



TÉCNICO LISBOA

PMIS Project - 5th Delivery

Shift GPITP01

Group 1

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Status Report

1. Introduction

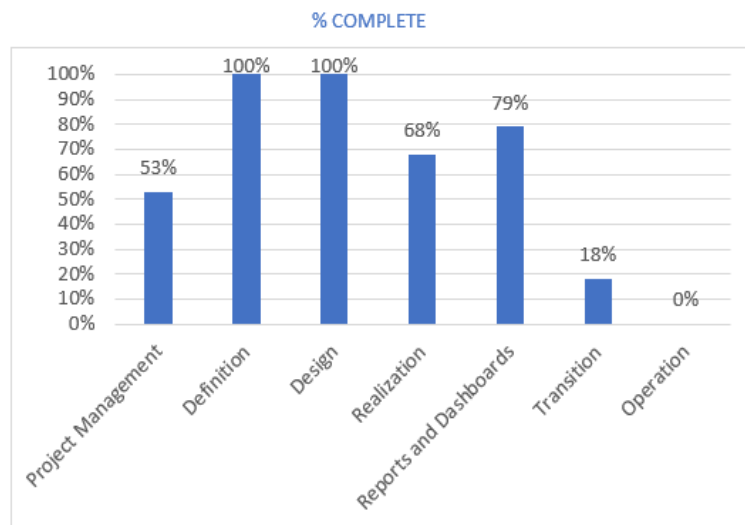
In this document, we present a status report as of June 29th. We will see what milestones have been accomplished as of this date, as well as what milestones are expected to be reached by the end of the project. Along with this data, we can evaluate the current status of the project. We will see the variance between the baseline of the project and the work performed so far.

The change requests will be evaluated and their impact analyzed, taking into consideration the risk of these changes, and the impact in terms of additional price and time to completion.

This document is structured according to these topics. In the next section, we will present the accomplishments to the current date and milestones expected to be reached, the next will present the current status of the project, and the last will present the analysis of the impact of the change requests.

2. Accomplishments and Milestones Expected to be Reached

The following graphic presents the work packages that are completed or expected to be reached by the end of the project. As we can see, Definition and Design are the work packages totally completed and Operation is not yet started. The remaining ones are now in progress.



Graph 1. Percentage of completeness of the Work Packages

The below table on the left shows a list of milestones that are already completed and when they were completed. The right table presents the milestones that are still not completed and the date previewed to finish them.

COMPLETED MILESTONES

Milestones that are 100% complete.

| Name | Finish |
|--|----------|
| Contract signed | 20/04/23 |
| Project plan approved | 02/05/23 |
| Current System defined | 10/05/23 |
| Specifications aproved | 19/05/23 |
| PM Specifications design approved | 25/05/23 |
| Support Processes Specifications design approved | 23/05/23 |
| Integrations Specifications approved | 31/05/23 |
| Architecture approved | 29/05/23 |
| Tests specifications approved | 02/06/23 |
| PM processes developed | 28/06/23 |
| Integration with Financial IS concluded | 16/06/23 |
| Integration with HR concluded | 14/06/23 |
| Backlog defined | 26/05/23 |
| Sprint 1 Concluded | 12/06/23 |
| Sprint 2 Concluded | 27/06/23 |
| Installation concluded | 05/06/23 |

Table 1. Completed milestones

3. Current Status

Some important information on the current status of the project is presented in the tables below.

| | Start | Finish |
|----------|----------|----------|
| Current | 17/04/23 | 07/12/23 |
| Baseline | 17/04/23 | 30/11/23 |
| Actual | 17/04/23 | NA |
| Variance | 0d | 4d |

Table 3. Variance between Current Date and Baseline in terms of days

MILESTONES DUE

Milestones that are coming soon.

| Name | Finish |
|-----------------------------|----------|
| Project concluded | 19/09/23 |
| Support processes developed | 12/07/23 |
| Integration tests concluded | 19/07/23 |
| Sprint 3 Concluded | 11/07/23 |
| Configuration concluded | 04/08/23 |
| Training concluded | 10/08/23 |
| System tests concluded | 27/07/23 |
| Acceptance tests approved | 03/08/23 |
| Pilot period concluded | 11/09/23 |
| Warranty period concluded | 07/12/23 |

Table 2. Milestones expected to be reached

| | Duration | Work |
|-----------|----------|----------|
| Current | 161d | 4,194.8h |
| Baseline | 157d | 4,138.8h |
| Actual | 77.83d | 2,466.8h |
| Remaining | 83.17d | 1,728h |

Table 4. Current Status of the project

Analyzing the tables above, the project is currently 48% of the way done and has had a variance of 4 working days, indicating the project is delayed.

4. Change Request Impact

Up to June 29th two change requests were submitted. In the following tables, we analyze their impact.

| | | |
|----------------------------------|--|--|
| Issue Register Nr. | | 1 |
| Reported by | | PTR Project Manager |
| Description | | Unavailability of PTR project manager's project teams during the period from the 7th to the 18th of August due to planned vacations. |
| Reported Date | | June 23rd |
| Scheduled Resolution Date | | July 15th |
| Actual Resolution Date | | TBD |
| Resolution Responsible | | FITS Project Manager |
| Issue Status | | In progress |
| Issue Resolution | Issue Diagnosis | NA |
| | Project Impact | The vacation period will delay the project closure by ten days, but the price of the project execution will not suffer any changes. |
| | Proposed Solution | Include all employees in the vacation period, and delay tasks scheduled for vacation time until after the vacation period. |
| | Required Actions | Get approval to schedule a vacation period for all employees for the desired dates. |
| | Comments or other complementary information | The resolution of this issue was suggested by the resolution of Risk Six (Critical period for the Pilot) in the proposal document presented to the client. |

| | |
|---------------------------|--|
| Change request Nr. | 1 |
| Description | New requirements concerning the PSO process |
| Date submitted | June 23rd |
| Requested by | PTR Project Manager |
| Approved by | Project Sponsor (<u>Pending approval</u>) |
| Schedule Impact | Estimated effort to design and implement this activity's work is two weeks - <u>10 working days</u> . |
| Revenue impact | The full allocation of the FITS Senior consultant and his team (for 10 days) will be <u>€14,548.60</u> . |
| Risks | This change request does not present any additional risks to the project. |

5. Appendices

5.1. Appendix A – Updated Gantt Chart

In Appendix A, an updated detailed Gantt chart can be found.

5.2. Appendix B – Earned Value Analysis

In Appendix B, an earned value analysis can be found.