ECE USC Meeting #3

Wednesday, 11/6/13

Jacobs Hall 4309

8:00 – 9:00 AM

Action Items:

* Everybody
  + Talk to your ECE professor about coming to our mixer event to gauge interest
* Chynna
  + Send the Director’s email/contact to Josh so he can talk directly about finances
  + See if/when we can reserve the Qualcomm room for the mixer event
* Andrew
  + Start working on creating a website
* Mehul
  + Talk to the chair and vice chair about coming to the mixer
* Tim
  + Talk to the Dean of engineering about coming to the mixer
* Josh
  + Eventually make create a “budget request” form for event paperwork/planning
* Michael
  + Make a flyer for the mixer event
  + Look of times for ECE 15/25/35/45, find an ideal time for the mixer

Meeting Attendees:

* Michael Chiang, Kourosh Khoylou, Mehul Shah, Joshua Jain, Tim Searcy

Council Team-building

* Team-Building exercises for a future meeting (?)
* Possible retreat or activity

First Mixer

* Time: Winter Quarter, week 2, lunchtime, 1-2 hours
* Next quarter – ask professors to make an announcement at the beginning of lecture
* Advertising – flyers on the back of chairs in lecture halls
* Targeting 1st, 2nd years in ECE 15, 25, 35, 45
* Nametags
* Goal: get out name out there, we are the “bridge” between students and the department
* Food
  + Pizza – cheese/veggie/pepporoni
  + Drinks – Soda, water
  + Dessert – Cookies
* Event plan
  + Organize groups of chairs
  + Introductions at beginning, after people have gotten food

Constitution

* Kourosh has contacted the ECE Graduate Council, we’re waiting on a response