



SANDRA CORREA BARRERA

CONTACT INFORMATION

+34 697 653 275
sandrarb@gmail.com
sandra.correa.b
C/Alicante Nº 2/2G
38002 Santa Cruz de Tenerife.

EDUCATION

Master FullStack Developer

CICE Professional School of New Technologies
Madrid, Spain
2022

B.A Business Consultancy International Specialization in Marketing and Sales

Fachhochschule Wiener Neustadt
Wiener Neustadt, Austria
2017 - 2020

Initiation Course – Teaching Spanish as a Foreign Language

Cervantes Institute
Vienna, Austria
2017

German Courses

Fachhochschule Wiener Neustadt
Wiener Neustadt, Austria
2016 – 2018

LANGUAGES

Spanish – Native
English – C1
German – B2

COMPUTER SKILLS

HTML5, CSS
Bootstrap, JavaScript, ReactJS, Node.JS, JSON
Databases: MongoDB, SQL

Microsoft Office 2019

Word, PowerPoint, Excel, Outlook, Access

WORK EXPERIENCE

Tower Service Manager & Team Leader Assistant - 40 horas

Atos | IT Solutions | 2022 - 2021

Santa Cruz de Tenerife, Spain

- > Analyze problems, contribute to technical solutions, and support team members and other departments.
- > Improve information exchange between the client and the company to consolidate relationships.
- > Implement and ensure the monitoring of processes to achieve objectives under the recommended quality standards.

Digital Media Translator - Freelance

Fox Education Services | Software Company | 2020 - 2021

Remote - Vienna, Austria

- > Translation of brochures, web pages and mobile applications.
- > Develop and build customer relationships through online presentations.

Administrative Assistant - Freelance

Zoi&Co | Pastry Utensils Manufacturer | 2020 - 2021

Remote - Vienna, Austria

- > Act as the first point of contact between clients and Management.
- > Manage correspondence, emails, and calls.
- > Contract and file management.
- > Elaboration of price tags.
- > Write product descriptions.
- > Create and edit products in the online store.

Management Assistant - Internship

Hotelera Adeje S.L | Hotel Company | 2020 - 2020

Santa Cruz de Tenerife, Spain

- > Act as the first point of contact between collaborators and Management
- > Manage correspondence, emails, and calls.
- > Manage journals, organization of meetings.
- > Remind the executive of important tasks and deadlines.
- > Write, type and compile procedures.
- > Contract and file management.
- > Attention to internal and external clients.

Web Page Evaluator - Freelance

Appen | AI Development Company | 2018 - 2019

Wiener Neustadt, Austria

- > Analyze search engine results
- > Determine the relevance, quality and usefulness of the results offered by the search engine
- > Provide recommendations to optimize search results.