



**In The Name Of Allah,
The Most Beneficent,
The Most Merciful**



LAB-2

Conversational Skills

Preview- C.P 1 Small Talk

Week-2

Activity # 1



Recall your first day at University

- i. How did you converse with the gatekeeper when you wanted to enter the university on the first day?
- ii. Which specific conversational phrases you have utilized to seek information from the admission branch?
- iii. After your successful admission, how have you started the very first interaction with your classmates?
- iv. What was the same in all these conversations?
- v. What was different?



Now.....List Down

- i. What was same in all these conversations?
- ii. What was different?

Similarities	Differences



Small Talk

- a. Who makes small talk?
- b. What do people make small talk about?
- c. Where do people make small talk?
- d. When do people make small talk?
- e. Why do people make small talk?



Small Talk

- Greetings
- Expanding and maintaining conversation
- Seeing Off



Small Talk and Professional Communication

- ☐ Greeting Expressions
- ☐ Be Open to keep the conversation going
- ☐ Smooth Transition towards actual purpose



Small Talk and Professional Communication

Sample Dialogues

Pg #32-35



Class Activity # 1 Practice

Select any one scenario to prepare your dialogue

- i. You are at an education fair where scholarships and opportunities to study abroad are displayed.
- ii. You are at a business convention where young entrepreneurs are invited to share their experiences.
- iii. You are in the library of your university and want to bond with a senior for some research purpose.
- iv. You are at the launch of a famous game.
- v. You are in an inter university programming competition.



Graded Task

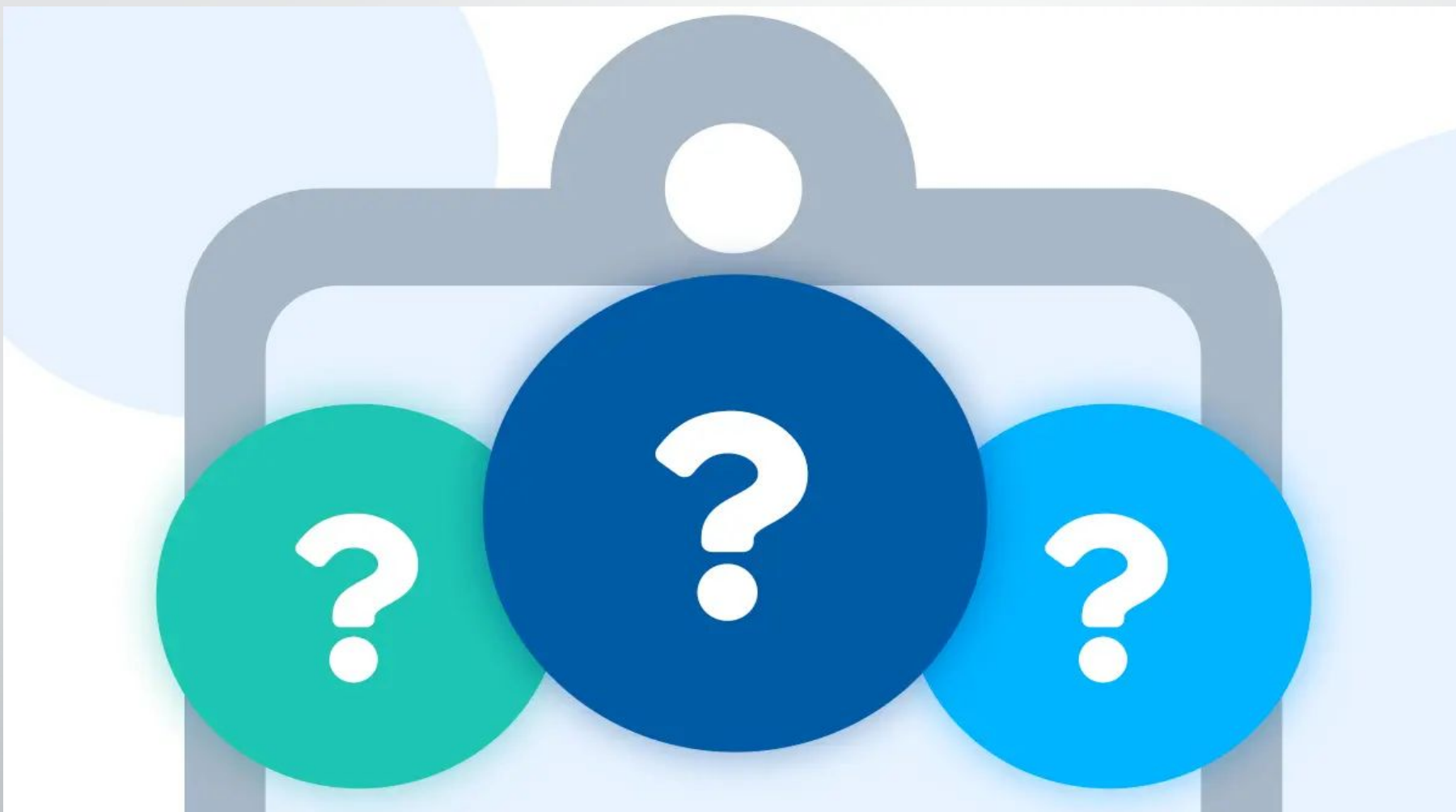
Try your Luck

Planning Time: 5 min

Presenting Small Talk



Next Week: C.P 2 Impromptu





THANK YOU!