

Code of Conduct

- 1- Treat all individual with respect, dignity and kindness
- 2- Embrace and respect diversity. No discrimination based on any value
- 3- No offensive joke based on some other person insecurities
- 4- All employees must follow dresscode
- 5- Be on time respecting healthy environment
- 6- Maintaining company confidentiality
- 7- Maintain high professional standards within and outside company
- 8- Report unethical or illegal activities
- 9- Avoid conflicts of interest
- 10- Employees must not misuse company internet
- 11- Smoking / vaping not allowed.
- 12- Seek guidance when unsure about legal compliance matters.
- 13- Zero tolerance for harassment
- 14- Violation of code of conduct starts in strict action
- 15- No weapons inside company premises
- 16- Friendly and collaborative environment
- 17- Report any violation of code of conduct
- 18- Keep your assigned area clean.
- 19- Treat interests and resources gently
- 20- Adopt best professional practices.