OC TEAM APPLICATION

YOUTH SPEAK 2K24

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Get to know me

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"Stay afraid, but do it anyway. What's important is the action. You don't have to wait to be confident. Just do it and eventually the confidence will follow."

-Carrie Fisher

01 General questions

1- How do you prioritize tasks and manage your time effectively to meet deadlines?

In order to be effectively meet deadline, it is crucial to asses tasks in order of importance and urgency. In critical moments, I might have to apply the Eisenhower diagram to determine each task position in my To do list. In some cases there is some sacrifices that need to be made in order to achieve goal before the deadline.

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2- How do you approach working in a team environment, and can you provide an example of a successful collaboration you were part of?

Clear and open communication is essential. I make sure to listen actively to others' ideas, provide constructive feedback, and express my own thoughts clearly. It's also important to listen to an advice from other team members regardless their hierarchical level.

Thinking back of previous collaborations, I would mention a project (IT Related) I had worked on with 6 other team mates. The experience went smoothly because of the openness of our communications and the help we provided to each other in times of needs.

3- Can you tell us about a time when you had to adapt to unexpected changes or challenges in a project or task?

In a previous project, we encountered unexpected changes in the project due to external factors beyond our control. While initially challenging, our team quickly adapted to the new circumstances by revising our approach and reallocating resources accordingly. Through effective communication and collaboration, we were able to overcome the obstacles. This experience taught me the importance of flexibility and resilience in navigating unforeseen challenges.

4- If you were asked to lead a project where you had limited knowledge or expertise, how would you approach it to ensure its success?

The first thing I would do is doing an extensive research on the project and the skills needed to lead it. Lacking knowledge is not an excuse for not doing, it is an opportunity to learning.

I would also be approaching someone who had an experience with a similar project. That way, they can give me tips and advice on what to do and what to avoid.

02 Specific questions

1- Consider three scenarios: one where the event faces financial challenges (pessimistic), another where it exceeds targets (optimistic), and a typical scenario (realistic).

You will find in this <u>link</u> a sheet where I made a budget for the three scenarios.

2- Create a risk management tool.

You will find in this <u>link</u> a Risk Management Tool that I have prepared related to the event.

3- Financial sustainability is a key objective for our event. How do you plan to identify opportunities for cost savings and revenue generation to ensure the event remains financially viable.

To ensure the financial sustainability of our event, I plan to focus on minimizing costs by diligently review our budget to identify opportunities for cost savings, such as negotiating favorable terms with vendors, opting for cost-effective solutions, and avoiding unnecessary expenses for our short-term investments. By combining these approaches, we can maximize revenue generation and minimize expenditures, ensuring that our event remains financially viable.

4- An analytical and detail-oriented approach is essential for financial management. Can you provide examples of how you've used these skills to identify trends, analyze data, and make informed financial decisions.

Even though my experience in finance is limited, I am perfectly capable to approach financial management with an analytical and detail-oriented spirit.

While I haven't worked in a finance-related role before, I have demonstrated my ability to manage financial data through personal budgeting due to living alone for few years.

5- Reporting tools knowledge, such as Excel or Google Sheets, is important for financial analysis and reporting. Can you discuss your proficiency with these tools and how you plan to use them in your role.

I'm getting more familiar with Excel and Google sheets with every experience I go through. I'm steadily improving my skills with such tools. Every task I tackle and challenge I face helps me learn more about its functionalities. Each experience teaches me something new, so I'm actively seeking out opportunities to enhance my proficiency and effectiveness in using these tools for financial analysis and reporting.

Thank you!

