

Follow-up Meeting Minutes

Publications Office – FwC10649 – 33874 – Maintenance of the ESPD EDM

Project:	FwC10649 – 33874 – Maintenance of the ESPD EDM	Meeting Date/Time:	2019-10-16 10:00 – 11:00
Meeting Type:	Follow-up	Meeting Location:	https://ecwacs.webex.com/join/sromeu
Meeting Coordinator:	Sofia BERENGUER	Issue Date:	2019-09-25

Attendee Name (<i>present</i>)	Initials	Organisation / Email
Sofia BERENGUER	SB	OP
Maria FONT	MF	everis
Guifré GUSTÀ	GG	everis
Jose Pedro REVENGA	JP	everis

Summary of Meeting Objectives

- Follow-up the progress of the project

Summary of Meeting

- Meeting starts at 10:00
- Meeting ends at 10:30

Work done:

- There is a new issue [#255](#) that has been answered and closed.
- The issue [#246](#) has been closed.
- The list of issues to be included in 2.1.1 version is closed:
 - [#154](#) Criterion 61: Not relied on entities
 - [#225](#) Unnecessary redundant data about the criterion weight
 - [#229](#) ESPD terminology - "version" or "flavour" editorial
 - [#230](#) Question: "Is the economic operator a Micro, a small or a medium-size enterprise?"
 - [#231](#) Criterion #24 Purely National Exclusion Grounds
 - [#234](#) UUID not found in e-CERTIS (Criteria #58 and #64)
 - [#235](#) CRITERION #47
 - [#236](#) Average yearly turnover general and specific - Start / end date instead of number
 - [#239](#) CriterionTaxonomy, adding "Criterion.selection.other"
 - [#240](#) SC - Reference - Recipient name 0..n
 - [#245](#) Criteria #27 and #28 missing "yes/no" sub-question and potential cardinality issue
 - [#253](#) Alignment of the ESPD validator with eCertis: many errors appearing when validating an ESPD request
 - [#254](#) TOOP Requirements related to the ESPD
- In order to deploy the version at the end of December:
 - All issues are traced in the configuration matrix.
 - Issues related with criteria taxonomy are implemented.

- The working methodology for GitHub in order to publish the new version is defined as follows:
 - The developed changes are uploaded to branch 2.1.1 as they are generated.
 - At the time of the delivery, the development branch will be published in the master branch and a tag with the name 2.1.1 will be generated
- SB requests that a text be added to the title of the branch 2.1.1 online documentation which states that the version is under development.
- The minutes of the meetings with the Member States have been added in the GitHub wiki in pdf format.

Work in progress:

- Continue developing version 2.1.1
- Prepare the list of topics to be discussed at the next Working Group Meeting in 28th of November
 - Report the progress of version 2.1.1
 - Propose a discussion topic for version 3.0.0
 - Ask Marc-Christopher about the feedback from DG Grow ESPD questionnaire.

Send a schedule proposal to Natalie, Marc-Christopher and Sofia

Next steps:

- Generate a modification proposal so that the Wiki will be the starting access point to ESPD.
- At the last face-to-face meeting, the possibility of arranging a WebEx meeting with the Italian developer platform has been suggested.
- Request feedback from the DG Grow meeting that will be held in November regarding ESPD and the results of the questionnaire carried out at the beginning of the current year.
- On the next meeting, in which Natalie will participate, discuss about the code lists

Risks:

- No risks identified so far.

Action Points:			
AP#	Name Description	Due Date	Who
1	CITnet user for GG and JP	18-10-2019	OP
2	Add “version is under development” at the title of the branch 2.1.1 online documentation.		Everis
3	Request feedback from Marc-Christopher about DG Grow ESPD questionnaire.		Everis