You tube.</p>
j)	Verification of all documents	The committee will verify caste/category certificates, marksheets, PRC etc. at the time of online admission. Please keep a copy of it with you in original.
k)	Online notice board	<p>An online Notice board will be made available (Go to admission portal) for the applicants during the admission process, which will be updated in real time to show the available seats in various branches under the different categories.</p> <p>Relevant highlights and important information will also be posted in the online notice board periodically.</p> <p>The link to the Online Notice Board will be shared with the candidates on the day of admission.</p>
l)	Buffer dates	In case of unavoidable circumstances or network issues arising at the University end, that could disrupt the online process, THE UNIVERSITY RESERVES THE RIGHT, to take a buffer date for the remaining process scheduled for that particular day. Any change in schedule of the subsequent dates shall be announced appropriately.

Admitted students will be required to submit online Anti-ragging affidavit through the website www.antiragging.in