## Lab-1:

## A:

- 1. Calculations and formulas:
  - a. Create a new table with data on sales of different products for several months.
  - b. Insert a formula to calculate the total revenue and the average cost of the product.
- 2. Creating a schedule:
  - c. Use the data from the sales table to create a bar chart.
  - d. Design the diagram: add a title, axis captions, and colors.

## B:

- 1. Data analysis:
  - a. Collect data on your personal expenses for the last month (approximately 20-30 records).
  - b. Create a table with this data in Excel.
  - c. Use formulas to calculate the total expenses and the average value.
- 2. Graphical representation:
  - d. Using data from homework, create a pie chart showing the structure of your expenses by category.

## **C**:

- 1. Data analysis using functions:
  - Collect data on expenses for the last month (approximately 50-70 records).
  - Create a summary table that shows expenses by category and the total amount of expenses.
- 2. Creating macros to optimize tasks:
  - Create a macro that will automatically sort data by one of the columns.
  - Create a macro that will delete rows with empty values in a specific column.