

# Cleaning Guidelines for Munger Suites

## Kitchen

### Stove (Oven and Broiler), Range Hood, Exhaust Fan

Clean the stove thoroughly using a general purpose cleaner and degreaser. Remove the exhaust fan cover (located underneath the stove hood) and let it soak in hot water and detergent for 10-15 minutes; this will help dissolve grease and dirt. Scrub lightly with a non-abrasive brush to remove grease buildup. A mild degreaser can be used on the range hood. Face of the stove, oven and range hood can be cleaned with a stainless steel cleaner.

### Refrigerator

A solution of baking soda and warm water will remove odors and aid in cleaning. Clean the inside of the refrigerator thoroughly and leave no traces of food. The freezer compartment should be cleaned. Face of the refrigerator can be cleaned with a stainless steel cleaner.

### Garbage Disposal and Sink

Pour baking soda down the disposal to help remove odors. Grind any waste by turning on the cold water then turning on the disposal for a minute. Turn off the disposal and allow the water to flush the drain for another minute. Use a mild abrasive cleaner to clean the sink. Do not pour any chemical into a drain to help unclog grease buildup. Such chemicals may cause considerable damage.

## Bathroom

### Sink, Tub, Shower

Thoroughly clean the walls of the shower, tub and surrounding areas with tub and tile cleaner to remove soap residue. Remember to clean the metal fixtures under the sink and toilet. A small brush and cleanser will remove mildew around the tub and other damp areas. Clean the sink with tub and tile cleaner.

### Toilet

Thoroughly clean the toilet with a disinfectant inside and outside, including the toilet seat and bowl. Clean outside of the tank and lid. Remove any discoloration inside and outside of the toilet bowl.

### Wall Tile

Clean using tub and tile cleaner. A solution of water and non-chlorine bleach and a soft brush can be used to clean the tile grout or caulking.

### Medicine Cabinet and Mirror

Remove all personal items, thoroughly wash the inside, outside, and top of the medicine cabinet and mirror with a general all-purpose cleaner.

### Floors - Vinyl, Laminate, or Ceramic Tile

Sweep and wet mop using a cleaner designed for vinyl, laminate, or ceramic tile floors. Remove soap residue with clear warm water. **Do not wax**

## Miscellaneous

### Walls and Doors

Remove all marks from walls using a general purpose cleaner and sponge or cloth. Rinse with clear water to remove soap residue. Spots on walls can be removed with a solution of baking soda and water

using small circular motions to avoid damage to paint. **Do not use abrasive cleaners.** Walls should be free of grease, graffiti (please place a fix-it if there is graffiti), etc. Be sure to clean light switch covers, door handles and floor boards. If bulldog hooks were used, leave them in place when vacating.

## **Cupboards, Countertops, Shelving and Furniture**

### **Non-Wood**

Remove all shelf paper or liners. Using a general purpose cleaner, degreaser or water and non-chlorine bleach, clean all shelves, drawers, and cabinets inside and outside. Use a non-abrasive cleaner on the countertops.

### **Wood**

Use product specifically designed for wood on wood cabinets, shelves and furniture.

### **Window Areas**

Window interiors should be cleaned using a window cleaner. They must be free of all stickers, tape, decals, etc. Remove all loose materials in window tracks with a brush or vacuum (vacuum available to borrow in the Community Center). Wipe out with a damp cloth.

### **Helpful Hints**

- Please put in a [FIXIT request](#) if you have questions regarding a cleaning concern (i.e. a stubborn stain)
- If the community area television monitors are dirty, please put in a fixit request. Housing Facilities will clean it. You can wipe with a soft dry cloth to remove dust.
- Vinegar will remove lime deposits from faucets.
- To clean a clogged drain, try pouring a cup of salt and a cup of baking soda into the drain, followed by pouring a cup of boiling water into the drain.
- There are cleaning supplies in the 8th floor Pantry available for purchase that you can use to adequately clean your apartment. Residents may purchase other products as long as they align with the surfaces being cleaned
- Never mix chemicals
- Always use proper ventilation (use exhaust fan in kitchen - push buttons above stove and open window or door if possible) when using cleaning chemicals. The bathroom exhaust is always on.
- Residents interested in hiring outside cleaners may do so. Residents who do this must escort the cleaner into the apartment and back outside when the work is complete. The resident should remain in the apartment to monitor their activities. Residents must accept liability for any damages that may occur. It is recommended that residents hire a licensed and bonded cleaner for their own protection.
- Cleaning frequency is at the student's discretion. However, we have listed a link below as a great reference tool: <https://www.nytimes.com/well/guides/how-to-clean>