



Official Invitation to Participate in Singapore Polytechnic Program in Batam (30 June – 3 July 2025)

From Denise JANG (SP) <Denise_JANG@sp.edu.sg>

Date Tue 6/17/2025 8:59 AM

To Office for International Affairs <oia@polibatam.ac.id>

Cc Winnie WOOT (SP) <Winnie_WOOT@sp.edu.sg>

 1 attachment (51 KB)

BETA ELT_30 Junto3Jul.pdf;

Official (Closed), Non-Sensitive

Dear Pak Bambang Hendrawan, Pak Irkham,

On behalf of Singapore Polytechnic, School of Business, we are pleased to officially invite Politeknik Negeri Batam (Polibatam) to participate in our upcoming program, aimed at fostering academic collaboration and cultural exchange. We look forward to welcoming your students and staff to this meaningful initiative.

- **Dates of visit (3 separate batch): 30 June, 1 Jul and 2 Jul.**
- **Location:** Batam Harris Centre (lunch and workshop) **OR**
- **Location:** Batam Harris Centre (workshop) and proceed to Love seafood (Dinner). The program will end at Love seafood at approximately 9.00pm.
- **Estimated no. of Singapore students:** approx. 200 students for each batch (around 1 PoliBatam student to 20 SP students)
- **Purpose of the trip:** To gain insights into Batam's business ecosystem, cultural and business exchange

To manage risk and ensure smooth logistics, the trip will be organised in **three batches**, as follows:

Batch	Schedule	No of Students (Approx)	No of SP Staff	Venue
1.	30 June to 1 July 2025 (Mon to Tues)	200	13	Workshop (Batam Harris Centre) Dinner (Love Seafood-Certified Halal)
2.	1 July to 2 July 2025 (Tues to Wed)	200	13	
3.	2 July to 3 July 2025 (Wed to Thurs)	200	13	

A brief itinerary overview is attached for your reference.

We kindly request **up to 20 participants** from Polibatam—**18 students** (from Business Management and other diplomas) and **2 accompanying staff**. It would be helpful if all participants are comfortable communicating in English, as the program will be conducted primarily in English. We understand your team will coordinate with **Polibatam English Club (PEC)** to provide the participants list.

As part of the engagement, we would also like the students to deliver a **short sharing session about Polibatam**—covering areas such as campus life, academic programs, or student experiences. We kindly request a brief outline of their presentation in advance for coordination. We are open to other possible and topic relevant to business studies.

As you have request, we will prepare **certificates of participation** for all student participants.

We hope this email serves as an official reference for your internal coordination, and we look forward to your confirmation and participant list.

Please feel free to reach out if you need any further information or assistance.

Regards,
Denise JANG
LECTURER | CA (Singapore)
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