

[University Name]

Dean's Office

NOTICE: DEAN'S OFFICE OPENING HOURS

Dear Students,

Please be informed of the current opening hours of the Dean's Office:

Monday to Friday: 9:00 – 15:00

Please note:

- Appointments outside of these hours may be made by special arrangement.
- Official matters must be handled during these hours only.

For urgent matters, please email: [dean.office@university.edu] or call: [+48 xxx xxx xxx]

Thank you for your cooperation.

Dean's Office

[Faculty Name]

[University Name]