ECE USC Meeting #4

Wednesday, 11/13/13

Jacobs Hall 2906

5:00 – 6:00 PM

Action Items:

* Everybody
  + Have 2-3 goals for your position or the council to bring in next week
  + Draft a part of the constitution for your position, **email to Kourosh by Monday**
  + Talk to your ECE professor about coming to our mixer event to gauge interest
* Andrew
  + Start working on creating a website
  + Make a Google Group
* Mehul
  + Talk to the chair and vice chair about coming to the mixer
* Tim
  + Talk to the Dean of engineering about coming to the mixer
* Josh
  + Eventually make create a “budget request” form for event paperwork/planning
* Michael
  + Eventually make a flyer for the mixer event
  + Look of times for ECE 15/25/35/45, find an ideal time for the mixer

Meeting Attendees:

* Michael Chiang, Mehul Shah, Tim Searcy, Josh Jain, Zhiye Zhang, Andrew Hua, Luke Zhu, Chynna Obana, Youngtae Shin

Council Team-building

* Team-Building exercises for a future meeting (?)
* Possible retreat or activity

Position Clarification

* Tim is VP External
* Kourosh is VP Internal

One-word Icebreaker

Constitution Drafting

* Rules and Structure of meetings should be defined
  + Facilitator to keep order of meetings
* Vision/goal of the council
* How money is allocated and Handled

Event Idea: Coffee Cram/Study session

First Mixer (added on from last week)

* Time: Winter Quarter, week 2, 11:00-12:00
* Next quarter – ask professors to make an announcement at the beginning of lecture
* Advertising – flyers on the back of chairs in lecture halls
* Targeting 1st, 2nd years in ECE 15, 25, 35, 45
* Nametags
* Goal: get out name out there, we are the “bridge” between students and the department
* Food
  + Pizza – cheese/veggie/pepporoni
  + Drinks – Soda, water
  + Dessert – Cookies
* Event plan
  + Organize groups of chairs
  + Introductions at beginning, after people have gotten food
* Introduction – give ideas about what to discuss
* Council dress code – dress nicely